

ADVERTISEMENT FOR BIDS

Notice is hereby given that the New Providence Board of Education, Union County, will be receiving sealed bids labeled HVAC Upgrades at Salt Brook Elementary School which are to be submitted to James Testa, Business Administrator, at 356 Elkwood Avenue, New Providence, NJ 07974, no later than Thursday, March 19, 2026 at 2:30 p.m. prevailing time. Bids will be received for the following:

CONTRACT NO. 1: HVAC UPGRADES @ SALT BROOK ELEMENTARY SCHOOL

C032 - HVACR

The Bid Documents have been prepared by Settembrino Architects with an office at 37 E Washington Avenue, Atlantic Highlands, NJ 07716. Bid documents may be obtained directly from the office of the architect, after March 5, 2026, as an electronic PDF document only, by emailing the company name, contact info, phone, fax and email address to cgato@settembrino.com.

No bid will be accepted that does not conform to the Specifications. Bids shall be submitted and must be made on standard proposal forms in the manner designated by these Specifications. Bids are to be submitted as follows: hand delivery, U.S. Mail, UPS, Federal Express, or similar courier service. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids. **Each bid shall be accompanied by the following:**

1. Proposal Form and Proposal Form Affidavit

The required Form of Proposal and Affidavit are provided in this Project Manual. Failure to submit this completed Form will result in the disqualification of the bid.

2. Certified Check or Form of Bid Bond or Bid Guarantee

Guarantee payable to the Board of Education that the bidder, if the contract is awarded to him, will enter into a contract thereof. Guarantee shall be in the amount of 10% of the bid, but not in excess of \$20,000 and may be in the form of certified check, cashier's check, or bid bond.

3. Consent of Surety

Certificate from a surety company as per N.J.S.A. 18A:18A-25, stating that it will provide the bidder with a bond in such sum and form as required in the Specifications.

4. Bidder Personnel and Experience Sheet.

This Form is provided in this Project Manual.

5. Affidavit of No Material Adverse Changes

The Affidavit of No Material Adverse Changes must be submitted, together with following attachments as to the contractor **and the subcontractors in the five (5) major branches of work and all specialty trades** for which classification is required:

- a. A NOTICE OF CLASSIFICATION from DPMC, as issued by the State of New Jersey, Department of Treasury, Division of Property Management and Construction (DPMC).
- b. Total Amount of Uncompleted Contracts, DPMC Form 701.
- c. Contractor or Trade License required under applicable New Jersey Law for any trade or specialty area in which the Bidder or subcontractor(s) will perform work.
- d. Bidder Certification to be submitted by the bidder and the subcontractors in the four major branches of work.

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6. **Statement of Ownership Disclosure**

All bidders must submit an Ownership Disclosure pursuant to N.J.S.A. 52:25-24.2 in the form provided in this bid package as a mandatory item with their bid. Failure to do so will result in the disqualification of the bid.

7. **Affidavit of Non-Collusion**

All bidders must submit a completed Non-Collusion Affidavit in the form provided in this bid package as a mandatory item with their bid. Failure to do so will result in the disqualification of the bid.

8. **State of New Jersey Debarred List Affidavit**

All bidders must submit a complete State of New Jersey Debarred List Affidavit on the form included in this bid package. Failure to do so will result in the disqualification of the bid.

9. **Americans with Disabilities Act Certification**

The required form is provided in this bid package. Failure to submit this form will result in the disqualification of the bid.

10. **Bidder's Affidavit**

The required form is provided in this bid package. Failure to submit this form will result in the disqualification of the bid

- **THE BIDDER'S CHECKLIST PROVIDED HEREIN SETS FORTH WHICH SUBMISSIONS ARE REQUIRED WITH THE SUBMISSION OF THE BID AND WHICH SUBMISSIONS ARE REQUIRED FROM THE SUCCESSFUL BIDDER.**

The following additional documents/items must be submitted by the successful bidder as described herein:

1. **Federal Debarment Certification**

All bidders and listed subcontractors must submit, prior to contract award, a complete Federal Debarment Certification on the form included in this bid package pursuant to N.J.S.A. 52:32-44.1

2. **Public Works Contractor Registration Act**

All contractors and listed subcontractors as defined in N.J.S.A. 34:11-56.48 et seq. submitting a bid for this project shall be registered with the Department of Labor in accordance with N.J.S.A. 34:11-56.48 et seq. and shall submit their certificate prior to contract award.

3. **Business Registration Certificate**

Current valid Business Registration Certificate issued by the State Department of Treasury, Division of Revenue pursuant to N.J.S.A. 52:32-44 et seq. must be submitted prior to contract award.

4. **Political Contribution Disclosure Form**

Pursuant to N.J.S.A. 19:44A-20.26, all bidders must submit a complete C.271 Political Contribution Disclosure

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5. **Affirmative Action Acknowledgement for Compliance with Affirmative Action Regulations**
The required form is provided in this bid package. Failure to submit this form after notice of award and prior to signing contract will result in the disqualification of the bid.
6. **Iran Disclosure Form** shall be submitted prior to contract award.
7. **Certificate Regarding Prohibited Activities in Russia and Belarus** shall be submitted prior to contract award.
8. **Updated Insurance Coverage Certificate** shall be submitted after contract award with executed contract.
9. **Affidavit of Release of Liens and Indemnification** shall be submitted after contract award with executed contract.
10. **All Required Contract Bonds** shall be submitted after contract award with executed contract.
11. **Any other items for submission set forth in this Bid Package** shall be submitted as indicated in the Instructions to Bidders and/or on the individual form.

Bidders are notified as follows:

1. Notice of revisions or addenda to the advertisement or bid specifications will be sent in writing, via certified mail, certified facsimile transmission or delivery service to all persons who have picked up a copy of the bidding documents. Notice shall be provided no later than seven (7) days, Saturday, Sundays or holidays excepted, prior to the date for acceptance of bids to any person who has received a bid package. It shall be the responsibility of the Bidder to ascertain that he has received all properly issued notices of amendments, revision, or clarifications in accordance with NJSA 18A:18A-21(c). Failure to receive notice of any amendment, revision or clarification when good faith notice is sent or delivered shall not be considered failure by the district to provide notice and shall not relieve a bidder from any obligation under this bid. All amendments, revisions and clarifications shall become part of the contract documents.
2. Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination", N.J.S.A. 10:5-1 et seq., and N.J.A.C. 17:27-1.1 et seq.
3. No bidder who is on the State Treasurer's, the New Jersey Economic Development Authority's, the New Jersey School Development Authority's, or the Federal Government's List of Debarred, Suspended or Disqualified Bidders shall be eligible to bid on this project. In addition, no person nor the person's affiliates who is debarred at the federal level from contracting with a federal government agency shall be eligible to bid on this project in accordance with N.J.S.A. 52:32-44.1.
4. Bidders are notified that they must comply with provisions of N.J.S.A. 34:11 – 56.25 et seq., (Wages on Public Works) and that the contract to be awarded in this case shall contain a stipulation that the wage rate to be paid to workers employed in the

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performance of the contracts shall not be less than the prevailing wage rate as determined by the Commissioner of the Department of Labor and Industry of the State of New Jersey.

5. Bidders are put on notice that the district is an exempt organization under the provisions of the New Jersey State Sales and Use Tax Act (N.J.S.A. 54:32B-1 et seq.) and is not required to pay sales tax.
6. All Bidders are put on notice that they are required to comply with all rules and regulations and orders promulgated by the State Treasurer and with all provisions of the N.J.S.A. 10:2-1 through 10:2-4 (Affirmative Action).

THE NEW PROVIDENCE BOARD OF EDUCATION RESERVES THE RIGHT TO CONSIDER THE BIDS FOR SIXTY (60) DAYS AND ALSO RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, PURSUANT TO N.J.S.A. 18A:18A-2(s), (t), (x) and (y) and N.J.S.A. 18A:18A-22, AND TO WAIVE MINOR INFORMALITIES OR NON-MATERIAL EXCEPTIONS IN ANY BID, AND TO AWARD THE PROJECT TO THE LOWEST RESPONSIBLE RESPONSIVE BIDDER IN CONFORMITY WITH THE LAWS OF THE STATE OF NEW JERSEY. ALL BIDDERS ARE HEREBY ADVISED THAT THE PROJECT AND ANY PORTION THEREOF IS CONDITIONED UPON THE DISTRICT RECEIVING ALL NECESSARY APPROVALS AND ALL NECESSARY FUNDING THEREFORE. ALL BIDDERS ARE FURTHER ADVISED THAT A BID SHOULD ONLY BE DEEDED ACCEPTED FOLLOWING THE ADOPTION OF A FORMAL RESOLUTION ACCEPTING THE BID BY THE WILL NOT BE DEEMED ACCEPTED UNTIL ADOPTED BY THE NEW PROVIDENCE BOARD OF EDUCATION.

James Testa
Business Administrator
New Providence Board of Education
356 Elkwood Avenue
New Providence, NJ 07974