

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Organizational Meeting Minutes

Organizational Board Meeting
March 21, 2024
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Donald Woodworth, Jack Sapia, Brienna Woodworth, Kim McCormick, Katie Knutsen, Mark Sherwood, Kristin Savage (arrived 7:10 pm), Shauna Manthorn, Paul LeCain

Seated at the Board Table

Justin Krieger, Interim Superintendent
Sandra Allaire, Acting Assistant Superintendent
Armaan Anthony, Student Representative

Administrators Present

Lucy Canotas, Director of Elementary Education
Kelley Brooks, Director of Special Education
Fran DeCinto, Director of Human Resources

STUDENT, STAFF & FAMILY SHARE

Atkinson Academy principal Steve HARRISES, introduced Kimberly Capel who teaches Computers and Technology. Ms. Capel brought with her students who are in the Girls Who Code Club to talk about what they do in the Club. The girls talked about why they wanted to join the Club and explained the things they are learning and what they have done so far this year. They explained coding is about problem solving, creating, and imagining. They are learning how to code on their own and one of the students is currently working on dancing dinosaur codes.

ELECTION RESULTS

Mr. Krieger reviewed the election results with the Board. He thanked the community for coming out and stated this was a record turnout. They hadn't had that many voters since before 2010.

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ELECTION OF OFFICERS

- a. Chair

MOTION: Mrs. Manthorn motioned to nominate Katie Knutsen for Chair. Seconded by Mrs. Woodworth. Motion passed: 7-1-1 (Sapia opposed; Knutsen abstained)

- b. Vice Chair

MOTION: Mr. Woodworth motioned to nominate Mark Sherwood for Vice Chair. Seconded by Mrs. Woodworth. Motion passed: 8-0-1 (Sherwood abstained)

APPOINTMENTS

- a. District Clerk

Mrs. Knutsen announced this is a vacant position and thanked the previous District Clerk for all her years of dedication.

- b. School Board Recording Secretary

MOTION: Mrs. Savage motioned to reappoint Linda Mahoney as School Board Recording Secretary. Seconded by Mrs. McCormick Motion passed: 9-0-0

- c. School Treasurer

MOTION: Mrs. Savage motioned to reappoint Kathy Beattie as School Treasurer. Seconded by Mrs. Manthorn Motion passed: 9-0-0

- d. Assistant School Treasurer

MOTION: Mrs. Savage motioned to reappoint Debra DeSimone as Assistant School Treasurer. Seconded by Mr. Sapia. Motion passed: 9-0-0

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e. School Counsel

MOTION: Mrs. Savage motioned to reappoint Drummond Woodsum as School Counsel. Seconded by Mr. Sherwood Motion passed: 9-0-0

BONDING

MOTION: Mr. Sapia motioned to bond School Treasurer and Assistant School Treasurer in accordance with RSA 197:22 and Policy DH. Seconded by Mr. Sherwood Motion passed: 9-0-0

DESIGNATE BANKS

MOTION: Mrs. Manthorn motioned to designate TD Bank as the District Bank. Seconded by Mrs. Woodworth Motion passed: 9-0-0

REVIEW AND REAFFIRM POLICIES DFA AND EI AND PROCEDURE BCA-R

MOTION: Mrs. Woodworth motioned to reaffirm policies DFA and EI. Seconded by Mr. Woodworth. Motion passed: 9-0-0

Mrs. Knutsen informed the new School Board members they are required to sign BCA-R which is School Board Member Ethics and Expectations.

DESIGNATING DATES, TIME AND PLACE FOR MONTHLY MEETINGS

Mrs. Knutsen announced per Policy BEA, the Board will meet in the evening on the 1st and 3rd Thursday of each month at the SAU 106 Administration Building. The Board may change the time, date, or the location of regular meetings, and may add or remove meetings as they deem necessary. The 2025 summer schedule will be determined at a later date.

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ADJOURNMENT

MOTION: Mrs. Savage motioned to adjourn the organizational meeting and go into the Regular Business Meeting. Seconded by Mrs. Manthorn Motion passed: 9-0-0

The Organizational Meeting was adjourned at 7:28 PM.

Respectfully submitted by,

Linda Mahoney
Recording Secretary

Approved by the School Board on April 8, 2024