

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
October 5, 2023
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Donald Woodworth, Jack Sapia, Brienna Woodworth, Kim McCormick, Katie Knutsen,
Paul LeCain, Mark Sherwood **Excused Absence:** Shauna Manthorn, Kristin Savage

Seated at the Board Table

Justin Krieger, Interim Superintendent
Sandra Allaire, Acting Assistant Superintendent

Administrators Present

Fran DeCinto, Director of Human Resources
Mark Pedersen, Director of Secondary Education
Lisa Oliver, Assistant Business Administrator

APPROVAL OF MINUTES

MOTION: Mr. Sapia motioned to approve the September 7, 2023 public minutes.
Seconded by Mrs. Woodworth Motion passed: 6-0-1 (Mrs. McCormick abstained).

MOTION: Mr. Sherwood motioned to approve the September 21, 2023 public minutes.
Seconded by Mrs. Woodworth. Motion passed: 7-0-0

MOTION: Mr. Sapia motioned to accept the nonpublic minutes of September 21, 2023.
Seconded by Mr. Sherwood Motion passed: 6-0-1 (Mr. LeCain abstained)

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MOTION: Mr. Sapia motioned to move 30 minutes from Delegates and Individuals to the end of the meeting. Seconded by Mr. Sherwood Motion passed 7-0-0

STUDENT REPRESENTATIVE

Armaan Anthony presented his report remotely. He announced that Sandown Central has school pictures on October 10th. Parent/Teacher conferences are scheduled for October 25th. Danville Elementary PTA will hold a book fair on October 30th to November 3rd. Atkinson Academy has a PTA fall festival on October 21st. Pollard has a Halloween party on October 27th. The Middle School fundraiser will be going from October 5th through October 23rd. The 8th Graders are learning about the judicial system and a field trip to Salem, MA is planned to learn about the witch trials. The High School Junior PSAT's will be on October 11th. Spirit Weeks starts October 16th and school dance is on October 21st.

CURRENT BUSINESS

a. Curriculum/Competency Revisions – Second Read/Adoption

i. K-12 Science Competencies Revisions

Mr. Pedersen stated there have been no changes since the First Read. He is looking for approval tonight of the K-12 competencies that will be put into the curriculum.

MOTION: Mr. Sherwood motioned to accept the K-12 Science Competencies and assignments to the units as indicated. Seconded by Mrs. McCormick Motion passed 7-0-0

ii. Grade 6 and 7 Social Studies Curriculum Revisions

Mr. Pedersen explained these are the curriculum documents that are changing.

MOTION: Mr. Sherwood motioned to accept the Grade 6 and 7 Social Studies curriculum with the revisions that are before them. Seconded by Mrs. Woodworth. Motion passes 7-0-0

iii. High School Math Curriculum Revisions

Mr. Pedersen stated these are more than just competency changes, there are some curriculum document changes in there as well that were highlighted.

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Mrs. Woodworth referred to the students doing more critical thinking problem based real application and asked if they are going to be implementing that outside a textbook.

Mr. Pedersen explained we have textbooks available as a resource, but we are encouraging teachers to use real life applications and to use multiple resources that are available to them, not to just use a textbook.

Mrs. Sapia asked if we are not using textbooks, how consistent is the teaching happening from class to class without a textbook.

Mr. Pedersen said the consistency comes in with the curriculum documents. The teachers are using the same curriculum as a guide and are teaching the same skills but some might get their differently. There is a common midterm and a common final.

Mr. Woodworth asked how they stay on pace.

Mr. Pedersen explained as a group of educators, they are in constant communication with each other and make sure they are in the same spot. For the most part, he said they are keeping in the same spot especially in math which is very linear.

MOTION: Mr. Sapia motioned to accept the math curriculum. Seconded by Mr. Sherwood. Motion passed 7-0-0

Mr. Pedersen thanked all the teachers for their hard work on this.

b. Return to School Plan

Mr. Pedersen stated that every six months, the Return to School Plan is required to be reviewed and updated to be in compliance with the ESSER grant.

Mrs. Knutsen asked when the grant runs out. Mrs. Allaire stated it runs out September 30, 2024.

MOTION: Mrs. McCormick motioned to accept the Return to School Plan. Seconded by Mr. Sherwood Motion passed 7-0-0

Mr. Sapia referred to funding for tutoring. He doesn't believe we could be as fortunate to have our State fund all the tutoring our students need. He was wondering about possibly reaching out to corporations or something like that. Mrs. Allaire explained the NH Department of Education is fully funding tutoring and after school funding for tutoring is funded by the ESSR grant right now.

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c. Budget Transfer: Irrigation System

Mrs. Oliver presented this to the Board. They are putting forward a budget transfer for the irrigation system moving it from the Building Improvement line to the Site Improvement line. This doesn't include the funding for the well.

Mr. Sapia stated as most of us know, we have a few design flaws, hence the change. He thinks we should have a system that is integrated from the beginning through to the end, well thought out and well designed, and the problem has always been the source. It seems like the main solution is to expand dredge the existing pond and put in a sediment pond. The question comes up do we need the filters and the scrubbers on the sprinkler heads. We should find out the cost to dredge the pond expand it and put in a sediment pond.

Mr. Krieger explained this budget transfer will allow us to continue work that is necessary to happen and that will be integrated into any future projects or existing things. The work that will be done with sprinkler heads and scrubbers needs to happen. He thinks a good next step for this group is for the engineers to come in and sit with Board members who are interested in reviewing that report so we can have a full and complete understanding of what those options are that are available to us moving forward.

Mrs. Woodworth mentioned since we have removed the well piece from this, why do we need the additional amount.

Mrs. Oliver explained that was part of the scope of the work and when they came back, they were higher than anticipated and there was additional work that needed to be done that was discovered.

Mr. Sapia said the extra \$32,000 was because of a cracked pipe. The question is if we put in a sediment pond, would we need them. He feels we are putting the cart before the horse and would rather wait until we have the design before we move forward with anything. He called DES and the Department of Agriculture about throwing the algaecide into the pond and DES stated we need a permit to do that which makes it even more complex.

Mr. Sherwood said there is a lot more information now, or at least we know in theory that it is out there based on the meeting notes, that we did not have last time.

Mr. Sapia suggested following up with a motion to temporarily postpone the installation of the project until we get more information.

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MOTION: Mr. Sapia motioned to approve the budget transfer and temporarily postpone the project until further notice. Seconded by Mr. Sherwood Motion passed 7-0-0

d. Policies

Mrs. Knutsen presented the following to the Board as a Second Read. Policy FEH Supervision of Construction, GDR Work Rules for Staff, BEDG Minutes, IHBA Progress for Pupils with Disabilities, IC/ICA School Year/School Calendar. She stated there have been no changes since the First Read.

MOTION: Mrs. McCormick motioned to accept these policies as a Second Read. Seconded by Mr. Woodworth. Motion passed 7-0-0

e. Annual Election Calendar and Annual Meeting

Mrs. Knutsen presented this to the Board. She announced important dates for the public to be aware of. The Public Hearing on proposed budgets/bonds will be on January 11, 2024. The Deliberative Session will be held on February 8, 2024 and the District Voting will be held on March 12, 2024.

ADMINISTRATORS' REPORT

Mrs. Allaire updated the Board on some creative and innovate learning experiences happening in our schools.

Mr. Krieger informed the Board that in the NH House of the State Legislature, 800 bills were introduced. He said 300 of those are educational bills and 200 of them will have a daily operational impact on the schools.

The Leadership Team meetings will be held in the school buildings this year.

ALICE is finishing up the first initial rollout. Something will be brought to the Safety Committee about a broader calendar and things to do in school to perpetuate that training.

The next Budget Committee presentation will be held on October 12th and will focus on the elementary schools.

PERSONNEL REPORT

Mrs. DeCinto stated there has been no change to the vacancy report from the last time.

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MOTION: Mr. Sherwood motioned to nominate Anthony DeSousa, World Language Teacher at TRHS. Seconded by Mrs. McCormick. Motion passed 7-0-0

MOTION: Mr. Sherwood motioned to accept the professional resignation of Celestino Basile, World Language Teacher at TRHS. Seconded by Mrs. McCormick Motion passed 7-0-0

COMMITTEE REPORTS

Mrs. Woodworth – Strategic Planning Committee will meet on October 19th.

Mrs. McCormick stated they Curriculum Assessment has been postponed to next month.

Mrs. Knutsen – The Safety Committee will meet on October 19th. The TTA workshop will be held this Wednesday. They held a workshop on the Facilities Use and the policy will be going back to the Policy Committee with revisions.

Mr. Sapia – The workshop went good. He wished it could have been televised so the people could have an opportunity to see all the work they do.

Mr. Sapia spoke about the Lacrosse Team having to purchase their own helmets. He asked if the Board could recommend having Mr. Fantasia include that cost in his budget. He doesn't think the players should be spending money for their equipment. There are 40 players on the Lacrosse Team and the helmets cost \$300.

Mrs. Knutsen explained we have to be careful going down that road and we need to be sure it is fair and equitable for everyone.

Mr. Sherwood suggested they contact Mr. Fantasia to find out what equipment that is purchased by the players.

Mr. Krieger and Mrs. Knutsen will ask Mr. Fantasia for an inventory of what is paid out of pocket.

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OTHER BUSINESS

There was no other business before the Board.

MOTION: Mr. Sherwood motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mr. LeCain. Motion passed 7-0-0

The Board was polled:

Mr. Woodworth – yes Knutsen – yes Mrs. Woodworth – yes McCormick – yes LeCain – yes
Sapia – yes Sherwood – yes

Mrs. Knutsen stated the Board will not be back into public session.

The public meeting adjourned at 7:52.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on October 19, 2023.