OFFICIAL MINUTES
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940
REGULAR BOARD MEETING
December 10, 2025

The regular meeting of the School Board of Independent School District No. 203, Hayfield, Minnesota was called to order by the Board Chair Patrick Towey Jr. at 4:30 p.m., members present: Tyler Anderson, Kathy Hegna Zelinske, Justin Holtan, Chad O'Connor, Heather Swygman and Patrick Towey Jr. Members absent: Curt Heydt. Also in attendance was Superintendent Gregg Slaathaug and Andrew Forliti, Smith Schaefer and Associates.

Public Forum: None.

Anderson moved Hegna Zelinske seconded to approve the agenda. Approved 6-0

2024-2025 Audit Report Presented by Andrew Forliti, Smith Schaefer and Associates

Administrators' Reports:

Jim Hecimovich, Interim 6-12 Principal:

- Mr. Hecimovich gave updates on ASVAB Testing, Thank You to Randy Hartson for Volunteering & Donation, and Music Departments for Winter Concerts.

Kayla Stanton, PreK-5 Principal:

- Mrs. Stanton gave a presentation on Comprehensive Achievement and Civic Readiness (CACR) was World's Best Work Force Report; presentation posted on website.

Scott Marine, Business Manager

- Mr. Marine gave update on current fiscal year finances; presentation posted on website.

Gregg Slaathaug, Superintendent:

- Mr. Slaathaug provided an update on reading and math assessment data and next steps for improvement; current student-to-teacher ratios; open enrollment trends; the hiring of the 2026–2027 High School Principal and Special Education Coordinator/6–12 Interventionist Lead; the December 12, 2025, closing on the purchase of the Hayfield Softball Field and related improvements; and preschool recommendations for the 2026–2027 school year.

ZED update items: ZED Bowling, LTFM approval, Paid Family Medical Leave (PFML), and ZED Choir Concert.

Following review and discussion, Swgyman moved and Holtan seconded to approve the consent agenda. Approved 6-0

Minutes from November 12, 2025 Board Meeting

Disbursements
November Payments: $735,842.07 Gross Payroll: $539,695.68

Enrollment

Policies – Substantive Updates
301 School District Administration (Review)
302 Superintendent (Review)
303 Superintendent Selection (Review)
304 Superintendent Contract, Duties, and Evaluation (Review)
306 Administrator Code of Ethics
606 Textbooks and instructional Materials
712 Video Surveillance Other than on Buses
722 Public Data Requests

New Business:

Hegna Zelinske moved and Anderson seconded to approve the Resolution for Acceptance of Grants and Gifts Approved 6-0

Holtan moved and Swgyman seconded to approve Resolution Establishing Combined Polling Places for (Hayfield City Hall, 18 W Main ST, Hayfield, MN 55940) for Multiple Precincts and Designating Hours (7:00 AM – 8:00 PM) during which the Polling Places will Remain Open for Voting for School District Elections not held on the day of a Statewide Election. Approved 6-0

Hegna Zelinske moved and Holtan seconded to approve the Resolution for Hayfield School District Authority to Sign Closing Documents Approved 6-0

O'Connor moved and Anderson seconded to approve the 2024-2025 Audit Report as presented by Smith Schaefer and Associates. Approved 6-0

Swygman moved and O'Connor seconded to approve the 2026-2027 5-day Mini Vikes, (3-Year-Old ½ Day) @ $275 ($0 increase), Boost Fees 5-day @ $550 ($0 increase), and remove Boost 4-day @ $525. Approved 6-0

Holtan moved and Anderson seconded to approve the 2024-2025 Comprehensive Achievement and Civic Readiness Report (CACR) was (World's Best Work Force Report). Approved 6-0

Hegna Zelinske moved and O'Connor seconded to approve employment of / appointment of Samantha Thurman as 6-12 High School Principal for the 2026-2027 school year, salary to be determined upon negotiations settlement Approved 6-0

Anderson moved Holtan seconded to adjourn the meeting at 6:15 PM Approved 6-0

Respectfully submitted,

Chad O'Connor, Clerk