HMONG COLLEGE PREP ACADEMY

1515 Brewster Street, Saint Paul, MN 55108
Office:(651) 209-8002 • Fax:(651) 289-1802
www.hcpak12.org

HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, January 28, 2026
Type of Meeting: Board Meeting
Start Time: 5:30PM
Adjourned: 6:19PM

HCPA BOARD APPROVED
FEB 25 2026
ORIGINAL DOCUMENT

Location: Hmong College Prep Academy Board Room
Minute Taker: Mai Zer Vang
Facilitator: Susan Vang

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Daniel Schmidt – Board Member
	x	Sonya Zuker - Board Vice Chair
	x	Ge Vang - Board Treasurer
x		Christine Smith - Board Member
x		Joseph Norby-White - Board Secretary
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – HCPA Chief Financial Officer
x		Cece Lee - HCPA Director of Counseling
x		Kiersten Sloneker - HCPA K-12 Academic Program Manager
x		Ted Anderson - NEO Advisor
x		Alison Ford - Charter Source Representative

OPENING ITEMS

Agenda Item:	Approve Agenda
Notes:	
Motion:	Motion

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Made by:	1st: Joseph Norby-White	2nd: Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and Declared NO Conflict of Interest

SCHOOL ADMINISTRATION

Agenda Item:	Academic Report

Notes:	- End of Semester 1: The end of the semester was on January 23
	- Temporary Online Learning: The first day of optional online learning was on Wed. 1/28/26.
	  - When conversing with students, they stated it felt "weird" not having everyone on campus.
	  - There was a consistent flow of enrolling and dropping of students from online learning
	  - Around 80% of our online students attended today
	- Alumni Panel: About 22 alumni came to participate in our annual alumni panel
	- Testing: FastBridge and Capti testing took place
	  - Our teams are currently analyzing the data from the tests
	- Technology: We added Epic systems/consoles to multiple offices so that announcements can be made in multiple areas

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the consent agenda.	
Made by:	1st: Joseph Norby-White	2nd: Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

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GOVERNANCE COMMITTEE

Agenda Item:	Board Member Event Report
Notes:	Due to the ongoing events happening in our community, several events were either cancelled, postponed or altered. The Elementary Winter concert was live streamed instead of in person. School Field Trips have been paused.

GOVERNANCE COMMITTEE

Agenda Item:	Policies: 209 Code of Ethics	
Notes:	A routine review of the policy was conducted. No major changes other than correcting grammatical errors and updating titles and names to reflect current terminology if necessary.	
Motion:	Motion to approve the 209 Code of Ethics policy	
Made by:	1st: Daniel Schmidt	2nd: Joseph Norby-White
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	Policies: 402 Disability of Nondiscrimination ADA	
Notes:	A routine review of the policy was conducted. No major changes other than correcting grammatical errors and updating titles and names to reflect current terminology if necessary.	
Motion:	Motion to approve the 402 Disability of Nondiscrimination ADA policy	
Made by:	1st: Daniel Schmidt	2nd: Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

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GOVERNANCE COMMITTEE

Agenda Item:	Policies: 514 Bullying and Cyber Bullying Prohibition
Notes:	A routine review of the policy was conducted. No major changes other than correcting grammatical errors and updating titles and names to reflect current terminology if necessary.

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Motion:	Motion to approve the 514 Bullying and Cyber Bullying Prohibition policy	
Made by:	1st: Joseph Norby-White	2nd: Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	Policies: 531 Pledge of Allegiance	
Notes:	Consider whether the school should formally vote on continuing the practice of reciting the Pledge of Allegiance. Students currently have the option to participate or opt out. Board members discussed their perspectives and emphasized the importance of educating students and families about the history of the Pledge. The school could possibly distribute a survey to gather feedback from the HCPA community regarding the practice.	
Motion:	Motion to table the policy pending a survey to gather feedback on the Pledge of Allegiance	
Made by:	1st: Christine Smith	2nd: Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

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FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	ADM Overview: Original Budget: 2,465 Actual ADM: 2,452 Days' Cash on Hand: 278 days (minimum is 90 days) Debt Service Coverage Ratio: 2.71 (minimum is 1.10) The FY26 original budget that was approved in May 2025 is included within these statements. The FY25 audit reports were submitted to the MDE and state auditor by the deadline of 12/31.	
Motion:	Motion to approve the Monthly Financial Review	
Made by:	1st: Joseph Norby-White	2nd: Daniel Schmidt
Voted Yea: 4 Voted Nay: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	

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Abstain: 0		
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	Policy 724: Fixed Assets	
Notes:	Increased the capitalization threshold from $5,000 to $10,000. This aligns with MDE. The adoption date of the policy should note that it would be the adoption date of the Procurement policy.	
Motion:	Motion to approve the 724 Fixed Assets Policy	
Made by:	1st: Daniel Schmidt	2nd: Joseph Norby-White
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	TCEC Contract Amendment	
Notes:	Need to add due process and service provider support. We've reached our annual maximum amount and so an amendment is needed.	
Motion:	Motion to approve the TCEC Contract Amendment	
Made by:	1st: Christine Smith	2nd: Joseph Norby-White
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	
Action:	Motion passed.	

Adjourn

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to Adjourn the Board meeting at 6:19PM	
Made by:	1st: Daniel Schmidt	2nd: Christine Smith
Voted Yea: 4	Susan Vang, Christine Smith, Joseph Norby-White, Daniel Schmidt	

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Voted Nay: 0 Abstain: 0	
Action:	Motion passed.

The Board Meeting Adjourned at 6:19PM.

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