

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
November 16, 2023
7:01 PM

Superintendent's Office
30 Greenough Rd.
Plaistow, NH

Call to Order

Board Members Present

Donald Woodworth, Jack Sapia, Brienna Woodworth, Kim McCormick, Shauna Manthorn, Katie Knutsen, Kristin Savage, Mark Sherwood, Paul LeCain

Seated at the Board Table

Justin Krieger, Interim Superintendent
Sandra Allaire, Acting Assistant Superintendent
Armaan Anthony, Student Representative

Administrators Present

Kurt Schweiss, Director of Music
Lucy Canotas, Director of Elementary Education
Fran DeCinto, Director of Human Resources
Maria Watkins, Business Administrator/CFO

APPROVAL OF MINUTES

MOTION: Mrs. Savage motioned to accept the November 2, 2023 public minutes as written. Seconded by Mr. Woodworth Motion passed: 9-0-0

MOTION: Mr. Sapia motioned to approve the November 2, 2023 non-public minutes as written. Seconded by Mr. Sherwood Motion passed: 8-0-1 (Mrs. Savage abstained)

APPROVED

CURRENT BUSINESS

a. TRHS Girls Soccer Team Division 1 Champions

The coach of the Girls Soccer Team came before the Board along with the soccer players to talk about their Division 1 Championship that was held in Exeter. The girls spoke on the impact the win has had on them and said they couldn't have gotten to this point without the chemistry they share among each other which made the win feel 100 times better. They explained how playing soccer has taught them life lessons on the field, such as, team work and working with others. The Board congratulated the team on their accomplishment and thanked them for coming in.

DELEGATES AND INDIVIDUALS

Michael Boucher from Atkinson, NH spoke in support of free, full-day kindergarten and explained the importance of having this for the families in the District. He urged the Board to form a committee to lay out the facts for the people to make their own decision and believes there are more benefits than drawbacks to this.

MOTION: Mrs. Savage motioned to move the remaining 25 minutes to the end of the meeting. Seconded by Mrs. Woodworth. Motion passed 9-0-0

STUDENT REPRESENTATIVE

Armaan Anthony provided highlights of events happening in the school district. Administrators from both Sandown Central and Sandown North will be participating in the first Principal's Coffee Hour of the year and will be held in Sandown North. The Danville Student Council created a Kindness themed banner to celebrate National Kindness Day. Atkinson Academy 4th grade students took a trip to the NH State House. Pollard held a vision screening hosted by the Lions Club. The Timberlane Music Association's mattress fundraiser will be on Sunday, 11/19 from 10:00-4:00 in the high school cafeteria. He congratulated the High School Girls Soccer Team for their championship win.

CURRENT BUSINESS (cont'd)

b. Draft Warrant Articles

Mr. Schweiss talked about Warrant Article 10 for the request to purchase new band uniforms, explaining the ones they have are 27 years old. He wants to maintain the traditional style and it is his intent to include five additional uniforms per year in his budget.

APPROVED

Mr. Sapia asked about taking money out of the unencumbered funds for this instead of a warrant article. He is concerned if the warrant article failed, they would have to wait another year.

Mr. Schweiss explained the uniforms would be for the marching band and the performing ensembles. There would be 187 uniforms in total, with 82 being for the marching band.

Mr. Woodworth spoke on how well they take care of the uniforms. He doesn't believe this is a lot of money and the students have been walking around in 100% wool uniforms since 1996.

Mr. Sherwood understands the point Mr. Sapia has made and his concern over the warrant article not passing and then having to wait another year. He is concerned because of the current atmosphere they are in.

Mrs. McCormick asked Mr. Schweiss if he has a plan if the warrant article doesn't pass. Mr. Schweiss said they would have to have this same discussion again next year because the options don't really change.

Mrs. Woodworth asked about the possibility of having a pool to pull from and what fund would this be taken from? Mrs. Watkins said she wouldn't know until the spring what amount they would have in unencumbered funds.

Mr. Krieger stated the warrant articles will need to be solidified at their second meeting in December.

Mr. Krieger referred to Article 3 which is the TTA Agreement. He is pleased to announced the TTA and the District have reached a tentative agreement.

Mr. Broad, President of the TTA, informed the Board that the TTA has overwhelming ratified the agreement and the next step is for the Board's approval. He also commented on how phenomenal the process was and it was exceptionally professional.

Mr. Sherwood explained not everyone got exactly what they wanted, but there was a feeling of collaboration.

Mr. Krieger said the agreement will be before the Board at the next meeting for ratification.

c. Elementary Phonics Instruction Update

Mrs. Allaire invited Mrs. Canotas and four educators to come before the Board to speak on the elementary phonics instruction update. The committee that was formed determined that UFLI Foundations appeared to be the best option for the Timberlane Regional School District.

APPROVED

Each school purchased a UFLI manual to pilot and review the program. This is being used consistently in Kindergarten through 5th grade in all the schools. The UFLI is a systematic phonics program, research and evidence based. This is aligned to LETRS (professional learning course based on the science of reading). The teachers were extremely enthusiastic with the UFLI program and are amazed at the progress the students are experiencing. There are no consumables with this program. The only cost of this program is for the manual and all the resources are free.

Mrs. Allaire said this has been a team effort and teaching is a craft and she is excited to see the early results.

d. Center for School Climate and Learning update

Mr. Krieger provided an update to the Board on where they are in working with this organization. This is year one of a two-year leadership process. He provided the Board with some information outlining the Five Stages. They are in Stage One of the leadership process which is planning, design, and organization. Stage Two is school climate data collection. Stage Three is data analysis and goal setting. Stage Four is action planning and project development.

In year two, they will be in Stage Five which is implementation, ripple effects, evaluation and sustaining leadership. The students who are selected are as wide ranging as possible. Anthony Armaan commented on how he likes that it includes a wide range of students because it allows them to receive different perspectives and outlooks.

ADMINISTRATOR'S REPORT

Mrs. Allaire described the World Kindness Day project at the Middle School.

Mr. Krieger mentioned that today, there were many district administrators, building administrators and SAU staff serving Thanksgiving lunch in the cafeterias throughout the District.

Mr. Krieger wanted to remind families that an email went out on November 13th regarding an organization in Danville called Flying Wheels who are seeking a donation of a handicap accessible van for a family in our District.

There is a Middle School concert planned on Saturday, December 2, 2023. The High School Holiday concert will be held on December 10, 2023.

He informed the Board they will start providing a report at the School Board meetings on where the RFP's stand.

APPROVED

PERSONNEL REPORT

MOTION: Mrs. Manthorn motioned to accept the professional nomination of Leah Poulin, School Social Worker at TLC and Sandown North. Seconded by Mrs. McCormick Motion passed 9-0-0

Mrs. DeCinto provided her Vacancy Report and stated that it hasn't changed since the last meeting.

COMMITTEE REPORTS

Mr. LeCain attended the Curriculum and Assessment Committee meeting where they talked about proposed changes to competencies. He also commented on the amount of time educators, teachers and folks spend to try to make these things meaningful.

Mrs. Woodworth attended the Strategic Planning Committee meeting. She and Mr. Pedersen were chosen to serve as Co-Chairs. They will be reporting on updates at the first meeting of each month.

Mr. Sherwood attended a Budget Committee meeting. They discussed i-Ready which received most of their attention.

Mrs. Knutsen attended a Safety Committee meeting and schools are starting ALICE training. The next meeting is scheduled for December 12, 2023.

Mrs. Savage announced the Milkman Improv Show will be held on December 29, 2023 to raise money for the Math Honor Society and Class of 2025.

Mr. Woodworth attended the Curriculum and Assessment Committee meeting. He mentioned how important the Program of Studies document is and they spend a lot of time on it.

Mrs. Manthorn congratulated the Middle School girls' volleyball team who won the championship recently and congratulated the coach.

APPROVED

NON-PUBLIC SESSION

MOTION: Mrs. Manthorn motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Woodworth. Motion passed 9-0-0

The Board was polled:

Mr. Woodworth – yes Knutsen – yes Manthorn – yes Mrs. Woodworth – yes Savage – yes
McCormick – yes LeCain – yes Sapia – yes Sherwood – yes

The public meeting adjourned at 8:19 PM and will not be returning to public session.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on December 7, 2023