



AGENDA

**Hmong College Prep Academy
Finance Committee Meeting
December 8, 2025
3:15 pm – 3:35 pm
Location: Google Meets**

Google Meets Link: meet.google.com/adx-ugwv-zzx

HCPA BOARD APPROVED

FEB 25 2026

ORIGINAL DOCUMENT

Purpose: The general purpose of the Finance Committee is to oversee the financial health and to ensure fiscal responsibility of the school and personnel on the behalf of the board and all public stakeholders of the school.

AGENDA:	LEAD:
1. Monthly Financial Review (Action – for HCPA Board)	CLA
2. 724 Fixed Assets Policy (Action – for HCPA Board)	DK
3. RFPs update (informational)	DK
4. HERC HCPA Strategies update (informational)	DK

Some members may be participating via electronic means



HCPA FINANCE COMMITTEE MEETING MINUTES

Started Time: 3:18 PM
Minutes: Chong Her, HCPA Business Manager
Facilitator: David Kloskin, HCPA CFO

- I. Call to Order:** David Kloskin, HCPA CFO, called the meeting to order
II. Roll Call:

Y	N	Name
	x	Chin Nou Khang, Assist. 6-12 Director of Teaching & Learning
x		Chong Her, HCPA Business Manager via google meets
x		David Kloskin, HCPA Chief Financial Officer via google meets
	x	Guest- Nate Winter, Financial Consultant, CLA via google meets
x		Ge Vang, HCPA Board Treasurer

III. Agenda items

1. Monthly Financial Review (Action – for HCPA Board)
Presented by David Kloskin
 - December Financials
 - 50% completed through the year
 - Actual ADM, Receivables, Income Statement, Cash Reserves, Expenditures
 - Interest earning met
 - Cashflow overview
 - All in approval for Board review
2. 724 Fixed Assets Policy (Action – for HCPA Board)
Presented by David Kloskin
 - Previously a part of the Procurement Policy
 - Changing amount in all three categories under IV. Capitalization thresholds (land and improvements, buildings and improvements, and machinery/equipment/vehicles) from \$5,000 to \$10,000
 - All in approval for Board review
3. RFPs update (informational)
Presented by David Kloskin
 - No RFP for Food service – postponed at the moment
 - RFP for auditors approved in December board meeting
4. HERC HCPA Strategies update (informational)
Presented by David Kloskin
 - No further action, informational

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