

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
March 7, 2024
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Donald Woodworth, Jack Sapia, Brienna Woodworth, Kim McCormick, Katie Knutsen, Mark Sherwood, Kristin Savage, Shauna Manthorn

Excused absence: Paul LeCain

Seated at the Board Table

Justin Krieger, Interim Superintendent
Sandra Allaire, Acting Assistant Superintendent
Armaan Anthony, Student Representative

Administrators Present

Mark Pedersen, Director of Secondary Education
Karl Ingoldsby, Director of Plant Operations
Maria Watkins, Business Administrator/CFO

APPROVAL OF MINUTES

MOTION: Mr. Sapia motioned to accept the public minutes of February 1, 2024. Seconded by Mrs. Savage Motion passed: 7-0-1 (Mrs. Manthorn abstained).

MOTION: Mrs. Savage motioned to accept the non-public minutes of February 1, 2024 as written. Seconded by Mr. Woodworth Motion passed: 7-0-1 (Mrs. Manthorn abstained)

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STUDENT, STAFF & FAMILY SHARE

Mr. Broad introduced students in his Integrated Physics and Chemistry class. The students talked about a project they have been working on called Real World Analogs. This project was modeling real world cars to fictional cars and they tested the drag in a wind tunnel and compared the data they received to the real world car. They constructed a fictional wind tunnel using PVC pipe and a leaf blower. The students described the process and the results they achieved.

DELEGATES AND INDIVIDUALS

Mrs. Woodworth of Danville, NH spoke before the Board as a parent of an elementary school student. She expressed concern over the lead content found in the water at Danville Elementary and even though precautions have been taken, she would like to know how this will be resolved.

MOTION: Mrs. Savage motioned to move the remaining 28 minutes to the end of the meeting. Seconded by Mrs. Manthorn Motion passed: 8-0-0

STUDENT REPRESENTATIVE

Armaan Anthony presented his report highlighting the events and activities throughout the schools in the District. Some highlights were Senator Bill Gannon presented essay awards to students at Sandown North. Read Across America begins this week at Sandown North. Guest readers will also be joining them. Pollard had a kindergarten information night tonight. There is a District preschool information night scheduled on April 5th at TLC. The Second Grade play is underway and scheduled to be held on March 14th at the PAC. Students in 6th Grade participated in a virtual Q&A with author Kelly Yang. Students in 7th Grade had a visit by a Holocaust survivor. The 8th Grade students will be taking tours of the high school. Project Hope Strut for a Cure will be held this Saturday.

PERSONNEL REPORT

Mrs. Yacek introduced Mr. Mark Hamel has been hired as the new Assistant Principal at Sandown North. Mr. Hamel has 20+ years of experience as a Second and Third Grade teacher and also with leadership experience. Mr. Hamel provided feedback on the hiring process and mentioned it was well done. The Board welcomed him to his new position.

MOTION: Mrs. Manthorn motioned to accept the professional nomination of Mark Hamel, Assistant Principal, Sandown North Elementary School. Seconded by Mr. Sherwood. Motion passed 8-0-0

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MOTION: Mrs. Manthorn motioned to accept the professional nominations for Brian Hanides, Special Education Teacher at Timberlane Regional High School and Donald Pierce, Special Education Teacher at Timberlane Regional High School. Seconded by Mrs. McCormick Motion passed 8-0-0

CURRENT BUSINESS

a. Resolution to Authorize Financing for Phase II of Lease

MOTION: Mr. Sapia moved that the Resolution entitled Resolution to Authorize \$9,550,184.00 as Phase II of Lease purchase financing of Energy Savings Equipment and Associated Building Improvements at District facilities be approved and form presented to this meeting and the attested copy of said Resolution be included with the minutes of this meeting. Seconded by Mr. Sherwood Motion passed 8-0-0

b. Youth & Government Overnight Travel

Mr. Pedersen presented his Executive Summary with details of two overnight trips that the Youth and Government Club and its advisors/chaperones are seeking Board approval for. These two trips are scheduled for this spring.

MOTION: Mrs. Savage motioned to approve the two overnight trips for the Youth and Government Club for the Leadership Training and the Model Legislature Program. Seconded by Mrs. Manthorn. Motion passed 8-0-0

c. Graduation Date

Mr. Krieger provided the Board with end of year dates for the seniors. The tentative graduation date for 2024 is June 8th. He is looking for the Board to approve the graduation date so all the planning and preparations can take place.

MOTION: Mrs. Savage motioned to approve June 8, 2024 as the graduation date for the Class of 2024. Seconded by Mrs. Manthorn Motion passed 8-0-0

d. 2023 Annual Report

Mr. Krieger provided a copy of the FY2023 Annual Report to the Board for their review. Based on their latest review and some input from the Board, there are a few errors in the report they want to point out tonight. The errors will be corrected and then published on the website.

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Mrs. Watkins read the corrected numbers in the report.

e. Facilities Update

Mr. Ingoldsby provided the Board with an extensive report on the projects and asked if they had any questions.

Mrs. Manthorn asked about the boilers at Pollard School regarding the heat issues they were having there and if he has an update on that. Mr. Ingoldsby stated they are working now. He informed the Board that even though those boilers are only 5 years old, they are not good and they only came with a 1-year warranty. He described the issues he has had, and is having with them. He added that once all the other buildings are caught up, he would like to get rid of those boilers.

f. CIP Projects & Funding

Mr. Ingoldsby, along with Mrs. Watkins, provided a list of the CIP projects that have been approved and are in progress. Also included is a list of FY2024 proposed projects the Construction Committee recommends utilizing the remaining funds in FY2024. The money for this would be coming from the \$1.8 million in the Capital.

Mr. Sapia commented since this request is for the current year, they have a Construction Committee on Monday and there are some other things he would like to address. He would like to bring this to that meeting and have them filter through this with some of his other concerns.

Mrs. Watkins stated that this list came from that Committee. Mr. Sapia said they would like to take another look at it. He stated he was at the last meeting and doesn't remember seeing any of this. He isn't questioning the things on the list, but there may be things they want to do in lieu of them.

Mr. Sherwood asked Mr. Ingoldsby if there is anything on the list that is time sensitive and could be jeopardized by waiting a week. Mr. Ingoldsby said there is not but referred to the JV Baseball field. If they wait a month, it will be into baseball season. He would like to get going on it.

Mrs. Woodworth asked about the savings from the football field lighting upgrade with LED lights. Mr. Ingoldsby explained the savings would be seen mostly in their maintenance costs of them.

Mr. Sapia would like to know what the scope of work is for the JV Field to fix the sink holes.

Mr. Krieger agrees we cannot afford to lose that ballfield. They had a company come in and do some surveying of the field. There are stumps buried and water is pooling. There is significant work to be done out there if we want to use that field.

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Mr. Ingoldsby talked to DES today and they have designated that area as a land fill that has never been capped or lined. They don't really know what is in it. They said if we run into trash, we would have to deal with it at that point but they don't think anything out there is dangerous. What they are seeing is just a stump dump.

Mr. Sapia asked about doing a temporary fix new and then pull the stumps out after the season ends.

Mrs. Knutsen asked Mr. Ingoldsby what DES said if we run into garbage. Mr. Ingoldsby said we would just have to get rid of it at a landfill. They dug a 10'-20' test pit and only found stumps, no trash was found. He would prefer to do the fix right the first time rather than do it the cheap way by just adding more loam on top. It seems that has been done in the past by the amount of loam that is there.

Mrs. Savage is concerned with just patching the holes and having a sink hole occur and a student gets injured.

Mr. Ingoldsby said if this is approved tonight, they already have excavators on site and could start right away. It would take two to three weeks if everything goes as planned. If they run into trash, it might extend the project another week and the added expense to get rid of the trash. The quote for this project is from Busby Construction.

Mrs. Savage is looking at the athletic schedule and states they have a month to get the field ready before games start.

MOTION: Mrs. Savage motioned to approve the list as presented to us tonight so these projects can move forward. Seconded by Mrs. Woodworth.

Mrs. Knutsen asked Mr. Sapia what the objective is of the Construction Committee. Mr. Sapia said they look at things more from a construction standpoint.

Mrs. Knutsen explained the point of the Construction Committee was only for projects for the lease.

Mrs. Savage said the Construction Committee was created solely to oversee the lease and how the lease is managed. The CIP is not under the lease.

Vote on motion: 5-2-1 Motion passed (Sapia, Mr. Woodworth opposed; Mr. Sherwood abstained)

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Mrs. McCormick would have preferred to have been given this list earlier in order for her to digest the information and come up with questions. Mrs. Watkins assured her this is not the regular process and they are only doing it this way because these are projects for this current fiscal year.

ADMINISTRATORS REPORT

Mrs. Allaire spoke about some highlights of events that took place in February. Students in the Accelerated Anatomy & Physiology course just completed the Bio Trek Program. Our Timberlane Fiddlers performed in front of the N.H. Executive Council at the State House. At the last Board meeting, there were questions about how they monitor changes in the legislature and RSA's. She explained occasionally there are opportunities to attend meetings at the State level that have a focus on legislation and she was able to attend one of those meetings in February. She talked about what the session was regarding.

Mr. Krieger recognized the work of Kelley Brooks, Director of Special Education. In addition to the two new special education teachers they accepted this evening, she is also getting creative while keeping high quality in mind. He signed two contracts today to bring on two school psychologists who will work virtually with students. He thanked Mrs. Brooks for her work and continued efforts.

Mr. Krieger addressed the lead issue that was brought up earlier this evening. They just finished round three of testing and all of their postings are throughout the District and safety measures are in place. On February 9th, they delivered the ballots to the District Clerk.

Mr. Krieger referred to a question that was asked during Deliberative Session. The question was, "What do students get in this budget?" He gave the Board ten things that students get in this budget and hopes they are helpful to the Board when getting asked these questions in the community. The Board has access to the budget to actual reports on a monthly basis on the school district website. They will start being brought to the meetings also. They are starting to talk about staffing at the leadership team for next year.

Mr. Krieger provided an RFP update. An RFP for paving went out and three companies participated in the mandatory walkthrough. The RFP closes on March 19th. The had put out an RFP for grass cutting in June 2023 and due to an oversight, he will be moving on that now.

Mr. Sapia said he would like to have that RFP be for the entire District.

COMMITTEE REPORTS

Mr. Sherwood – He will be reading to Sandown North on Wednesday as part of Read Across America.

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Mrs. Manthorn – Policy Committee met today and they reviewed 11 policies. There will be at least three policies coming before the Board at their next meeting as a First Read. The Wellness Committee will be meeting in April.

Mrs. Knutsen – The Safety Meeting will be held on March 19th.

Mrs. Savage – The Safety Meeting met on February 13th. The Facilities Committee will be meeting on February 19th. Athletic tryouts start on March 18th. Project Hope is this Saturday.

Mr. Woodworth – Talked about all the work that has been done leading up to the voting next Tuesday.

There was no further public business before the Board.

MOTION: Mrs. Manthorn motioned to enter non-public under 91-A:3, Paragraph II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Mrs. Savage Motion passed 8-0-0

The Board was polled:

D. Woodworth – yes Knutsen – yes Sherwood – yes McCormick – yes Sapia – yes
B. Woodworth- yes Manthorn – yes Savage - yes

Motion passed 8-0-0 to enter non-public at 8:32 pm.

The public meeting adjourned at 8:32 pm and will not be returning to public session.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on March 21, 2024