

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
February 1, 2024
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Donald Woodworth, Jack Sapia, Brienna Woodworth, Kim McCormick, Katie Knutsen, Mark Sherwood, Kristin Savage

Excused absence: Paul LeCain, Shauna Manthorn

Seated at the Board Table

Justin Krieger, Interim Superintendent
Sandra Allaire, Acting Assistant Superintendent
Armaan Anthony, Student Representative

Administrators Present

Mark Pedersen, Director of Secondary Education
Karl Ingoldsby, Director of Plant Operations
Kelley Brooks, Director of Special Education
Ken Henderson, Director of Technology
Fran DeCinto, Director of Human Resources

APPROVAL OF MINUTES

MOTION: Mrs. Woodworth motioned to accept the January 18, 2024 public minutes as amended. Seconded by Mr. Sherwood Motion passed: 7-0-0.

MOTION: Mrs. Savage motioned to accept the January 18, 2024 non-public minutes. Seconded by Mr. Sapia Motion passed: 7-0-0.

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STUDENT, STAFF & FAMILY SHARE

Mr. Henderson introduced the Tiger Techs. Tiger Techs are a group of middle school students who help support the staff and students with repairing devices, trouble-shooting and helping to fix problems. This started as an 8th Grade Advisory in 2020 and now it is for the entire school. A short video presentation was shown highlighting the work the students do. Four middle school students addressed the Board and spoke about their experience with the Tiger Techs.

DELEGATES AND INDIVIDUALS

Krystal Walker of Atkinson, NH is a parent of a middle school student. She stated she fully supports an inclusive school environment that fosters understanding and acceptance for all students. She believes that classrooms should be neutral study environments and displaying a pride flag poses challenges within the student body as it crosses the line into morality and can only detract from learning. She said it is political, of sexual nature and is a point of contention that interferes by creating distractions from the core of the curriculum. She said no flags beyond the American or State flag should be displayed on school property and said all agendas must be eliminated.

MOTION: Mrs. Savage motioned to move the remaining 27 minutes to the end of the meeting. Seconded by Mr. Sapia Motion passed: 7-0-0

STUDENT REPRESENTATIVE

Armaan Anthony presented his report highlighting the events and activities throughout the schools in the District. Atkinson Academy held a successful Mary Poppins Junior performance at the PAC. Last Friday at the District-wide Professional Development day, Sandown Central's Preschool and Kindergarten teachers learned about early childhood development. On February 5th, Sandown Central will be holding a Child Find Screening. Sandown North's fifth graders had their first D.A.R.E. presentation this week. Danville is planning a school assembly to celebrate the 100th Day of school along with other activities next Wednesday. Pollard is having a 5th Grade Parent Committee next week. Registration is open today for the 24/25 school year preschool and kindergarten classes. Course selection is underway at the high school. The Project Hope Fashion Show will be held on March 9, 2024.

CURRENT BUSINESS

a. Project Hope Donation

The Timberlane Regional High School's Project Hope Strut for the Cure is seeking approval and acceptance of a \$3,000.00 donation from the Atkinson Lions Club. This is Project Hope's 15th year of raising money and awareness for Breast Cancer and all other cancers. Project Hope will

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have their annual Strut for the Cure fashion show on March 9, 2024. Since Project Hope began, they have raised over \$175,000.00 for various causes.

MOTION: Mrs. Savage motioned to accept the \$3,000.00 donation to Project Hope from the Atkinson Lions Club. Seconded by Mr. Sapia Motioned passed: 7-0-0

b. High School Math Curriculum Edit (First Read)

Mr. Pedersen presented the revision to the high school math curriculum. They are proposing one competency revision for four high school math courses. The department would like to merge the skills of the “graphing” competency rubric with the skills of the “functions” competency rubric in order to have one all-encompassing competency.

MOTION: Mrs. McCormick motioned to accept the high school curriculum revision for First and Second Read. Seconded by Mr. Sherwood. Motion passed: 7-0-0

c. Policies – Second Read

The Board reviewed policies EHB, EHAB, and KD. The only change since the First Read was a minor change to Policy EHB.

Mrs. Woodworth asked for clarification in Policy EHB, page 2 where it states “time to time”. Mr. Krieger explained this and the Board was satisfied with using “time to time”.

MOTION: Mrs. Savage motioned to accept Policies EHB, EHAB, and KD as a Second Read. Seconded by Mrs. McCormick. Motion passed: 7-0-0

d. Special Education Budget Transfer

Mrs. Brooks explained this transfer is being requested due to the cost of contracted service providers needed to fill vacant positions. This has exhausted what had been budgeted for the 2023-2024 school year. This is a request to transfer money from the paraprofessional line to the contracted services line.

Mr. Sapia clarified that we budget for the positions, not for the contracts, so basically this is money that hasn’t been accounted for in the budget because we are paying 2/3rds more than what we anticipated for those positions. Mr. Krieger stated he was correct and that we have a line for contracted services.

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MOTION: Mr. Sherwood motioned to accept the budget transfer in the amount of \$591,177.00. Seconded by Mrs. Woodworth Motion passed 7-0-0

e. Irrigation Upgrades RFP Results

Mr. Ingoldsby spoke to the proposal they received in response to the RFP for the irrigation upgrades. The proposal they received is from Corbett Incorporated. They are the recommended vendor from the original proposals and their price of \$129,230.00 remained the same with the exception of the well installation being removed from the project. Mr. Ingoldsby is recommending the approval of the proposal so they can move forward as soon as possible.

Mr. Sapia questioned whether the irrigation was in this year's budget or in next year's budget. Mr. Krieger will let him know where this money is coming from.

MOTION: Mr. Sapia motioned to accept the irrigation bid. Seconded by Mrs. McCormick. Motion passed: 7-0-0

f. Pond Dredging Expansion RFP Results

Mr. Ingoldsby spoke to the Irrigation/Science Pond Expansion/Dredging RFP. They received proposals from Busby Construction and W.P. Davis Excavation. He is recommending this project be awarded to Busby Construction at their price of \$222,000. He believes they are well equipped and prepared to complete this project in a timely manner. This work can be done now.

MOTION: Mr. Sapia motioned to accept the bid from Busby Construction for \$222,000 and authorize the work to start this winter. Seconded by Mr. Sherwood Motion passed: 7-0-0

ADMINISTRATORS REPORT

Mrs. Allaire spoke to the Professional Development Day they had this past Friday. There were 13 different sessions running. There will be another Professional Development Day in March and she will be bringing more information to the Board on that.

Mr. Krieger encouraged parents to register their child for either preschool or kindergarten and to reach out to the school to start that process as soon as they can. The schools will be helping parents with the registration process.

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Mr. Krieger informed the Board that in preparation of the vote in March, they will be visiting all the PTA's across the schools to have conversations about the budget and TTA warrant. They will have informational packets to hand out. The Board members are also invited.

Mr. Krieger updated the Board on the high school Youth Participatory Action research. They have the data and are talking it through with the students and staff and making some recommendations. There will be presentations coming to the Board from the Middle School and High School regarding this.

PERSONNEL REPORT

MOTION: Mrs. McCormick motioned to accept the professional nomination of G. Frank Albert, Music Teacher, Danville Elementary. Seconded by Mrs. Savage. Motion passed: 7-0-0

Mrs. DeCinto gave an update on the Vacancy Report of January 29, 2024. She stated the music teacher they just hired will be traveling to all the elementary schools.

COMMITTEE REPORTS

Mr. Sapia – Construction Committee met and the discussion was about the high school windows that came in at \$2.5 million and they will be installed this summer in coordination with the roof project. The shades for the windows are almost another \$100,000. He commented on the new boiler room. He was very impressed and said it was the state-of-the-art.

Mrs. Woodworth – Strategic Planning met and they are brainstorming community-wide events. She took her children to the Fun Fest and they had a blast.

Mrs. McCormick – The Curriculum and Assessment Committee met last week and will have another one coming up on February 6th. She attended the Middle School play and it was wonderful and very well done.

Mr. Sherwood – Attended the Construction Meeting with Mr. Sapia who did a really good job of covering that.

Mrs. Knutsen – The Deliberative Session will be held on February 8th in the PAC at 7:00 pm.

Mr. Woodworth – He attended the Curriculum Committee meeting and let Mrs. McCormick speak to that.

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Mrs. Savage – She gave a shout out to the Unified Basketball Team who won their last game on senior night. She mentioned the upcoming Penguin Plunge on February 10th and February 11th.

There was no further public business before the Board.

MOTION: Mr. Sherwood motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Savage Motion passed 7-0-0

The Board was polled:

D. Woodworth – yes Knutsen – yes Sherwood – yes McCormick – yes Sapia – yes
B. Woodworth- yes

Motion passed 7-0-0 to enter non-public at 8:00 pm.

The public meeting adjourned at 8:00 pm and will not be returning to public session.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on March 7, 2024