



## FAQs

### ***How do I access the portal?***

[Billing Portal Login](#)

### ***Do I have to go through the portal to pay an invoice?***

No – you can pay us directly using the following link;

[Direct Link to Payments](#)

### ***Do I need to get access to the portal?***

Absolutely, all future invoices will be available for review through the portal only. Every invoice, from 1<sup>st</sup> January 2026 will have the payment link available at the bottom which you can click on to pay your fees.

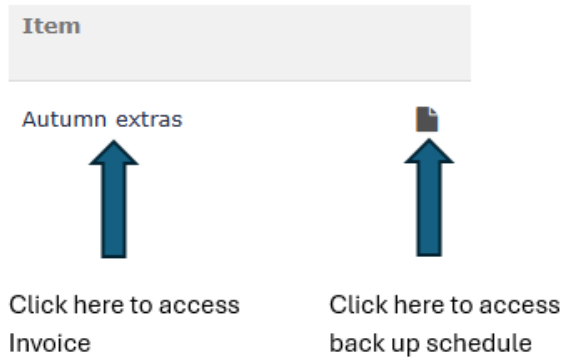
We can no longer send the invoices out by email as we have done so previously.

### ***Can I still pay via other methods?***

Yes, Flywire is still available, but paying through the portal does allow for your account to be updated quicker than if you were to use other payment methods.

### ***How do I access invoices?***

Please see below for where to click for invoices and back-up schedules.



Please note that whilst the portal will list all your invoices and payments, we are only able to attach actual invoices that are dated after 1<sup>st</sup> January 2026.

***Can I still pay any invoice through the portal?***

No, you can only pay the invoices that are included in the portal as documents, since it is through these documents that you can access the payment link.

***Why doesn't the sum of the items on the back-up schedule match the total on the invoice?***

The back up schedule is only provided for those items bought from the school shop. All other extras are itemised on the face of the invoice.