January 6, 2026 Reorganization and Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Reorganization and Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Goguen at 7:02 p.m. at Old Turnpike School.

Ms. Goguen read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. Effective March 1, 2026 onwards, all legal notices and board meeting dates shall only be posted on the district website in conformity with revised state code.

The Board pledged Allegiance to the Flag.

Ms. Goguen announced the results of the annual school board election.

Tewksbury Township School District BOE Member Three-Year Term

- Jennifer Flood 1,457
- Jessica W. Russo 1,351
- S. Faith Ross 1,208

Ms. Goguen administered the Oath of Office to the newly elected board members.

ROLL CALL

Ms. Dorcus	Mrs. Flood	Mr. Infusino	Mrs. Munoz	Ms. Ross
Ms. Russo	Mr. Schwartz	Mrs. Wygera	Dr. Simon	Dr. Shouffler _____ Ms. Goguen

PRESENT: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

ABSENT: None.

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Ms. Heather Goguen-Business Administrator

ORGANIZATIONAL ACTION:

ELECTION OF THE PRESIDENT

The Board Secretary opens the floor for nominations for President:

Motion was made by Faith Ross and seconded by Connie Wygera to nominate William Simon for President.

RESOLVED, that William Simon was nominated as President.

Motion was made by Suleyka Munoz and seconded by Eva Dorcus to close the nomination for President.

All in Favor:
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

Roll call was taken to appoint William Simon as President.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

The President, William Simon, assumes his chair.

ELECTION OF THE VICE PRESIDENT

The Board Secretary opens the floor for nominations for Vice President:

Motion was made by Connie Wygera and seconded by Michael Infusino to nominate Eric Schwartz for Vice President.

Motion was made by William Simon and seconded by Faith Ross to nominate Suleyka Munoz for Vice President

RESOLVED, that Eric Schwartz and Suleyka Munoz were nominated as Vice President.

Motion was made by William Simon and seconded by Suleyka Munoz to close the nomination for Vice President.

All in Favor:
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

Roll call was taken to appoint Mr. Schwartz as Vice President.

All in Favor:
Yes: Mr. Infusino, Ms. Russo, Mr. Schwartz, Mrs. Wygera

No: Mrs. Dorcus, Mrs. Flood, Mrs. Munoz, Ms. Ross, Dr. Simon

Roll call was taken to appoint Mrs. Munoz as Vice President.

All in Favor:
Yes: Mrs. Dorcus, Mrs. Flood, Mrs. Munoz, Ms. Ross, Dr. Simon
No: Mr. Infusino, Ms. Russo, Mr. Schwartz, Mrs. Wygera

The Vice President, Suleyka Munoz, assumes her chair.

ANNUAL APPOINTMENTS

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Appoint Connie Wygera as delegate and Jessica Russo as alternate delegate to the Hunterdon County School Board Association.

2. Appoint Eva Dorcus as delegate and Faith Ross as alternate delegate to the N.J. School Board Association.

3. Appoint Jessica Russo as Representative to ESC.

4. Effective January 6, 2026 through January 2027 at the next reorganizational meeting: The signers on all Tewksbury Township Board of Education Bank Accounts will be as follows:

General Operating	Business Administrator, Heather Goguen and Board President, William Simon
Payroll	Business Administrator, Heather Goguen and Board President, William Simon
Payroll Agency	Business Administrator, Heather Goguen and Board President, William Simon
Snyder Awards	Business Administrator, Heather Goguen and Board President, William Simon
Referendum	Business Administrator, Heather Goguen
Student Activity Account - TES	Business Administrator, Heather Goguen
Student Activity Account - OTS	Business Administrator, Heather Goguen
Cafeteria	Business Administrator, Heather Goguen
HSAFSA	Business Administrator, Heather Goguen
Capital Reserve	Business Administrator, Heather Goguen
State Unemployment Insurance	Business Administrator, Heather Goguen
Paula Black Scholarship	Business Administrator, Heather Goguen

5. Readopt all actions, policies, policy manuals, and contracts entered into by previous boards of education.

6. Approve the Board Meeting Calendar for January 2026 to January 2027.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

COMMITTEE OF THE WHOLE MEETING BEGINS

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler explained the information submitted in the NJDOE Student Safety Data System (SSDS) report, which includes the number of HIB incidents, HIB trainings, and student programs.

Motion was made by Dr. Simon and seconded by Mrs. Dorcus to approve the following:

1. Approve the submission of the Student Safety Data System Report to the NJ Department of Education for Period 1 2025-2026.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

MINUTES: The Board reviewed the December 10, 2025 minutes.

CURRICULUM: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the following field trips for the 2025-2026 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
PK	Tewksbury Township Public Library to participate in story telling and read	April 2026 May 2026	-0-	Amanda Kouzis

	aloud.	June 2026		
3	Whittemore Art Show displaying artwork from Tewksbury Elementary School Students	January 2026	-0-	Jill Pecora
4	Whittemore Art Show displaying artwork from Tewksbury Elementary School Students	January 2026	-0-	Jill Pecora
4	MPAC: Sustainability Series-National Geographic Live: Lindsay Zanno- takes students on an assignment to dig sites in the remote deserts of the Western US	April 2026	$11.00	Alyssa Forsythe

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

POLICY: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the following policies and regulations on second reading:

P2530	Resource Materials (Revised)
R2530	Resource Materials (Revised)
P2535	Library Material (M) (New)
R2535	Library Material (M) (New)
P 9130	Public Complaints (Revised)
R9130	Public Complaints (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

Motion was made by Mrs. Wygera and seconded by Mrs. Munoz to approve the following:

2. Approve, on second reading, to remove the Principal's Preliminary Determination (G) from Policy #5512 Harassment, Intimidation and Bullying.

Final Resolution: Motion carried on a roll call vote.
Yes: Mr. Infusino, Mrs. Wygera
No: Ms. Dorcus, Mrs. Flood, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Dr. Simon

FINANCE: Ms. Goguen stated that the board will need to fill out the annual financial disclosure forms, which will be available next week. Initial budget information will be presented at the January 21st meeting. Also at the January 21st meeting, the architect will give an update on the referendum projects. The district's auditor will give his presentation of the fiscal year 2025 audit.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve the contract allowance #3 with Unitemp Mechanical Degree, LLC, for the Old Turnpike HVAC Replacement project as follows:

Installation of two (2) natural gas regulators on main gas serving all RTUs and RTU 1 at Old Turnpike School	$6,595.00

2. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Pete Berg	1/16/26	-0-	Mileage = $43.61	New Jersey Educational Computing Cooperative Monthly Meeting - Computer Science, Montclair, NJ
Pete Berg	2/6/26	-0-	Mileage = $43.61	New Jersey Educational Computing Cooperative Monthly Meeting - Digital Storytelling with AI, Montclair, NJ
Heather Goguen	1/20/26	-0-	Mileage =$72.38 Tolls= $10.00	School Law & Policy Symposium-Title IX, Religious Opt-Outs, and the Freedom to Read Act, Toms River, NJ
Jennifer Shouffler	1/20/26	-0-	Mileage = $54.52	School Law & Policy Symposium-Title IX, Religious Opt-Outs, and the Freedom to Read Act, Toms River, NJ
Jaime Levy	4/17/26	$224.00	Mileage = $8.46	New Jersey Association for Gifted Children Annual Conference, Somerset, NJ

*Mileage will be reimbursed according to board policy.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

TECHNOLOGY: None.

FACILITIES: None.

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: None.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Mr. Andrew Fingerman, Lebanon, NJ, congratulated the newly appointed board members and extended congratulations on the passing of the referendum. Mr. Fingerman stated that there may be a misunderstanding of the cell phone policy, especially for out of school events. Parents need to be made aware of what the policy means.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to close the public comment portion of the meeting.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

PERSONNEL: Motion was made by Dr. Simon and seconded by Mrs. Munoz to approve the following:

1. Approve Brianna Moreno, a student at Centenary University, to perform her Clinical Internship during the Spring 2026 semester. The cooperating Tewksbury Elementary School teachers will be kindergarten teacher Liz Gentile, and preschool teacher Amanda Kouzis.

2. At the recommendation of the Superintendent, approve to hire Scott Witt as a Custodian for the 2025-2026 school year beginning approximately January 7, 2026 through June 30, 2026 at Step 11, $47,580, pending criminal history review.

3. Approve the maternity leave request for Elisabetta DeVita, Middle School Special Education Teacher, effective approximately April 13, 2026 with a return date on or about October 5, 2026.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

OLD BUSINESS: Mr. Infusino inquired about a Request for Proposal for food service. Ms. Goguen stated that she will do this within the next few months. Dr. Simon spoke about continuing to communicate about the referendum.

NEW BUSINESS: None.

EXECUTIVE SESSION Motion was made by Dr. Simon and seconded by Mrs. Munoz to enter Executive Session. The time was 8:05 p.m.

Motion was made by Dr. Simon and seconded by Mrs. Munoz to exit Executive Session. The time was 8:18 p.m.

ADJOURNMENT: Motion was made by Dr. Simon and seconded by Mrs. Munoz to adjourn the meeting. The time was 8:18 p.m.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

Respectfully submitted,

Heather Goguen
Board Secretary