NH School Administrative Unit 106 | Timberlane Regional School District
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Thursday, June 6, 2024
AGENDA

Regular Business Meeting
SAU 106 Boardroom

Justin Krieger, Superintendent
Katie Knutsen, Chair
Mark Sherwood, Vice Chair

1. **7:00 PM Call to Order – Chair**
2. **Roll Call – Minute Taker**
3. **Pledge of Allegiance**
4. **Student, Staff, Family Share**
5. **Student Representative**
6. **Delegates and Individuals**
7. **Approval of Minutes**
8. **Current Business**
    a. **2024-2025 PAC Calendar – ACTION**
    b. **School District Clerk Appointment – ACTION**
    c. **Second Read Curriculum: Adventure Education – ACTION**
    d. **CTE Regional Agreement – ACTION**
    e. **Policies – ACTION**
    f. **Monthly Facilities Update – INFORMATIONAL**
9. **Administrator's Report**
10. **Personnel Report**
11. **Committee Reports/Reports of the School Board**
12. **Other Business**
13. **Nonpublic Session – if required.**

DATE	*TIME*	*LOCATION*	*TYPE OF MEETING*
6/10/24	6:00 PM	SAU Boardroom	CIP Committee
6/20/24	7:00 PM	SAU Boardroom	School Board

Upcoming Agenda Items

Description	Month
SAU Organizational Chart	July/August
Facilities Update	Every other meeting
Enrollment (Informational/Action)	June 20, July 18, August 15
Special Education Update	June
Annual Federal Funding Authorization - Policy DAF	June
Data Governance Plan	June
Suspension Authorization	June
FY2024 Encumbrances	June
Annual Review of Sports Injury Emergency Action Plan	August
School Bus Routes	August
Athletic Signs	August

DRAFT – NOT APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: https://vimeo.com/trsd
Materials presented at the board meeting may be viewed at: School Board Meeting Agenda Materials

Timberlane Regional School Board
Meeting Minutes

Regular Board Meeting — **Superintendent's Office**
May 16, 2024 — **30 Greenough Road**
7:00 PM — **Plaistow, NH**

Call to Order
Board Members Present
Donald Woodworth, Jack Sapia, Katie Knutsen, Shauna Manthorn, Paul LeCain, Brienna Woodworth, Mark Sherwood, Kristin Savage

Excused Absence: Kim McCormick

Seated at the Board Table
Justin Krieger, Superintendent
Sandra Allaire, Assistant Superintendent
Armaan Anthony, Student Representative

Administrators Present
Fran DeCinto, Director of Human Resources
Maria Watkins, Business Administrator/CFO
Mark Pedersen, Director of Secondary Education
Lucy Canotas, Director of Elementary Education
Kenneth Henderson, Director of Technology

STUDENT, STAFF, FAMILY SHARE

Mr. Harrises, Principal at Atkinson Academy, brought members of the Student Council to talk about what they have done this year and why they enjoy being on the Student Council. Some of the things they organized this year was Sprit Week, they raised money for recess equipment, and they organized a food drive. The Student Council also held a Compassion Poster Contest and a Penny War.

STUDENT REPRESENTATIVE

Armaan Anthony presented his report highlighting the events and activities throughout the schools in the District. Some of the highlights were Teacher Appreciation Week was this week across the District. A kindergartner at Sandown Central got to be Principal of the Day on May 10th. Sandown North held their summer reading kick off. Danville Third Graders had a field trip to Great Bay Discovery Center. There will be a walking field trip for Second Graders at Atkinson Academy exploring their town next week. Pollard will have a Fifth Grade field trip to Lock Hill. The Eighth Grade ELA students participated in the Second Annual Slam Poetry contest. AP testing ends tomorrow at the high school and results will be available in June. The Senior Prom will be held May 24th at Atkinson Country Club.

Armaan Anthony announced that due to his full schedule next year, he will not be returning as the Student Representative to the School Board. An election will be held in the fall for that position.

DELEGATES AND INDIVIDUALS

Brian Boyle of Atkinson asked for the Board to consider returning the bulk of the $11.1 million surplus to the taxpayers. He also said it is important for the Board to address open positions for the next budget season.

Carol Hillard of Danville requested that the $11.1 million in surplus be returned to the taxpayers as soon as possible. She explained there is a Citizens Impact Group that has formed and they don't feel they are being listened to.

Brian Smith of Danville spoke regarding the continued delays on Policy DJE. The excuses about figuring out how to handle purchases of pencils and paper really ring hollow. He added, if this Board was really concerned about proper oversight and bidding and purchasing, you would waive any standard procedures and pass a motion to revert the policy back to the way it was before and have the Policy Committee proceed with its review process. He spoke on the budget increase. He said needs should be prioritized over wants and we don't use inflation as cover.

Sheila Lowes of Sandown said she was surprised at the questions and statements from the Board members after the surplus amounts were reviewed at the last meeting. She said it is time to reduce positions. There are 74 open positions currently. She also mentioned that a materials shed is not needed if they are going to be going out to bid for the work. The $11.1 million surplus is unprecedented and it needs to be returned immediately. She suggested that they at least return $8 million now and the remainder after the audit. She also questioned the Board as to why they didn't go with the original architect who did the plans for Sandown North instead of going with EEI.

The School Board received an email from Mary Simchik of Danville who could not attend tonight's meeting but requested to have her letter to the Board included as an attachment to the minutes.

MOTION: Mr. Sapia motioned to move the remaining 10 minutes to the end of the meeting. Seconded by Mr. Woodworth Motion passed: 8-0-0

APPROVAL OF MINUTES

MOTION: Mrs. Woodworth motioned to accept the regular public meeting minutes of May 2, 2024. Seconded by Mr. Woodworth Motion passed: 6-0-2 (Savage, Sherwood abstained)

CURRENT BUSINESS

a. New Course/Curriculum Proposal: Adventure Education

Mr. Pedersen is requesting a new course title, Adventure Education, as part of the TRHS Summer School offerings. He provided the Board with the details of the course and its curriculum. The focus of this course is to engage students in outdoor physical activity by challenging students to step outside of their comfort zone. The students will be able to choose their level of challenge by participating in various options on the TRHS ropes course. There would be two recreational field trips. This request was well received by the School Board.

MOTION: Mr. LeCain motioned to allow the new course to run as described here. Seconded by Mr. Sapia Motion passed: 8-0-0

MOTION: Mr. Sherwood motioned to accept the curriculum as a First Read. Seconded by Mr. LeCain Motion passed: 8-0-0

b. Enrollment Update

Mrs. Canotas presented her enrollment update for each of the schools. The current numbers are as of May 9th. She cited the enrollment for Kindergarten at Sandown Central. With all those families who have completed and finalized the online registrations, they will be going over maximum capacity based on policy.

Mrs. Allaire stated they are actively recruiting staff. We are projecting we will be over maximum class size in Kindergarten according to our policy. We do have the option to look at repurposing some of the open and vacant positions that are in the budget.

MOTION: Mr. Sherwood motioned to redefine as needed to fund that position for Kindergarten. Seconded by Mr. Woodworth Motion passed: 8-0-0

c. Policies

Mrs. Manthorn spoke to Policy ECA – Building and Grounds Security. This was approved for a First Read at the March 21st School Board meeting. There have been some revisions that include only the Superintendent, principal, or designee have authority to grant permission to be on school grounds.

Mrs. Manthorn spoke to Policy KI – Visitors to School. This was approved for First Read at their March 21st meeting. Some revisions included defining a school day as "posted school hours" and replacing "teacher" with "school employee". The School Board has its own Policy which covers this.

Mrs. Savage suggested having these two policies go to the Safety Committee for review in case there is anything they want to add to it.

It was the consensus of the Board to have these two policies reviewed by the Safety Committee who meet next week.

d. Summer Hiring Process

Mrs. DeCinto is requesting the Board choose one or more School Board members to allow them to make professional staffing recommendations in the summer months. It was agreed to have three members designated for this, which is what they did last year.

MOTION: Mrs. Woodworth motioned to have Mrs. Knutsen, Mr. Sherwood and Mrs. Manthorn to be our designated Board members to authorize summer hiring of professional staff during the summer months. Seconded by Mr. Woodworth Motion passed: 8-0-0

e. Summary and Financials of Phase II of Lease

Mrs. Watkins explained they are finalizing all the documents for Phase II. They have 4.8% for the rate. She reviewed the items that are going to be addressed as Phase II of the lease. These projects will include the window replacement at the high school with an expected completion date of September 2025. The high school roof replacement (Phase I) and the high school HVAC unit replacements are both expected to be completed December 2024. The high school controls and valve replacements are expected to be completed April 2025.

Mr. Sapia referred to the work on the roof at Atkinson Academy where they applied for the grant. He mentioned how the walls in the two classrooms upstairs are deteriorating and are in bad condition. Since it is a historical building, he asked if we would be eligible for grant money.

Mrs. Watkins said she could look into it.

Mr. Sherwood said EEI was helping them in trying to get some sort of grant and he wonders if it would be worth floating it by them to find out if there are avenues for inside restoration work on the same historical building.

Mr. Sapia believes that entire building fits the purpose of the grant.

Mr. Krieger said they will find out if that additional space would be needed.

f. Technology RFP Evaluations

Mr. Henderson presented the results and recommendations received after the completion of the RFP process for the Avaya IP Office Upgrade. The RFP was posted on the website and emailed to 16 vendors on April 10th with a submission deadline of May 9th. Three vendors participated. The recommendation is to engage with New Era Technologies for this project.

Mr. Hendersen also provided the Board with the outcomes and suggestions following an RFP for the Door Video Intercoms. This is to upgrade all existing door intercom systems across the schools and incorporate intercoms for additional doors at the secondary campus. They emailed the RFP to 16 vendors with a submission deadline of May 10, 2024. ENE of New Hampshire was the sole bidder and is being recommended for the project.

Mr. Hendersen further added that the cost for this work is in the proposed budget that passed.

MOTION: Mrs. Manthorn motioned to act on contracting with the recommended bidder, ENE of New Hampshire for the Door Video Intercom systems. Seconded by Mr. Sherwood Motion passed: 8-0-0

MOTION: Mr. Sapia motioned to act on contracting with the recommended bidder, New Era Technologies for the Avaya IP Office Upgrade. Seconded by Mr. Sherwood. Motion passed: 8-0-0

ADMINISTRATORS' REPORT

Mrs. Allaire had the opportunity to observe the 8th Grade Poetry Slam with Mr. Krieger at the Middle School and spoke on how great the students did.

Mr. Tim Brown, Wrestling Coach, let them know that the Timberlane Wrestling Assistant Coaching staff were named by the National Wrestling Coaches Association as the Boys Wrestling Assistant Coaching Staff of the Year for the State of New Hampshire. They were nominated and voted as winners by fellow coaches across the state. The Assistant Coaches are Tyler Fitzpatrick, Dan Woodworth, Savi Vergos, Zach Champion, Brian Nicoll, and Taylor Donovan.

The Middle School Senate spent quite a bit of time this late spring preparing for what they called a student Fun Fest. They coordinated games they built themselves and designed. They raised $1,500 and all proceeds went toward the Run of the Savages to contribute to their donations and funds raised for the Jimmy Fund.

Mrs. Allaire stated the strong goal for the Sandown North and Central team has been their partnership and really collaborating and bringing students together to help with the transition. They had their "Kick Off to Summer" yesterday.

Mr. Krieger stated the Board had inquired whether we are able to seek out any multi-year contracts with specialized service providers. He said that we are about to do that and today they entered into an agreement with an organization, we are not committing to anything, but we are going to lock in a rate for three years.

They will be issuing contracts to our own Administrators.

He said that last year, they had 80 retirements and resignations and this year we are only at about 40. This shows there are a lot of good efforts that have been made.

One of the two boilers at Sandown North has failed and a replacement is needed. They had a company come out to assess it. It is a 24-year old boiler and it needs to be replaced. Currently, Sandown North is running on one boiler. He said we still have funds in the capital line in the approved budget and he isn't sure if they need to expend all those funds before they can move into the emergency fund. He will seek legal advice on that.

Mr. Sapia asked if they know what the cost will be. Mr. Krieger said everything from $150,000 to $300,000. They are asking the company who came out to assess the boiler, to write a not-to-exceed quote and that will help guide the RFP process.

Mr. Krieger said they need to first put out the RFP. They will need to have a contract in place by June 30, 2024 in order to be able to use the $500,000 in the Capital and Emergency Fund. Mr. Sapia said this is an emergency situation and they can always waive policy for the 14-day requirement if necessary. It was the consensus of the Board to wait for the RFP.

Mr. Krieger referred to conversations they have had about flooring at the high school because of some work being done in the Dark Room. Some discussions were about looking at concrete and rubber flooring also. They are looking at specs and thinking about what material is best for what space. After they receive that information, Mr. Ingoldsby will be setting up some visits for us to visit schools currently employing that type of flooring and they will then bring back to the Board a report on what they are learning.

Mr. Sapia would like to invite Amy Russo with DES to find out what we are required to do by the State. Mr. Woodworth would like to verify where the asbestos is because he doesn't want to do a building-wide fix for something that has been isolated where it has been found. Mr. Sherwood would like to know what their options are.

Mr. Krieger informed the Board he met with the two CIP co-chairs, Mr. Sapia and Mrs. Woodworth. They will have their first CIP subcommittee meeting on June 10th. They have extended the invitation to the Selectmen.

Mr. Krieger said they have a CTE Regional Agreement with Salem and Pinkerton and it will be renewed every 5 years.

In regards to the Executive Director position, they will start interviewing in the next week or two.

There will be an Unassigned Fund Balance presentation on June 6th to keep people updated that way.

He met with the two ad-hoc committees. They are two committees but are functioning as one. They will be making a presentation to the Board in October or November.

A new RFP just went out for the high school canopy. That closes on June 18th. Mr. Sapia would like to see the design before they approve anything.

The Band Uniform RFP will close on May 17th.

The HVAC and Service RFP will close on May 28th.

The Cabinet Replacement at Danville and the Varsity Softball Field RFP's will both close on June 4th.

The Paving RFP has closed. They received only one bid from Busby. The paving will be done at the Middle School, Atkinson Academy, Danville and Sandown North. The RFP also included add alternates.

PERSONNEL REPORT

a. Professional nominations

MOTION: Mrs. Manthorn motioned to accept the professional nominations of Elizabeth Reid, Math Teacher, TRMS; Mary Cosio, Grade 5 Teacher, Pollard; Nicole Vaccarezza, WL/Spanish Teacher, TRMS; Amanda Feeney, Special Education, TRHS; Patricia Kennedy, Special Education, TRHS. Seconded by Mr. Woodworth. Motion passed: 8-0-0

b. Professional resignations

MOTION: Mrs. Manthorn motioned to accept the professional resignations of Joe Ruane, Tech Ed Teacher, TRHS; Karen Reinhold, Elementary Teacher, Pollard; Sarah Galligher, Assistant Principal, Atkinson; Laura Howell, Grade 4 Teacher, Sandown North; Karen Chiarella, Social Worker, TRMS; April Foley, Elementary Teacher, Danville; Kevin Beaudoin, Special Education, TRHS; Lisa Petry, Guidance Counselor, TRMS and thanked them for their dedication and service. Seconded by Mr. Woodworth Motion passed: 8-0-0

c. Re-Nomination

MOTION: Mrs. Manthorn motioned to approve the re-nomination of Ashley Leary, Elementary Education, Pollard. Seconded by Mrs. Woodworth Motion passed: 8-0-0

d. Retirement

MOTION: Mrs. Manthorn motioned to accept the retirement of Amy Farley, World Language, TRHS. Seconded by Mr. Sherwood Motion passed: 8-0-0

e. **Vacancy Report**

Mrs. DeCinto said they were able to hire some special education teachers and they will be making an offer to an SLP and they found a Foreign Language teacher.

COMMITTEE REPORTS

Mr. LeCain – He attended the Curriculum and Assessment meeting and they voted on that tonight.

Mrs. Woodworth – The Strategic Planning Committee met today. The Thought Exchange had a great response of 250 for March. The Facilities is working on putting together a master list.

Mrs. Savage – Safety Committee met on Tuesday. She thanked everyone at the Middle School who was involved in the Fun Fest.

Mrs. Manthorn – The Policy Committee meets on June 6, 2024. She stated on Tuesday, she observed the Unified PE class during their advisory period in the morning at the Middle School. She commented on the great work done by the students. She attended a high school band performance in the PAC.

Mrs. Knutsen – The Principals are working on the facility visits for September.

OTHER BUSINESS

Mr. Sherwood inquired into the possibility of returning the tennis court lights. Mr. Krieger explained that due to financial ramifications of doing so, they chose not to return them and have them installed in-house.

Mr. Sherwood referred to the Unassigned Fund Balance update on June 6, 2024. He also stated there will be updated expense reports on the website under School Board documents, as well as, on the Budget Committee website. There are revenue and expenses shown.

Mrs. Sapia referred to the 150 items on the most recent Facility Report. He would like to possibly have a workshop to discuss the items to better understand them. He also wanted to mention that he has a list of items totaling $2-$4 million of things that the Board voted not to move on. He wanted the public to understand they are not rubber stamping things.

On behalf of the School Board, Mrs. Knutsen presented Mrs. Savage with a gift because this is her last meeting.

There was no further public business before the Board.

The public meeting adjourned at 8:52 pm and the School Board will not be returning to public session.

MOTION: Mrs. Manthorn motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Savage Motion passed: 8-0-0

The Board was polled:

D. Woodworth – yes Knutsen – yes Sherwood – yes Sapia – yes Manthorn – yes Savage – yes LeCain – yes B. Woodworth - yes

Motion passed 8-0-0 to enter non-public at 8:54 pm.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on

From: Mary LS <0510mls@comcast.net>
Sent: Wednesday, May 15, 2024 11:00 AM
To: Briennawoodworth@timberlane.net <Briennawoodworth@timberlane.net>; kimdmccormick@timberlane.net <kimdmccormick@timberlane.net>
Cc: TRSB <TRSB@timberlane.net>
Subject: Statement of record to apply for 5/16/24 Timberlane School Board Mtg

*** CAUTION ***
This Email is from an external source. Be careful when clicking links or opening attachments.

This Message originated outside of your organization.

This is my second email to you (1st email sent for the record of 4/18 meeting) - and again I will be out of town for the 5/16/24 school board meeting. Therefore, please accept this into the record as a Danville Taxpayer, since 2008.

Given the current economy, inflation, interest rates, housing crisis and food crisis suffered by so many in our communities, it is imperative that the balance of money budgeted and not spent during the school year be returned to the taxpayers (and voters) of the Timberlane community. Additionally, as expressed in my 1st email for the record of 4/18 meeting), DO NOT allow this Unassigned Fund Balance to be spent down. To summarize my feedback for my representatives:

**********RETURN ALL $11,000,000 TO TAXPAYERS**********

*********DO NOT ALL THE UNASSIGNED FUND BALANCE TO BE SPENT DOWN BY THE END OF THE TAX YEAR - JUNE 30, 2024.**********

Though I will not be there, I will be watching for the minutes and other taxpayer feedback who are able to attend the meeting.

Please send confirmation that this email was received and added to the record for 5/16/24 meeting.

Thank you both for your attention to my feedback, and doing the right thing for taxpayers by returning all unspent money.

Regards,
Mary Simchik
65 Sandown Road
Danville NH
603-347-1214

Timberlane Regional Performing Arts Center - 2024-2025 PROPOSED Music & Drama Schedule of Events

Month	Date	A/B	Day	Event	Time	Place
AUG	7 & 8	-	Wed & Thu	Timberlane Players - 24hr Play	Wed 6pm-Thu 6pm	Recital Hall
	8	-	Thu	Timberlane Players - 24hr Play Performance	7pm	Recital Hall
	15	-	Thu	HS Freshman Band Night	5:00pm-7:00pm	Band Hall
	19-23	-	Mon-Fri	HS Marching Band Camp	8:00am-4:00pm	PAC
SEP	3	A	Tue	First Day of School		
	12	B	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	13	A	Fri	Football Game - Merrimack High School	6:30pm	HOME
	27	A	Fri	Football Game - Dover Middle/High School	6:30pm	HOME
OCT	4	B	Fri	Football Game - Winnacunnet High School	7:00pm	AWAY
	7	A	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	8	B	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	10	A	Thu	Football Game - Exeter High School	6:30pm	HOME
	17	B	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	18	A	Fri	High School Chorus Festival	TBD	Keene State
	18	A	Fri	Football Game - Spaulding High School	6:30pm	AWAY
	19	-	Sat	NHASTA Fall Orchestra Festival	7:00am-8:00pm	Keene State
	19	-	Sat	Jazz All-State Auditions	9:00am	Londonderry HS
	19	-	Sat	Dover Band Show	6:00pm	Dover HS
	21	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	22	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	25	B	Fri	Football Game - Portsmouth High Athletics	6:30pm	HOME
	31	B	Thu	Spooky Concert	8:30am	Auditorium
NOV	1	A	Fri	Football Game - Manchester Memorial High School	6:30pm	AWAY
	4	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	7,8,9	B,A,-	Thu,Fri,Sat	Timberlane Players - Fall Play	7:00pm - Sat Mat 1:00pm	Recital Hall
	12	B	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	18	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	19	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	22	B	Fri	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	23	-	Sat	All State Auditions	8:00am	Manch. Memorial
DEC	2	A	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	3	B	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	4	A	Wed	HS Jazz & Modern Band Concert	7:00pm	Auditorium
	9	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH

	10	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	10	A	Tue	MS Band Concert (7th & 8th)	7:00pm	Auditorium
	11 (ER)	B	Wed	MS Chorus Concert (7th & 8th)	7:00pm	Auditorium
	15	-	Sun	HS Concerts (band, orch, chor, gui orch)	1:00-5:00pm	Auditorium
	16	A	Mon	Elementary Honors Band, Orchestra, Chorus Concert	7:00pm	Auditorium
	17	B	Tue	Grade 6 Concerts (band,orch,chor)	7:00pm	Auditorium
	18	A	Wed	MS Orchestra (7th & 8th)	7:00pm	Auditorium
	20	A	Fri	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	12/23-1/1	-		Holiday Break		
JAN	11	-	Sat	NHBDA Chamber All State Festival	All Day	UNH
	14	B	Tue	Pollard Winter Concert	7:00pm	Auditorium
	15	A	Wed	Danville Winter Concert	7:00pm	Auditorium
	17	A	Fri	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	21	B	Tue	Sandown Winter Concert	7:00pm	Auditorium
	22	A	Wed	Atkinson Winter Concert	7:00pm	Auditorium
	25	-	Sat	NHBDA Jazz Festival	9:00am	Hollis-Brookline HS
	28	B	Tue	MS Beginning Band & Orchestra Concert	7:00pm	Recital Hall
FEB	1	-	Sat	Middle School Musical Dress Rehearsal	11:00-6:00pm	Auditorium
	3	B	Mon	Elementary Honors Chorus Rehearsal	6:30pm-8:00pm	CH
	4	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	6,7,8	A,B,-	Thu,Fri,Sat	NHMEA All State Jazz Festival **	2:30pm	Pinkerton Academy
	8	-	Sat	Middle School Musical	1:00 & 7:00pm	Auditorium
	11	B	Tue	High School Tri-M Induction Ceremony	7:00pm	Recital Hall
	13	B	Thu	Timberlane Players - One Acts Night	7:00pm	Recital Hall
	17	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	18	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	18	A	Tue	HS Great American Songbook Concert	7:00pm	Recital Hall
	19	B	Wed	Music Faculty Recital	7:00pm	Recital Hall
	20	A	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	2/24-3/28	-	Mon-Fri	Winter Vacation		
MAR	3	A	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	4	B	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	7	A	Thu	HS Arts Night	7:00pm	Recital Hall
	(TBD)	-	Sat	NHASTA Stringfest	9:00am-4:00pm	Mountain View MS, Goffstown
	10	B	Mon	Grades 8-12 Chorus Concert	7:00pm	Auditorium
	12	A	Wed	Grades 8-12 Band Concert	7:00pm	Auditorium
	(TBD)	A	Wed	NHBDA Middle Level Honors Festival	8:00am	Cooperative MS, Stratham
	13	B	Thu	HS/MS Jazz Night	7:00pm	Auditorium
	15	-	Sat	UNH/Clark Terry Festival	10:30am	UNH

	15	-	Sat	Large Group Middle School Festival		
	17	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	18	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	18	A	Tue	Grades 8-12 Guitar Concert	7:00pm	Auditorium
	19	B	Wed	Grades 6-12 Orchestra Concert	7:00pm	Auditorium
	22	-	Sat	Large Group High School Festival		
	24	A	Mon	Elementary Grade 5 Band Rehearsal	6:30pm	Auditorium
	25	B	Tue	Grades 6-7 Chorus Concert	7:00pm	Auditorium
	26	A	Wed	Grades 5-7 Band Concert	7:00pm	Auditorium
	27	B	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	28	*A*	*Fri*	*OPEN PIT*	*TBA*	*Auditorium*
	31	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
APR	1	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	3,4,5	A,B,-	Thu,Fri,Sat	NHMEA All State Music Festival **	2:30pm	Concord, NH
	4	A	Fri	NHMEA Elementary Honors		
	10,11,12	B,A,-	Thu,Fri,Sat	HS Musical	7:00pm & 1:00pm(Sat)	Auditorium
	14	B	Mon	All District Elementary Beginner Strings Rehearsal	7:00pm	Auditorium
	14	B	Mon	Elementary Honors Chorus Rehearsal	6:30-8:00pm	CH
	15	A	Tue	Elementary Honors Band & Orchestra Rehearsals	6:30-8:00pm	BH, CH
	16	B	Wed	All District Elementary Beginner Instrumental Concert	7:00pm	Recital Hall
	18	B	Fri	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	21	A	Mon	Elementary Honors Band, Orchestra, Chorus Concert	7:00pm	Auditorium
	23	A	Wed	SN/DS/Grades 4,5 & Advisories Chorus Concert	6:30pm	Auditorium
	23	A	Wed	AA/PS/Grades 4,5 & Advisories Chorus Concert	7:30pm	Auditorium
	4/28-5/2	-	Mon-Fri	Spring Break		
MAY	7	B	Wed	HS/MS Solo & Ensemble Night	7:00pm	Auditorium
	10	-	Sat	NHMEA Middle School Festival - Band & Chorus	All Day	Oyster River HS
	14 (ER)	A	Wed	Grades 8-12 Guitar, Modern Band & HS Chorus Concert	7:00pm	Auditorium
	15	B	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall
	17	-	Sat	NHMEA Middle School Festival - Strings	All Day	TBD
	19	B	Mon	Elementary Grades 4 & 5 Orchestra Rehearsal	6:30pm	Auditorium
	20	A	Tue	HS Orchestra Concert	6:30pm	Auditorium
	20	A	Tue	HS Band Concert	7:30pm	Auditorium
	21	B	Wed	Grades 4-8 Orchestra Concert	7:00pm	Auditorium
	24	-	Sat	Memorial Day Parade - MS Band	9:00am	Danville
	26	-	Mon	Memorial Day Parades - HS Band/Chamber Singers	9:00am	Plaistow/Atkinson/Sandown
	28	B	Wed	MS Chorus Concert - Grades 6, 7, 8	7:00pm	Auditorium
	30	B	Fri	HS Music Awards	6:00pm	Auditorium

JUN	2	A	Mon	HS Jazz Concert	7:00pm	Auditorium
	3	B	Tue	MS Beginner Band & Orchestra Concert	7:00pm	Recital Hall
	4	A	Wed	MS Band Concert	7:00pm	Auditorium
	5	B	Thu	Elementary Trials	5:00-7:00pm	PAC All Rooms
	9	B	Mon	Elementary Trials	5:00-7:00pm	PAC All Rooms
	10	A	Tue	HS Drama Awards - Timbys	7:00pm	Recital Hall
	16	A	Mon	Elementary Beginner Lessons	4:00-7:30pm	PAC All Rooms
	17	B	Tue	Elementary Beginner Lessons	4:00-7:30pm	PAC All Rooms
	18	B	Wed	Elementary Beginner Lessons	4:00-7:30pm	PAC All Rooms
	19(ER)	B	Fri	Last Day of School - Early Release		
	19	A	Thu	Timberlane Players - Milkmen Show	7:00pm	Recital Hall

5/29/2024

District Music events

Drama events

Football Game-HS Marching Band

Rehearsals

Off site events

Please note: **We do everything we can to adhere to the calender as posted, BUT changes may occur that are beyond our control. Please check the website and stay in contact with teachers to be made aware of any changes.**

**** indicates NHMEA sponsored overnight event requiring fieldtrip approval**

NH School Administrative Unit 106 | Timberlane Regional School District
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EXECUTIVE SUMMARY May 16, 2024

This executive summary is to request that the TRSB accept a new course title, Adventure Education, as part of the TRHS Summer School offerings. Members of the high school Health and Physical Education department, created this course to give students more variety in their options for summer PE credit. This course is aligned with other PE courses in that it uses the same PE competencies and standards that are found in all PE classes, but it exposes students to more adventure type physical activities that they may not have as much access to in the other PE classes. For example, all aspects of the ropes course will be heavily used in this course and there will be a mountain hiking experience as a culminating project.

As part of the course proposal process, the teachers first ensured that this new course is aligned to the K-12 Health/ PE curriculum progression and that there is support for a course like this within the school's constraints. Then the course idea and associated materials were reviewed at the Curriculum and Assessment committee, where members discussed the course idea at length. With all parties fully supporting this course, I ask for your approval to run this course.

Additionally, I ask for the supporting curriculum documents to be approved though a separate motion for a first read. Previous practice has been that initial approval to run a course can be granted with the course title, description, unit titles, competencies (all listed in the first document), as well as at least one unit drafted. Final course approval comes with the review and approval of all of the curriculum documents, through both a first a second read.

Respectfully submitted,

Mark Pedersen
Director of Secondary Education
Timberlane Regional School District

Adventure Education

TRHS Health & Physical Education Dept.

Course Description: The focus of Adventure Education is to engage students in outdoor physical activity by challenging students to step outside of their comfort zone. Students will be able to choose their level of challenge by participating in various options on the TRHS ropes course and two outdoor recreation field trips.
The class will include games and activities to promote community and relationship building, developing communication skills, and trust initiatives. These activities will build up to students problem solving and working cooperatively on low and high elements on the ropes course.

Prerequisite: None
Elective course for Summer School (8 days for 3 hours)
Credit: .5
Max Participants: 12

Physical Education Competencies:

1. Students will develop and apply knowledge, skill and movement in a variety of activities in order to lead an active, healthy lifestyle.
2. Students will participate in physical activity in order to maintain an appropriate level of personal fitness.
3. Students will recognize the value that physical activity provides opportunities for enjoyment, challenge, self-expression, improved self-confidence, and positive social interaction in order to lead a healthy lifestyle.
4. Students will exhibit responsible, personal, and social behavior, in order to respect self in addition, others, in physically active settings.

Unit 1- Building Community and Communication Skills

- Challenge by choice but choose your challenge.
- Games/activities that require communication
- Qualities of an effective communicator
- Acquaintance/Icebreaker games

Unit 2- Problem Solving & Trust Building

- Strategies for working together to find solutions
- Team challenges
- Trust Leans
- Spotting Techniques
- Full Value Contract (language & meaning)
- Introduce debriefing/reflection

Unit 3- Low Elements

- Un-belayed activities where participants spot each other.
- Review Spotting Techniques
- Mohawk Walk, Nitro Crossing, Swinging Tires, Tire Gauntlet, Whale Watch

Unit 4- High Elements

- Knot Tying
- Equipment function, Identification/ Care/Proper Use
- Belay School
- Traversing Elements: Catwalk, Ships Passing, Wild Woozy
- Vertical Elements: Vertical Playpen
- Special: Giant Swing. Flying Rappel,

Unit 5: Outdoor Adventures

- Planning trips
    - Opportunities project
    - Equipment/Supplies
    - Safety
    - Map and compass skills
- Orienteering/Geocaching

Adventure Education: Unit 1

Building Community & Communication Skills

Stage 1 Desired Results

ESTABLISHED GOALS:

Competencies:

- ***Students will demonstrate the ability to exhibit responsible personal and social behavior in order respect self and others in physically active settings.***
- ***Students will recognize the value that physical activity provides opportunities for enjoyment, challenge, self-expression, improved self-confidence, and positive social interaction in order to lead a healthy lifestyle.***
- ***Students will demonstrate the ability to analyze and summarize text and integrate knowledge to make meaning of discipline-specific materials.***
- ***Students will demonstrate the ability to produce coherent and supported writing in order to communicate effectively for a range of discipline-specific tasks, purposes, and audiences.***
- ***Students will demonstrate the ability to speak purposefully and effectively by strategically making decisions about content, language use, and discourse style.***

Content Standards:

- SHAPE.1 Demonstrates proficiency in a variety of motor skills and movement patterns.
- SHAPE.2 Applies knowledge of concepts,principles, strategies and tactics related to movement and performance.

Transfer

Students will be able to independently use their learning to cooperate with others to problem solve and challenge themselves outside their comfort zone while engaging in physical activity.

Meaning

ENDURING UNDERSTANDINGS

Students will understand that…

- Effective communication, critical thinking, and trust are keys to building healthy relationships.

ESSENTIAL QUESTIONS

- How does effective communication help build community and trust?

Acquisition

Students will know…

- *that communication promotes effective team work and problem solving.*
- *how to challenge themselves by choosing their challenge (Challenge by choice but choose your challenge)*
- *choosing challenges helps an individual grow outside of their comfort zone and builds confidence.*
- *the value of communicating effectively and actively participating within a community of people*

Vocabulary:

- *assertive communication, active listening, teamwork, cooperation, leadership, empathy, challenge by choice*

Students will be skilled at…

- *Using communication skills and strategies that promote team/group dynamics.*
- *Solving problems and thinking critically in physical activity both as an individual and in groups.*

• SHAPE.3 Demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness. • SHAPE.4 Exhibits responsible personal and socialbehavior that respects self and others. • SHAPE.5 Recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.		
Content Area Literacy Standards		***21st Century Skills***
• RST.9-10.1 Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions. • RST.9-10.2 Determine the central ideas or conclusions of a text; trace the text's explanation or depiction of a complex process, phenomenon, or concept; provide an accurate summary of the text. • RST.9-10.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 9-10 texts and topics. • WHST.9-10.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.		• *Solve problems* • *Think creatively* • *Communicate clearly* • *Collaborate with others* • *Interact effectively with others*

Stage 2 - Evidence	
Evaluative Criteria	***Assessment Evidence***
Communication will be assessed through observation & a checklist.	PERFORMANCE TASK(S): 1. Students will actively participate in a group challenge. They will demonstrate their ability to communicate effectively while engaging in the physical activity. 2. Communication vocabulary quiz.
	OTHER EVIDENCE:

Stage 3 – Learning Plan	
Summary of Key Learning Events and Instruction	
Language Arts Integration	***Mathematics Integration***
•	•
Technology Integration	***District Materials***
•	

Adventure Education: Unit 2
Problem Solving & Trust Building

Stage 1 Desired Results

ESTABLISHED GOALS:

Competencies:

- ***Students will demonstrate the ability to exhibit responsible personal and social behavior in order respect self and others in physically active settings.***
- ***Students will demonstrate the ability to analyze and summarize text and integrate knowledge to make meaning of discipline-specific materials.***
- ***Students will demonstrate the ability to produce coherent and supported writing in order to communicate effectively for a range of discipline-specific tasks, purposes, and audiences.***
- ***Students will demonstrate the ability to speak purposefully and effectively by strategically making decisions about content, language use, and discourse style.***

Content Standards:

- SHAPE.1 Demonstrates proficiency in a variety of motor skills and movement patterns.
- SHAPE.2 Applies knowledge of concepts,principles, strategies and tactics related to movement and performance.
- SHAPE.3 Demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness.
- SHAPE.4 Exhibits responsible personal and socialbehavior that respects self and others.
- SHAPE.5 Recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.

Transfer

Students will be able to independently use their learning to cooperate with others to problem solve and challenge themselves outside their comfort zone while engaging in physical activity.

Meaning

ENDURING UNDERSTANDINGS

Students will understand that…

- trying a variety of strategies when faced with a problem
- Trust is essential for a person's willingness to step outside their comfort zone/take risks.
- Trust is important for a group to work together as a team and complete team challenges.

ESSENTIAL QUESTIONS

- How does trust help facilitate cooperative problem solving?

Acquisition

Students will know…

- *the importance of establishing trust for group challenges*
- *the importance of following through with actions that you are responsible for to build trust with others.*
- *building trust with others empowers other people within your group to take risks and feel more confident*
- *general spotting and safety guidelines that apply to trust activities*
- *the meaning and commands for the full value contract*

Students will be skilled at…

- *Using communication skills and strategies that promote team/group dynamics.*
- *Solving problems and thinking critically in physical activity both as an individual and in groups.*
  - *demonstrating safe and appropriate spotting techniques as they apply*
  - *applying safe practices, rules, procedures, and etiquette in all Adventure activities.*
  - *demonstrate correct verbal full value contract commands*

	● *appropriate spotting techniques including stance, hand position, and other critical elements* ● *Strategies for working together to find solutions* ● *how to reflect after a group experience to learn from successes and failures so that the group can grow individually and collectively* *<u>vocabulary:</u>* - *Full value contract, paws not claws/spoons not forks, debrief, reflect, trust*	
Content Area Literacy Standards		***21st Century Skills***
● RST.9-10.1 Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions. ● RST.9-10.2 Determine the central ideas or conclusions of a text; trace the text's explanation or depiction of a complex process, phenomenon, or concept; provide an accurate summary of the text. ● RST.9-10.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 9-10 texts and topics. ● WHST.9-10.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.		● *Solve problems* ● *Think creatively* ● *Communicate clearly* ● *Collaborate with others* ● *Interact effectively with others*

Stage 2 - Evidence	
Evaluative Criteria	***Assessment Evidence***
Participation Level will be assessed through observation & a checklist. **Reflection will be written.**	PERFORMANCE TASK(S): 1. Students will actively participate in a group challenge. They will demonstrate their ability to communicate effectively, problem solve cooperatively and engage in the physical activity. 2. Students will write a reflection about the experience, contribution to the team initiative and how their communication made the group successful or unsuccessful.
	OTHER EVIDENCE:

Stage 3 – Learning Plan	
Summary of Key Learning Events and Instruction	
Language Arts Integration	***Mathematics Integration***
•	•
Technology Integration	***District Materials***
•	

Adventure Education: Unit 3

Low Elements

Stage 1 Desired Results

ESTABLISHED GOALS:

<u>Competencies:</u>

- ***Students will demonstrate the ability to exhibit responsible personal and social behavior in order respect self and others in physically active settings.***
- ***Students will recognize the value that physical activity provides opportunities for enjoyment, challenge, self-expression, improved self-confidence, and positive social interaction in order to lead a healthy lifestyle.***
- ***Students will demonstrate the ability to analyze and summarize text and integrate knowledge to make meaning of discipline-specific materials.***
- ***Students will demonstrate the ability to produce coherent and supported writing in order to communicate effectively for a range of discipline-specific tasks, purposes, and audiences.***
- ***Students will demonstrate the ability to speak purposefully and effectively by strategically making decisions about content, language use, and discourse style.***

<u>Content Standards:</u>

- SHAPE.1 Demonstrates proficiency in a variety of motor skills and movement patterns.
- SHAPE.2 Applies knowledge of concepts,principles, strategies and tactics related to movement and performance.

Transfer

Students will be able to independently use their learning to cooperate with others to problem solve and challenge themselves outside their comfort zone while engaging in physical activity.

Meaning

ENDURING UNDERSTANDINGS

Students will understand that…

- Effective communication, critical thinking, and trust are keys to group cooperation and success when faced with a challenge.

ESSENTIAL QUESTIONS

- How does working together with a team to achieve a common goal increase success and participation?

Acquisition

Students will know…

- *that communication promotes effective team work and problem solving.*
- *how to challenge themselves by choosing their challenge (Challenge by choice but choose your challenge)*
- *choosing challenges helps an individual grow outside of their comfort zone and builds confidence.*
- *how one's individual choice affects other people within a group*
- *positive leadership involves hearing other people's ideas and valuing contributions of others.*
- *positive leadership empowers other people within your group to take risks and feel more confident*
- *general spotting and safety guidelines that apply to each low element they are on*

Students will be skilled at…

- *Using communication skills and strategies that promote team/group dynamics.*
- *Solving problems and thinking critically in physical activity both as an individual and in groups.*
- *actively listening to other group members*
- *demonstrating safe and appropriate spotting techniques as they apply*
- *applying safe practices, rules, procedures, and etiquette in all Adventure activities.*
- *working constructively with other to accomplish a goal in a group activity, demonstrating consideration for others involved.*

• SHAPE.3 Demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness. • SHAPE.4 Exhibits responsible personal and socialbehavior that respects self and others. • SHAPE.5 Recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.	• *the various low elements on a ropes course could include: whale watch, river run, nitro crossing, swinging tires.* • *a low element is an activity off the group but doesn't require harnesses and belay equipment* *<u>Vocabulary:</u>* - *assertive communication, active listening, teamwork, cooperation, leadership, empathy, challenge by choice, spotting techniques, reflection, debrief*	
Content Area Literacy Standards		***21st Century Skills***
• RST.9-10.1 Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions. • RST.9-10.2 Determine the central ideas or conclusions of a text; trace the text's explanation or depiction of a complex process, phenomenon, or concept; provide an accurate summary of the text. • RST.9-10.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 9-10 texts and topics. • WHST.9-10.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.		• *Solve problems* • *Think creatively* • *Communicate clearly* • *Collaborate with others* • *Interact effectively with others*

Stage 2 - Evidence	
Evaluative Criteria	***Assessment Evidence***
Communication will be assessed through observation & a checklist.	PERFORMANCE TASK(S): 1. Students will actively participate in a group challenge. They will demonstrate their ability to communicate effectively while engaging in the physical activity. 2. Communication vocabulary quiz.
	OTHER EVIDENCE:

Stage 3 – Learning Plan	
Summary of Key Learning Events and Instruction	
Language Arts Integration	***Mathematics Integration***
•	•
Technology Integration	***District Materials***
•	

Adventure Education: Unit 4
High Elements

Stage 1 Desired Results

ESTABLISHED GOALS:

Competencies:

- ***Students will demonstrate the ability to exhibit responsible personal and social behavior in order respect self and others in physically active settings.***
- ***Students will recognize the value that physical activity provides opportunities for enjoyment, challenge, self-expression, improved self-confidence, and positive social interaction in order to lead a healthy lifestyle.***
- ***Students will demonstrate the ability to analyze and summarize text and integrate knowledge to make meaning of discipline-specific materials.***
- ***Students will demonstrate the ability to produce coherent and supported writing in order to communicate effectively for a range of discipline-specific tasks, purposes, and audiences.***
- ***Students will demonstrate the ability to speak purposefully and effectively by strategically making decisions about content, language use, and discourse style.***

Content Standards:

- SHAPE.1 Demonstrates proficiency in a variety of motor skills and movement patterns.
- SHAPE.2 Applies knowledge of concepts,principles, strategies and tactics related to movement and performance.

Transfer

Students will be able to independently use their learning to cooperate with others to problem solve and challenge themselves outside their comfort zone while engaging in physical activity.

Meaning

ENDURING UNDERSTANDINGS

Students will understand that…

- Effective communication, critical thinking, and trust are keys to group cooperation and success when faced with a challenge.

ESSENTIAL QUESTIONS

- How does working together with a team to achieve a common goal increase success and participation?

Acquisition

Students will know…

- *how to challenge themselves by choosing their challenge (Challenge by choice but choose your challenge)*
- *choosing challenges helps an individual grow outside of their comfort zone and builds confidence.*
- *how to tie the Figure 8 on a Byte, Figure of 8 (check for 3-2-2) and a back up knot*
- *the belay commands to use before climbing on a high element (On belay, belay on, climbing, climb away)*
- *ropes and safety equipment should always before checked before using*
- *the importance of checking the surrounding environment of the course and the participants.*
- *belaying is a system that is essential in keeping the climber safe while they climb*
- *the belay terms/steps (break, under, slide)*

Students will be skilled at…

- *Using communication skills and strategies that promote team/group dynamics.*
- *actively communicating between climber and belayer while on belay*
- *demonstrating how to put on a harness and helmet on correctly*
- *demonstrate completing a toe--to-toe safety check*
- *how to check a rope, stack a rope, and recoil a rope*

• SHAPE.3 Demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness. • SHAPE.4 Exhibits responsible personal and socialbehavior that respects self and others. • SHAPE.5 Recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.	• *Traversing Elements: Catwalk, Ships Passing, Wild Woozy* • *Vertical Elements: Vertical Playpen* • *Special: Giant Swing. Flying Rapel* *<u>Vocabulary:</u>* - *carabiners, ATC belay device, figure 8, rapid link (on carabiner), Sheer reduction device (the climbing system), kilonewtons, harness, helmet, static rope, dynamic rope, uprope, tension, slack, belay team (belayer, anchor, back up belayer) breakhand vs. guide hand*	
Content Area Literacy Standards		***21st Century Skills***
• RST.9-10.1 Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions. • RST.9-10.2 Determine the central ideas or conclusions of a text; trace the text's explanation or depiction of a complex process, phenomenon, or concept; provide an accurate summary of the text. • RST.9-10.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 9-10 texts and topics. • WHST.9-10.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.		• *Solve problems* • *Think creatively* • *Communicate clearly* • *Collaborate with others* • *Interact effectively with others*

Stage 2 - Evidence	
Evaluative Criteria	***Assessment Evidence***
Communication will be assessed through observation & a checklist.	PERFORMANCE TASK(S): 1. Students will actively participate in a group challenge. They will demonstrate their ability to communicate effectively while engaging in the physical activity. 2. Communication vocabulary quiz.
	OTHER EVIDENCE:

Stage 3 – Learning Plan	
Summary of Key Learning Events and Instruction	
Language Arts Integration	***Mathematics Integration***
•	
Technology Integration	***District Materials***
•	

Adventure Education: Unit 5
Outdoor Adventures

Stage 1 Desired Results

ESTABLISHED GOALS:

<u>*Competencies:*</u>

- ***Students will demonstrate the ability to exhibit responsible personal and social behavior in order respect self and others in physically active settings.***
- ***Students will recognize the value that physical activity provides opportunities for enjoyment, challenge, self-expression, improved self-confidence, and positive social interaction in order to lead a healthy lifestyle.***
- ***Students will demonstrate the ability to analyze and summarize text and integrate knowledge to make meaning of discipline-specific materials.***
- ***Students will demonstrate the ability to produce coherent and supported writing in order to communicate effectively for a range of discipline-specific tasks, purposes, and audiences.***
- ***Students will demonstrate the ability to speak purposefully and effectively by strategically making decisions about content, language use, and discourse style.***

<u>*Content Standards:*</u>

- SHAPE.1 Demonstrates proficiency in a variety of motor skills and movement patterns.

Transfer

Students will be able to independently use their learning to cooperate with others to problem solve and challenge themselves outside their comfort zone while engaging in physical activity.

Meaning

ENDURING UNDERSTANDINGS

Students will understand that…

- preparedness for an outdoor trip allows for enjoyment and can help overcome unforeseen circumstances, increasing safety of the person/group..

ESSENTIAL QUESTIONS

- How do you plan for an outdoor adventure trip to encourage enjoyment while being safe?

Acquisition

Students will know…

- the difference between true north and magnetic north; what it is called and how it is measured.
- the basics of a compass.
- how to read a topographical map.
- the background of GPS and the basics of using it and it's limitations.
- how technology can enhance your enjoyment and/or safety
- the importance of skills in wilderness survival situations. (first aid, building a shelter, and fire building)

Students will be skilled at…

- *effectively planning for appropriate equipment, supplies, and clothing for an outdoor excursion*
- *How to use a GPS, map and compass*
- *preparing to use the ropes course*
-

• SHAPE.2 Applies knowledge of concepts,principles, strategies and tactics related to movement and performance. • SHAPE.3 Demonstrates the knowledge and skills to achieve and maintain a health-enhancing level of physical activity and fitness. • SHAPE.4 Exhibits responsible personal and socialbehavior that respects self and others. • SHAPE.5 Recognizes the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction.	• the importance of water and food to survival. • the purpose of a survival kit and list the basic contents included in the kit. • the importance of planning before an outdoor trip and safety considerations • medical emergencies that may arise in a wilderness emergency and how to treat them. <u>Vocabulary:</u> *topographical map, GPS, compass, safety plan, true north, magnetic north, survival strategies* -	
Content Area Literacy Standards		***21st Century Skills***
• RST.9-10.1 Cite specific textual evidence to support analysis of science and technical texts, attending to the precise details of explanations or descriptions. • RST.9-10.2 Determine the central ideas or conclusions of a text; trace the text's explanation or depiction of a complex process, phenomenon, or concept; provide an accurate summary of the text. • RST.9-10.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 9-10 texts and topics. • WHST.9-10.4 Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience.		• *Solve problems* • *Think creatively* • *Communicate clearly* • *Collaborate with others* • *Interact effectively with others*

Stage 2 - Evidence	
Evaluative Criteria	***Assessment Evidence***
Communication will be assessed through observation & a checklist.	PERFORMANCE TASK(S): 1. Students will actively participate in a group challenge. They will demonstrate their ability to communicate effectively while engaging in the physical activity. 2.
	OTHER EVIDENCE:

Stage 3 – Learning Plan	
Summary of Key Learning Events and Instruction	
Language Arts Integration	***Mathematics Integration***
•	•
Technology Integration	***District Materials***

Regional Career and Technical Education Agreement

Region 17

(Salem, Pinkerton Academy, Timberlane, Pelham & Windham)

March 2024

I. Definitions

"Area Career and Technical Education School" means (A) a specialized public secondary school used exclusively or principally for the provision of career and technical education to individuals who are available for study in preparation for entering the labor market; (B) the department of a public secondary school exclusively or principally used for providing career and technical education in not fewer than 3 different fields that are available to all students, especially in high-skill, high-wage, or in-demand industry sectors or occupations; (C) a public or nonprofit technical institution or career and technical education school used exclusively or principally for the provision of career and technical education to individuals who have completed or left secondary school and who are available for study in preparation for entering the labor market, if the institution or school admits, as regular students, individuals who have completed secondary school and individuals who have left secondary school; or (D) the department or division of an institution of higher education, that operates under the policies of the eligible agency and that provides career and technical education in not fewer than 3 different occupational fields leading to immediate employment but not necessarily leading to a baccalaureate degree, if the department or division admits, as regular students, both individuals who have completed secondary school and individuals who have left secondary school. (Perkins V Sec. 3(3)).

"Commissioner" means the New Hampshire Education Commissioner.

"Receiving District" means a school district operating a high school or a public academy pursuant to RSA 194:23 that is designated as a regional center or offers a designated regional CTE course.

"Region" means a collection of Sending and Receiving Districts and at least one regional career and technical education center that are all parties to an agreement that defines the relationship, duties, and responsibilities between the Sending and Receiving Districts.

"Regional career and technical education center (CTE)" means a high school or public academy offering career and technical education program(s) which has been designated by the commissioner as part of a regional career and technical education program under RSA 188-E:1.

"Sending District" means a school district where students reside, and for who said district has tuition responsibility, who attend a regional center or regional course other than within the district itself; or if a student attends a chartered public school, private school, or is home schooled, a school district where the student resides.

II. Agreement Overview

Each Regional Career and Technical Education (CTE) Receiving and Sending school entity within New Hampshire Region 17 shall be governed by this Regional Career and Technical Education Agreement (RCTEA). This RCTEA is hereby entered into between the following parties:

1. Pelham School District

2. Pinkerton Academy
3. Salem School District
4. Timberlane Regional School District
5. Windham School District
6. New Hampshire Department of Education (NHED)

Salem School District and Pinkerton Academy are both Receiving and Sending Districts. Pelham, Timberlane Regional, and Windham School Districts are Sending Districts.

Region 17 operates CTE programs under the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). The CTE programs at Pinkerton Academy and Salem School District meet the definition of "Area Career and Technical Education School" under Sec. 3(3) of Perkins V.

The Receiving Districts, in cooperation with the Sending Districts, shall plan, develop, operate, and evaluate the educational program and facilities of the regional CTE centers. The educational program shall be broad enough to serve the reasonable needs of CTE Region 17.

This RCTEA complies with the requirements of Perkins V and N.H. Rev. Stat. § 188-E:1-a.

Perkins Allocation Basis and Appeals Process

As the CTE programs meet the definition of an Area Career and Technical Education School, Perkins funds that would be distributed to the Sending District shall be allocated to the Area Career and Technical Education schools (Pinkerton Academy and Salem School District). The allocation is based on each school, agency or entity's relative share of students who are attending CTE programs. If practicable, this should be based on the average enrollment for the preceding three school years. (Perkins V Sec. 131(e)(2)).

If a dispute arises between a Sending District and an Area Career and Technical Education School with respect to the federal allocation procedures described in this section, including the decision of a district to leave the Regional Agreement, the parties agree to follow the appeals procedures provided by the NHED. (Perkins V Sec. 131(e)(3)).

III. Receiving District Agreements

1. The Receiving Districts' School Boards shall hold annually at least one joint meeting with the chairpersons (or their designees) of School Boards of the Sending Districts to discuss the planning, development, operation, and evaluation of the educational program and facilities of the regional centers.
2. The Receiving Districts shall establish a Region 17 CTE advisory committee of at least seven members, which shall include representatives of each of the CTE program areas offered in the region and at least one member shall be a certified high school counselor. The advisory committee shall include a board member from the Receiving Districts and at least one representative from each of the Sending Districts. The representatives from

the Sending Districts shall be appointed by the Sending Districts. The committee should meet four (3) times annually.

3. The Receiving Districts shall consider the recommendations of the Region 17 CTE advisory committee relative to CTE programs, facilities, and regional enrollment needs.
4. The Receiving Districts, at their own expense, shall employ a full-time CTE Director or CTE Principal who shall administer the CTE program within the administrative structure of the Receiving District.
5. The Receiving Districts shall make maximum utilization of cooperative arrangements with state and local special education and vocational rehabilitation agencies in providing career and technical education for persons who are disadvantaged or who have disabilities.
6. The Receiving Districts agree to provide appropriate facilities and programs for students with special needs including students who are disabled and disadvantaged, in accordance with the identified needs of the Receiving and Sending Districts. Additional costs for students with a SPEDIS-code requiring special program modifications and/or services as a result of an Individualized Educational Plan (IEP) shall be the responsibility of the Sending District.
7. The Receiving District shall provide appropriate guidance services at the CTE center for regional students and coordination of such activities throughout the region.
8. CTE opportunities for adults, out of school youths, including "drop-outs" and others, will be provided by the Receiving District whenever possible. Costs will be shared by the participants and/or Sending Districts.

IV. Seat Apportionment Method

1. High school students attending schools in the Sending Districts shall be entitled to attend the regional CTE center in accordance with the procedure set forth in N.H. Rev. Stat. § 188-E:5 and as it may be amended from time to time.
2. Students enrolled in districts not entering into regional agreements may attend designated CTE centers or designated CTE programs in the Region of normal attendance, if space allows after annual enrollment is finalized
3. The Sending Districts agree to permit the guidance and Career and Technical Education staff of the Receiving Districts to provide all students with information concerning CTE offerings at the centers and to encourage such students' participation in the programs.
4. The Receiving Districts agree to provide equal access to all of the approved regional CTE programs to qualified residents and area CTE students within the region during the regular school day in accordance with the formula for participation agreed upon between the Receiving Districts and Sending Districts.
5. Seats allotments will be reviewed annually by the committee
6. Seats will be allotted by program with 50% of the seats available being given to students from a sending schools including Homeschool and Charter Schools residing in the region.
7. Any unused seats by a sending district will be returned to the receiving district by May 1st, upon which the receiving district can reallocate them to other districts.

Any change in formula or methodology will be agreed upon by the Receiving Districts and the Sending Districts subject to approval of the Commissioner of Education.

V. Calendar Conformity Agreement

1. Each Sending District will annually align their school calendars with the school calendars of CTE programs at the Receiving District.
2. The Sending and Receiving Districts agree to minimize schedule conflicts through the alignment of district-level and program schedules, with the goal to better support CTE students with as many hours as possible to fulfill their program requirements. This shall include, but not be limited to, State testing such as SAT, NHSAS and midterm and final exams.
3. There may not be more than ten instructional days following Labor Day through the last student day of the school calendar year on which one or more of the school calendars of the districts within the agreement are not aligned.
4. Annually Superintendents will meet to confirm calendar alignment and adjust as needed to meet the rules expectations.
5. Students attending a center outside of Region 17 will be required to sign attached form acknowledging calendar misalignment

VI. Recognition of Credits

1. CTE student shall be awarded required subject credit toward District graduation by demonstrating proficiency in a CTE course or program that is embedded with content area competencies that meet or exceed the district subject and required course competencies.
2. CTE students who demonstrate proficiency in the embedded CTE course or program competencies and who is determined to have met the content area academic standards required by the high school shall have such credits counted toward the required program area for a high school diploma.
3. Prerequisite courses will be incorporated into the program of studies of each Sending and Receiving District.
4. Both the Sending and Receiving Districts will ensure that students are appropriately advised of any prerequisites for any CTE program participation.
5. All CTE students shall be given access to career and technical education programs for the instructional time for those programs.

VII. Tuition

1. The liability of the State for the tuition of full or part-time students attending programs at the regional CTE center shall be as provided by N.H. Rev. Stat. § 188-E:6, 7 and 9, and in N.H. Code of Administrative Rules Ed 1410 and as those provisions may hereinafter be amended. Reimbursement for tuition by the State shall be limited to those school calendar days that are mutual to both the Receiving and Sending Districts.

2. In the event that sufficient funds are not made available to the NHED by the State Legislature to compensate the Receiving District for tuition, payments will be reduced on a prorated basis and the Sending Districts shall pay the balance of the actual cost due to the Receiving District.
3. After August 29th, sending schools are responsible for the 25% tuition cost, regardless of whether the student stays in the program or not, unless the sending or receiving district can fill the seat.
4. No more than once a year during the term of this RCTEA, the CTE Director(s) may determine whether a report addressing any constraints in funding for tuition that need to be addressed to continue the CTE program(s) should be submitted to the commissioner pursuant to N.H. Rev. Stat. § 188-E:1-a, V.
5. The Agreement allows that if the Sending District, whether or not it is a Receiving District, maintains a high school which does not offer the career and technical education course, the Sending District shall be responsible for a minimum of 25 percent of the total tuition charge and the state shall be liable for up to 75 percent. It is further agreed by the parties that in those cases where students whose normal school of attendance is Salem High School or Pinkerton Academy and who may attend the other school for purposes of career and technical education the state's liability for tuition shall be limited to 75 percent of the difference in tuition costs between the district exchanging students.

VIII. Transportation

1. The liability of the State for the cost of transporting regional CTE students to the regional center shall be as provided by N.H. Rev. Stat. § 188-E:9 and in N.H. Code of Administrative Rules Ed 1305.0303 and as those provisions may hereinafter be amended.
2. No more than once a year during the term of this RCTEA, the CTE Director(s) may determine whether a report addressing any constraints in funding for transportation that need to be addressed to continue the CTE program(s) should be submitted to the commissioner pursuant to N.H. Rev. Stat. § 188-E:1-a, V.
3. Sending Districts shall ensure that CTE students' schedules allow for full access to CTE programs offered at the regional CTE center, including travel time on buses.

IX. Facilities and Equipment

1. Initial equipment acquired with state funds shall remain the property of the NHED and may be transferred to another facility. The Commissioner of Education shall have the authority to transfer equipment (over $5,000) if said equipment is not being utilized effectively or efficiently, as determined by CTE Director, Program Advisory Committee and Instructor. The Director is able to offer it to another career and technical education center or school with an approved career and technical education program. At such time as it is determined that no useful life exists for the said equipment, the Department may authorize the disposal of said equipment in accordance with established district disposal procedures. Any funds received from the disposal of said equipment remains with the Receiving Districts.

2. The Receiving Districts agree that the facilities and equipment provided through the funds made available from the State by this Agreement shall be utilized only for CTE purposes, unless specific prior written exception is approved by the NHED. The CTE facilities shall be the property of the Receiving Districts. The termination of any approved CTE program(s) by the Receiving District shall become effective after one year's notice to the Region 17 CTE Advisory Committee, the Sending Districts and the NHED.

X. Disputes Between Parties

1. The Receiving Districts and Sending Districts agree that the NHED shall be the arbitrator of any dispute which may arise between the Receiving Districts and the Sending Districts relative to this RCTEA and which cannot be settled to the mutual satisfaction of each party and that all parties will be bound by the decision of the Commissioner in such cases.

XI. Department of Education Agreements

1. Notwithstanding anything to the contrary contained in this Agreement, it is understood and agreed by the parties hereto that all obligations of the State of New Hampshire and NHED hereunder, including the continuance of payments, are contingent upon the availability and continued appropriation of State funds, and in no event shall the State or the NHED be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of such available funds or appropriations to the NHED, the NHED shall have the right to terminate this RCTEA in whole or in part immediately.
2.
3. The Department agrees to provide technical and consultant assistance to the Receiving Districts in the operation of the regional center through NHED staff.

XII. Compliance

1. The Receiving Districts and Sending Districts hereby covenant and agree that, in the performance of this Agreement the Receiving Districts and Sending Districts shall comply with all the applicable laws, regulations, guidelines, orders and statutes of federal, state, county or municipal authorities which shall impose any legal obligation or legal duty upon the Receiving Districts and Sending Districts with respect to this RCTEA.
2. This RCTEA is controlled by the provisions of N.H. Rev. Stat. § 188-E and rules adopted pursuant thereto and as they may be amended from time to time. In the event of any conflict between the provisions of N.H. Rev. Stat. § 188-E or rules enacted pursuant thereto and the provisions of this Agreement, the provisions of the statute and rules shall govern.

XIII. Effective Date and Submission to NHED

1. This RCTEA is effective for four years following the last dated signature.
2. NHED and the School Boards of the Receiving Districts and Sending Districts and any future Sending Districts shall review this RCTEA every four years to determine whether any amendments or modifications are necessary.
3. The Receiving and Sending District School Boards shall submit an RCTEA to NHED, signed by the chairs of each of the Sending and Receiving District Board, every four years, no later than the last day of December of the year preceding the first school calendar year of implementation.

SALEM SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE COUNTY OF ROCKINGHAM

On this the _____ day of _____, 2024, before me,

_____, the undersigned officer, personally appeared

_____, known to me (or satisfactorily proven) to

be the person whose name is subscribed to the within instrument and

acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____
Justice of the Peace/Notary Public

BY: _____
Chairperson, Salem School Board
Receiving District

PINKERTON ACADEMY
STATE OF NEW HAMPSHIRE COUNTY OF ROCKINGHAM

On this the _____ day of _____, 2024, before me, _____, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____
Justice of the Peace/Notary Public

BY: _____
President, Board of Trustees
Pinkerton Academy Board of Trustees
Receiving District

PELHAM SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE COUNTY OF HILLSBOROUGH

On this the _____ day of _____, 2024, before me,

_____, the undersigned officer, personally appeared

_____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____
Justice of the Peace/Notary Public

BY: _____
Chairperson, Pelham School Board
Sending District

WINDHAM SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE COUNTY OF HILLSBOROUGH

On this the _____ day of _____, 2024, before me,

_____, the undersigned officer, personally appeared

_____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____
Justice of the Peace/Notary Public

BY: _____
Chairperson, Windham School Board
Sending District

TIMBERLANE SCHOOL DISTRICT
STATE OF NEW HAMPSHIRE COUNTY OF ROCKINGHAM

On this the _____ day of _____, 2023, before me,

_____, the undersigned officer, personally appeared

_____, known to me (or satisfactorily proven) to

be the person whose name is subscribed to the within instrument and

acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

_____
Justice of the Peace/Notary Public

BY: _____
Chairperson, Timberlane Regional School Board
Sending District

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TRSD POLICY COMMITTEE'S RECOMMENDATIONS TO THE SCHOOL BOARD

June 6, 2024

Second Read/Adoption

Policy	Changes/Recommendations
ECA – Building and Grounds Security	*Safety Committee has reviewed and moved Policy ECA to School Board. No changes since first read.* Prior revisions include only the Superintendent, principal, or designee have authority to grant permission to be on school grounds.
KI – Visitors to School	*Safety Committee has reviewed and moved Policy KI to School Board. No changes since first read.* Prior revisions include definining a school day as "posted school hours" and replacing "teacher" with "school employee".

Timberlane Regional School District	Policy Code: ECA
Adopted: 09-15-83 Revised: 02-07-91, 10-16-08 ~~Revised: 10-16-08~~	Page 1 of 1

BUILDING AND GROUNDS SECURITY

~~The Board will cooperate closely with local law enforcement and fire departments, and with insurance company inspectors.~~

~~Records and funds will be kept in a safe, locked location.~~

~~Access to school buildings and grounds outside of regular school hours will be limited to school personnel whose work requires it. An adequate key control system will be established to limit access to buildings to authorized personnel.~~

~~School buildings will be closed and locked after the last school activity has concluded each day.~~

~~A building being used by an authorized school or community group in the evening or on non-school days, will be opened for such activity and secured again after its conclusion.~~

~~A school district employee must be on school grounds during the course of the activity. Only a school district employee will be allowed to open and close the school in the event of such an activity.~~

~~Classroom windows and doors are to be locked when the teachers leave the building.~~

~~In addition to this policy, the Superintendent is charged with establishing further safety and security provisions as may be necessary.~~

~~The building principal is responsible for enforcing this policy.~~

School District buildings constitute one of the greatest investments of the School District. It is deemed in the best interest of the District to protect the investment adequately.

Security means not only maintenance of a secured (locked) building but protection from fire hazards and faulty equipment and safe practices in the use of electrical, plumbing, and heating equipment. The School Board requires and encourages close cooperation with local police, fire departments, insurance company inspectors, and emergency medical services.

Records and funds shall be kept in a safe place and under lock and key when required.

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it. An adequate entry control system, including keys, shall

be established which will limit access to buildings to authorized personnel and will safeguard against the potential of entrance to buildings by keys in the hands of unauthorized persons.

School buildings shall be closed and locked after the last school activity has concluded in the afternoon except in those instances when there is continuous activity into the evening, in which case securing of the building shall be accomplished at the conclusion of such activity.

A building being used by an authorized school or community group in the evening, or on non-school days, shall be opened for such activity and secured again after its conclusion.

No unauthorized person or group shall be granted access to a secured building by any employee. Authorization may be granted only ~~by the School Board,~~ by the Superintendent of Schools ~~and their staff~~, ~~or by~~ the principal ~~of the school~~, or their designee.

Protective devices designed to be used as safeguards against illegal entry and vandalism shall be installed when appropriate to the individual situation.

The Superintendent and building principal are responsible for enforcing this policy.

Timberlane Regional School District	Policy Code: KI
Adopted: 01-01-83 **Reaffirmed:** 08-08-91 **Revised:** 10-05-95, 02-24-05, 06-16-11 ~~**Revised: 02-24-05**~~ ~~**Revised: 06-16-11**~~	**Page 1 of 2**

VISITORS ON SCHOOL GROUNDS

~~For purposes of this policy, "school property" means school buildings, District buildings not being used as a school, vehicles used for school purposes, any location during a school athletic and other school-sponsored event, and school grounds.~~

~~Visitors are welcome on school property, provided their presence will not be disruptive. Classroom visitors will only be allowed with the permission of the school principal or designee. All visitors must initially report to the building principal's office. Any person wishing to confer with a staff member must contact that staff member by telephone to make an appointment. Conferences with teachers are held outside school hours or during the teacher's conference/preparation period.~~

~~The School District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event. No person on school property or at a school event shall:~~

1. ~~Injure, threaten, harass, or intimidate a staff member, a School Board member, sports official or coach, or any other person;~~
2. ~~Damage or threaten to damage another's property;~~
3. ~~Damage or deface School District property;~~
4. ~~Violate any New Hampshire law, or town or county ordinance;~~
5. ~~Smoke or otherwise use tobacco products;~~
6. ~~Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs, or possess dangerous devices or weapons;~~
7. ~~Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);~~
8. ~~Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the School Board;~~

Timberlane Regional School District	Policy Code: KI
~~Adopted: 01-01-83~~ ~~Reaffirmed: 08-08-91~~ ~~Revised: 10-05-95~~ ~~Revised: 02-24-05~~ ~~Revised: 06-16-11~~	~~Page 2 of 2~~

~~9. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive;~~
~~10. Engage in any risky behavior, including rollerblading, roller-skating, or skateboarding; or~~
~~11. Violate other District policies or regulations, or an authorized District employee's directive.~~
~~Any person who violates this policy or any other acceptable standard of behavior may be ordered to leave school grounds.~~
~~Additionally, the District reserves the right to issue "no trespass" letters to any person whose conduct violates this policy, acceptable standards of conduct, or creates a disruption to the school district's educational purpose.~~
~~***Legal References:***~~
~~*RSA 635:2, Criminal Trespass*~~

All persons, other than staff and pupils enrolled in the school, who may come to the school for any reason during ~~the school day~~ **posted school hours** are considered visitors and must report and sign in at the school office. Employees of the school system (directors, coordinators, maintenance staff members, and others) are to advise the school Principal or Secretary that they are in the building. A visitor (a person not employed by the school system) must report to the school office and receive permission to be on the school grounds.

Persons wishing to meet with a ~~teacher~~ **school employee** for the purpose of discussing a particular problem and/or any other purpose shall do so only at a time when it does not interrupt the normal school program. Persons wishing to make such arrangements may do so by ~~securing an appointment with the teacher through the office of the principal or by direct contact with the teacher~~ **obtaining permission from the school Principal or designee.**

~~No person shall visit a school without first reporting to the office of the principal as to the purpose and place of the visit.~~

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EXECUTIVE SUMMARY

June 6, 2024

Projects Completed:

- Middle School HVAC Controls Upgrade
- Athletic Field Irrigation Upgrade
- Irrigation Pond Expansion
- Tennis Court Lighting
  - Rebate received

Projects in progress Update (EEI):

- Danville Boilers:
  - Working on venting of new boiler room
- Middle School Roof:
  - Still need to finish Seismic Bracing in Library
- Fire Panels Replacement, DE, PS, HS, MS:
  - PS Fire Panel and peripherals replaced, working on repairing existing troubles in system, (wiring).
  - HS and MS Scheduled for Summer
  - DE Scheduled for this summer
- HS Window Replacement:
  - Single Pane Windows and window systems to be replaced with better insulating products.
  - Front Doors will be included summer 2025
  - Scheduled to start with 100 wing classrooms this summer
  - The rest will be scheduled for next summer.
- HS Roof:
  - Most of the roof (125,000 sq.ft.) will be re-covered.
  - Work started in areas not over classrooms
- HS HVAC, EREU's to Daiken with dehumidification
  - Duct Cleaning included
  - Work has begun units are arriving and being stored on back of fields to enable controls work.
- HS HVAC (BAS) Controls and valve replacement/upgrade
  - Has begun, estimated completion in the fall, prior to the heating season.
- MS 100 Area HVAC upgrade.
  - This will take place this summer.
- AA Belfry Repairs Phase I and II
  - Scheduled for this summer expected to run into the fall.
  - May need to relocate music classes in the early part of the school year
- AA Belfry Repairs Phase III
  - EEI is working with me on getting LCHPS Grant, Letter of Intent has been accepted and actual application is currently being worked on.
- CMU Wall Repairs at Danville
  - In progress, sand blasting taking place after school hours
- SAU: Replace Boiler
  - Electrical has been disconnected
- HS: Lighting Controls To take place this summer/fall

Other Projects in progress:

- Track and Field Renovation:

- New coating is an extensive process, and no one can be on the track during installation (3-4 weeks)
- This is scheduled for after 2024 graduation
- Temporary Lines have been added for spring practices
- Colors have been selected, Red with Black Transition Zones. Approved by AD, TRHS Principal and track coach.

- Tennis Courts:
  - Pad Has been installed
  - Fence Poles have been installed
  - Coating Application is very temperature sensitive
    - Due to excessive rain, and workload, this is looking to be an after school gets out project
    - This will be a 3-week process to get the coating applied.
    - Colors have been selected, Red Court with Grey off court areas. Confirmed with AD and Tennis Coach
- Paving Projects for summer
  - Repave Drop Off Loop AA
  - Pave Middle School Side Lot
  - Pave Drive behind Danville
  - Shim and Topcoat SN Bus Loop
    - our behalf.
- HS Dark Room Renovation
  - Counter drawings are back and approved. (PO 241713 $13,982.80)
  - Asbestos abatement will start 6/17) (PO 242304 $4,090.00)
  - Flooring replacement will start after room is complete. ($1,112.48)
  - Proper ventilation for a chemical room, as part of HVAC Upgrades this summer.
  - Paint
  - New interior door
  - Lighting upgrades
- HS Canopy Replacement:
  - RFP is out
- PS Library Carpet Replacement
- MS FCS Cabinet Replacement
  - RFP is out
  - Mandatory walkthrough was attended by 1 vendor
- DE Classroom Cabinets
  - RFP is out
  - Mandatory walkthrough is completed

Upcoming Projects:

- Varsity Softball Field infield renovation: This is on Hold pending an RFP and approval to move forward
  - RFP is out and mandatory walkthrough has been completed
  - We will be removing the top layers of infield mix and blending in new mix and edging the lip.
  - We will also be laser grading and raising the infield to allow for quicker play after a rain event.
- MS Outside Learning Area Improvements – Will be completed in-house this summer Project approved through CIP process and by School Board
  - Received quotes for Sod Installation, and hydroseeding.
  - Will need to go out for RFP, working on it (Estimated $35,000)
  - Received quote for loam and work to grade area (Estimated $20,000 will need an RFP)
  - Looking at building Wall Ball Area (Estimated $2,500 in house)
  - Looking into building covered seating area (Estimated $6,000 in house)
- Install wall in High School Guidance Office
- Install insulating wall in High School Principal's Office
- Install accessible automatic operator for High School Nurse's office door
- Repair holes in exterior stucco walls at Middle school

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- Install air conditioning for new IT office at Sandown North
- Renumber Sandown Central rooms/offices
- Install a door and electrical into a Danville Classroom to create a new office space.
- Football Field Lighting Repairs
- Atkinson Academy: grow grass near playground (Loam, Irrigate and plant seed)
- Atkinson Academy: Replace carpet in Library
- Sandown North Add door between 146 and 147
- Sandown North Remove wall in room 144
- Sandown North install door to separate Men's Restroom from custodial office
- Sandown North Boiler Replacement

RFP's / Contracts Updates:

- **Proposals Recently Due:**
  - Mowing:
    - No proposals received
  - Wayfinder signs: This was a planned projects by the High School Administration and when quotes came in, it was realized it was over the$50,000 threshold and we would need to put out an RFP, which I put together for the High School Administration.
  - Building Automation/HVAC Controls PM and Maintenance Contract –
    - Proposal Came in 5/28/24
- **Requests Currently out:**
  - Varsity Softball Field infield Renovation.
  - High School Canopy Removal, design, and Replacement:
  - Sandown North Boiler Replacement
- **Requests That Need to be Written:**
  - Parking Lot Striping estimated $40,000 This will include a renumbering request from the High School which will add approximately $10,000 to the project
  - Parking lot crack sealing: This will include all parking lots in the district
  - Custodial Uniforms
  - Integrated Pest Management
  - Septic Tank Pumping and Inspections
  - Contracted Services for grounds: This is for a company specializing in Turf Care to help spread multiple tons of products, Core Aerate and slice seed a couple time a year and top-dress the facilities with Sand. The company comes multiple times per year, with specialized equipment, as needed
  - Spring and Fall Front-of-Housework: This work is for a company to come in and clean up and mulch flower beds across the district as this usually needs to be done during the busiest times for athletic fields/groundwork
  - Asbestos Floor Tile Abatement
  - Floor replacement of abated areas
  - Summer Painting Contractor
  - On-Call Heating and Plumbing Vendor
  - On Call Roofing Repairs Vendor
  - Custodial Supplies
  - Grounds Supplies and Turf Management services
  - Gator UTV vehicle Purchase
  - Infield Groomer Purchase (With Attachments)
  - Maintenance Vehicle Purchase (This will be our 5th Van) We also have 3 Trucks

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Respectfully Submitted,

Karl Ingoldsby CEFP, CSFS, CBO

Job Postings

JobId	Category	Position Type	Additional Title	Location	Closing Date	Date Available	Filled by AppNo	Date Filled	For Fiscal Year	Time To Fill	AppCount	MinorityCount	FemaleCount	MaleCount	Creator_User_ID
Administration															
4912	Administration	Assistant Principal	Anticipated Assistant Principal Alternative Prog	Timberlane Regional High School		7/1/2024			2024-2025	3	8		3	4	dhusson
4894	Administration	Assistant Principal	Assistant Principal/Curriculum Coordinator cc4	Atkinson Academy	Open until filled	7/1/2024			2024-2025	16	27		14	10	dhusson
Elementary School Teaching															
4905	Elementary School Teaching	Kindergarten	AM Kindergarten Teacher cc2389	Danville Elementary	Open until filled	8/28/2024			2024-2025	14	6		4		dhusson
4911	Elementary School Teaching	Primary - Grades 1, 2, 3	Elementary Classroom Teacher - Grade 1 cc152	Atkinson Academy	Open until filled	8/28/2024			2024-2025	10	16	1	13		dhusson
4847	Elementary School Teaching	Primary - Grades 1, 2, 3	Elementary Classroom Teacher - Grade 3 cc145	Atkinson Academy	Open until filled	8/28/2024			2024-2025	63	39	4	34		dhusson
4881	Elementary School Teaching	Primary - Grades 1, 2, 3	Elementary Classroom Teacher - Grade 3 cc436	Pollard School	Open until filled	8/28/2024			2024-2025	28	25	2	23	1	dhusson
4889	Elementary School Teaching	Primary - Grades 1, 2, 3	Elementary Classroom Teacher - Grade 3 cc474	Pollard School	Open until filled	8/28/2024			2024-2025	18	11		10		dhusson
4891	Elementary School Teaching	Intermediate - Grades 4, 5 Teacher	Elementary Classroom Teacher - Grade 4 cc332	Danville Elementary	Open until filled	8/28/2024			2024-2025	18	10		10		dhusson
4907	Elementary School Teaching	Intermediate - Grades 4, 5 Teacher	Elementary Classroom Teacher - Grade 4 cc976	Sandown North	Open until filled	8/28/2024			2024-2025	11	12		11		dhusson
4890	Elementary School Teaching	Intermediate - Grades 4, 5 Teacher	Elementary Classroom Teacher - Grade 5 cc156	Pollard School	Open until filled	8/28/2024			2024-2025	18	10		9	1	dhusson
4888	Elementary School Teaching	Intermediate - Grades 4, 5 Teacher	Elementary Classroom Teacher - Grade 5 cc383	Danville Elementary	Open until filled	8/28/2024			2024-2025	18	9		9		dhusson
4886	Elementary School Teaching	Intermediate - Grades 4, 5 Teacher	Elementary Teacher - Grade 5 cc1716	Pollard School	Open until filled	8/28/2024			2024-2025	21	9		9		dhusson
4899	Elementary School Teaching	ESOL Teacher	Half Time ESOL Teacher - Elementary cc464	Timberlane Regional School District	Open until filled	8/28/2024			2024-2025	15	2		2		dhusson
4884	Elementary School Teaching	Kindergarten	Kindergarten Teacher cc935/2392	Pollard School	Open until filled	8/28/2024			2024-2025	21	18	1	18		dhusson
High School Teaching															
4871	High School Teaching	Business Education	Business Teacher/ICT cc162	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	42	8	2	3	2	dhusson
4883	High School Teaching	Industrial-Technology Education	Engineering Teacher cc2116	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	21	0				dhusson
4845	High School Teaching	Mathematics	High School Mathematics Teacher cc1011	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	63	7		3	1	dhusson
4901	High School Teaching	World Language - Spanish	High School Spanish Teacher cc598	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	15	3		1	1	dhusson
4882	High School Teaching	World Language - French	Part Time French Teacher cc1556	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	24	2		1	1	dhusson
SAU Administrators															
4879	SAU Administrators	Executive Director of Operations & Special Proje	Executive Director of Operations and Special Pr	SAU 106 Timberlane Regional District office	Open until filled	7/1/2024			2024-2025	29	14	1	7	4	dhusson
Special Education															
4862	Special Education	Behavior Specialist	BCBA/Behavior Specialist cc2574	Timberlane Regional School District	Open until filled	8/28/2024			2024-2025	53	1		1		dhusson
4344	Special Education	Psychologist	School Psychologist - Part Time .6 Position cc 14	Timberlane Regional School District	open until filled	as soon as possible			2023-2024	743	6		4		dhusson
4850	Special Education	Psychologist	School Psychologist cc 1422	Atkinson Academy	Open until filled	8/28/2024			2024-2025	63	0				HMunck
4800	Special Education	Psychologist	School Psychologist cc1708	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	126	1		1		dhusson
4849	Special Education	Psychologist	School Psychologist cc2145	Sandown North	Open until filled	8/28/2024			2024-2025	63	0				HMunck
4852	Special Education	Speech and Language Pathologist	Spech Language Pathologist cc2242	Sandown North	Open until filled	8/28/2024			2024-2025	63	1		1		HMunck
4910	Special Education	Special Education Facilitator	Special Education Facilitator	Atkinson Academy	Open until filled	8/28/2024			2024-2025	10	3	1	2	1	dhusson
4895	Special Education	Special Education Facilitator	Special Education Facilitator cc1148	Danville Elementary	Open until filled	8/28/2024			2024-2025	16	2		1		dhusson
4896	Special Education	Special Education Facilitator	Special Education Facilitator cc2166	Pollard School	Open until filled	8/28/2024			2024-2025	16	3		2		dhusson
4897	Special Education	Special Education Facilitator	Special Education Facilitator cc2606	Sandown North	Open until filled	8/28/2024			2024-2025	16	1		1		dhusson
4900	Special Education	Special Education Facilitator	Special Education Facilitator cc2721	Timberlane Regional Middle School	Open until filled	5/16/2024			2024-2025	15	1		1		dhusson
4904	Special Education	Special Education Teacher	Special Education Teacher - Intensive Needs cc	Timberlane Regional High School	Open until filled	8/28/2024			2024-2025	15	2		1		dhusson
4604	Special Education	Special Education Teacher	Special Education Teacher cc 1032	Timberlane Regional High School	Open until filled	8/22/2023			2023-2024	408	10	1	4	2	dhusson
4756	Special Education	Special Education Teacher	Special Education Teacher cc1060	Pollard School	Open until filled	as soon as possible			2023-2024	283	12		10		dhusson
4644	Special Education	Special Education Teacher	Special Education Teacher cc1105	Danville Elementary	Open until filled	as soon as possible			2023-2024	255	18	1	14		dhusson
4885	Special Education	Special Education Teacher	Special Education Teacher cc141	Pollard School	Open until filled	8/28/2024			2024-2025	21	0				dhusson
4794	Special Education	Special Education Teacher	Special Education Teacher/Case Manager cc96	Sandown North	Open until filled	8/15/2024			2024-2025	133	11	1	8	1	dhusson
4909	Special Education	Speech and Language Asst.	Speech Language Assistant cc2585	Atkinson Academy	Open until filled	8/28/2024			2024-2025	11	1		1		dhusson
4856	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc 1316	Timberlane Regional School District	Open until filled	8/21/2024			2024-2025	63	1		1		HMunck
4851	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc 212	Pollard School	Open until filled	8/21/2024			2024-2025	63	1		1		HMunck
4855	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc 747	Pollard School	Open until filled	8/21/2024			2024-2025	63	1		1		HMunck
4853	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc2218	Timberlane Regional High School	Open until filled	8/21/2024			2024-2025	63	1		1		HMunck
4673	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc885	Sandown North					2023-2024	354	2		2		dhusson
Student Services															
4799	Student Services	School Nurse	Floating School Nurse cc2396	Pollard School	Open until filled	4/5/2024			2023-2024	126	8	1	8		dhusson
4902	Student Services	School Counselor	School Counselor cc424	Timberlane Regional Middle School	Open until filled	8/28/2024			2024-2025	15	7	1	3	1	dhusson
4903	Student Services	School Social Worker	School Social Worker cc320	Danville Elementary	Open until filled	8/28/2024			2024-2025	15	2		2		dhusson