



Équité et excellence en éducation
CASSA-ACGCS
Equity and Excellence in Education

HONOURARY LIFE MEMBERSHIP

NOMINATION PACKAGE





GUIDELINES FOR SELECTING RECIPIENTS OF THE CANADIAN ASSOCIATION OF SCHOOL SYSTEM ADMINISTRATORS

HONOURARY LIFE MEMBERSHIP

Purpose

1. The Canadian Association of School System Administrators (CASSA)'s *Honourary Life Membership* is bestowed in recognition of excellence in educational leadership at the national level and is intended to honour individuals who have contributed significantly to CASSA. Significant contributions at the provincial/territorial affiliate level will be considered only in light of their relevance to CASSA and its national mandate.
2. Note that all *National EXL Award* recipients (*CASSA Leader of the Year*) also automatically receive a life membership in CASSA.

Selection Process

1. The CASSA Executive Director shall receive nominations for the *CASSA Honourary Life Membership* between February 1 and May 16 for awards to be presented at the Annual Conference in July each year. Nominations received after May 16 will be considered only by consent of the CASSA Executive.
2. All nominations shall be made on a form provided by CASSA. No more than two additional pages of data/information may be submitted with the nomination.
3. The CASSA Executive Director shall send an annual notice soliciting nominations to the CASSA Board of Directors, including Presidents/Executive Directors/CEOs/Secretaries of CASSA's provincial and territorial affiliates, and to associate members. The notice will include this nomination package.
4. The CASSA Executive will consider all nominations received at reg_klassen@cassa-acgcs.ca by May 16.
5. The Executive will consider the suitability of candidates based on responses in the Nomination Forms and, if applicable, the one or two pages of additional information provided with the nominations.

4. List honours that the nominee has received (Local, provincial/territorial, national, international.) (Maximum 3)

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5. Indicate offices held in provincial/territorial, national, or international education organizations. (Maximum 3)

Office:
Organization:

Office:
Organization:

Office:
Organization:

6. Indicate other professional or personal responsibilities of significance that were assumed by the nominee. (Maximum of 3)

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7. What has the nominee done to advance educational administration or education in the province/territory or in the board served? (Maximum 3)

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8. What one contribution has the nominee made to education or educational administration that has had a national or international impact?

9. List any published writing or presentations (workshops, seminars) of the nominee at the provincial/territorial, national, or international level.

If the space provided is not sufficient to describe the nominee’s qualifications, please attach a statement of no more than two pages detailing the nominee’s achievements, contributions, and the reasons for the nomination for the Honourary Life Membership.

Nominator Information

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| Name: | Phone Number: |
| Signature: | Email Address: |
