

**Citizens Advisory Committee Meeting Minutes**  
**October 27th, 2025**  
**Calvert County Board of Education**

**Members Attended:**

Danielle Higginbotham  
Kris Nicely  
Stephanie Diehl  
Margot Densing  
Andrew Clark  
Benjamin Lee  
Terrance Jones  
Maddie Stay  
Christine Schrumpf  
Mariam Canning  
Sara Craven  
Anne Schultz  
Sarah Fowler  
Alisa Dent  
Lola Waitt  
Luke Grover  
Charlotte Ramage-White

**Board Members**

Lisa Grenis  
Jana Post  
Allison Jones

**C.C.P.S. Staff**

Karen Maxey  
Scott Johnson  
Jackie Jacobs  
Susan Johnson

**Presenters**

Scott Johnson, CFO of CCPS

**Call to Order**

Ms. Maxey called the meeting to order at 6:15 pm. A vote was conducted for CAC leadership positions, with all positions filled.

Chair: Margot Densing, Co-Chair: Benjamin Lee, and Secretary Kris Nicely.

## **Presentations**

- Mr. Johnson, the Chief Financial Officer of CCPS, began a presentation on the current budget overview—effectively, how CCPS is funded. He offered a thorough explanation of fiscal year changes, grants (federal, state, and local), budget “category” expenditures (the largest of which being wages), the process of budget approvals, and detailed the guiding budget development parameters.
- The budget development process was explained in 4 “tracks”—1.) revenue budget development (including state aid, county tax, etc.), 2.) expenditure development (such as wages and benefits), and tracks 3 and 4 pertaining to personnel budgets.
- Mr. Johnson continued with a presentation regarding the Maryland Blueprint’s minimum school funding requirements. As a legal requirement, noncompliance may lead to the withholding of funds. According to the Blueprint, 75% of revenue per student must be spent for certain programs, with 100% requirement for others. Monthly Blueprint financial reporting is also required to ensure compliance and transparency.
- FY25 served as the “base year” for current funding; in FY26 districts must close at least 50% of any budget shortfall gaps, with full compliance expected by FY27. Districts may request a waiver if their projections suggest that they will not meet MSF requirements in the time provided. Grants can help to offset costs that do not contribute to the satisfaction of MSF requirements.
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## **Conclusion/Meeting Adjourn**

To conclude the meeting, members were encouraged to participate in an open dialogue with the board members present, Ms. Post and Ms. Grenis. Of particular concern was the adequate teacher training of substitute staff, and questions regarding the policies of foreign exchange student programs. Ms. Maxey concluded the meeting at approximately 7:40pm. Committee members were encouraged to forward any further questions or comments to Ms. Maxey or the other speakers.

*Minutes respectfully submitted by Secretary Kristina Nicely.*