

DODGE COUNTY



REQUEST FOR QUOTE (RFQ)

**HDPE Double Wall Plastic Culvert Pipe & Flared End Sections
Highway Department, Dodge County WI**

RFQ #3007-2026

Issued Date: February 26, 2026

RFQ Due Date/Time:

March 11, 2026 at 11:00 am

Submit RFQ's To:

Dodge County Highway Department

211 E Center St.

Juneau, WI 53039

920-386-3650

Office Hours: 8:00 am – 4:30 pm (Monday – Friday)

Legal Notice

The Dodge County Highway Department is accepting quotes for a vendor to provide HDPE Double Wall Plastic Culvert Pipe and Flared End Sections for 2026. Specifications are available on line at [Dodge County's website](#) and DemandStar at: www.demandstar.com

All Vendors are responsible for addendums. Quotes are to be sent to the Dodge County Highway Department 211 E Center St., Juneau, WI 53039 no later than 11:00 am on March 11, 2026. Submit in a sealed envelope marked "RFQ # 3007-2026- HDPE Double Wall Plastic Culvert Pipe & Flared End Sections". Quotes may also be emailed to tsteinbach@co.dodge.wi.us. Late receipts, and facsimiles will not be accepted.

Dodge County encourages the participation of minority, women-owned and disadvantaged business enterprises. Dodge County reserves the right to waive any informalities or technicalities and to reject any and all quotes or parts thereof deemed to be unsatisfactory or not in the County's best interest. Furthermore, Dodge County reserves the right to cancel any order or contract for failure of the successful Vendor to comply with the terms, conditions and specifications of the request and/or contract. Dodge County reserves the right to award this request to the Vendor whose quote is overall the most advantageous to the County in the County's sole determination.

Contact the Purchasing office at (920) 386-4224 if assistance is required.

Published by Authority of
Highway Department
By Trista Steinbach
Dodge County Purchasing Agent

Publish: February 26, 2026

1. General

It is the intent of Dodge County to contract with a vendor to provide HDPE Culverts and related supplies.

2. RFQ Packets and Addendums

RFQ packet, updates and addendums are available on the [Dodge County website](#), and may also be obtained on [DemandStar](#)

It is the Vendor's responsibility to view the RFQ document and check the website for any updates and addendums prior to submitting a quote for this request.

Failure by the bidder to acknowledge all addendums issued for this project may result in the quote being considered non-responsive, and the quote may be automatically rejected.

3. RFQ Tentative Project Timeline

	Date	Time
RFQ Issued	February 26, 2026	
RFQ Questions Due	March 4, 2026	10:00 am
RFQ Final Addendum Issued	March 5, 2026	10:00 am
RFQ Responses Due from Vendors	March 11, 2026	11:00 am

4. RFQ Questions Due: March 4, 2026 / 10:00 am

Questions: All questions related to this RFQ must be in writing and received by the Dodge County Purchasing Office at least five (5) business days prior to the quote due date.

- Questions shall be directed to the Purchasing Agent via email to: tsteinbach@co.dodge.wi.us
- Questions MUST be clearly marked in the subject line: **"Questions for RFQ # 3007-2026"**

5. RFQ Final Addendum Issued Date: March 5, 2026 / 10:00 am

Answers: If any questions are received, answers to all written questions will be issued in the form of an addendum.

- Answers will be published on the [Dodge County website](#)
- AND on [DemandStar](#) website

6. RFQ Due Date - March 11, 2026 at 11:00 am

Responses are due to Dodge County Purchasing Office no later than 11:00 am on March 11, 2026. Prospective vendors can submit quotes by email, hand delivery, or by mail via DHL, FedEx, UPS, USPS, as outlined below.

Emailed Project Information:

- Email to: tsteinbach@co.dodge.wi.us
- Must be clearly marked in the subject line with "RFQ # 3007-2026 - HDPE Double Wall Plastic Culvert Pipe & Flared End Sections"
- Attach a file in your email including all required documents as referenced in Section 7 of this project document.

Hand Delivered or mailed quote must include the following items:

- Must be in a Sealed envelope

- Must be clearly marked with “RFQ # 3007-2026 - HDPE Double Wall Plastic Culvert Pipe & Flared End Sections” on the outside of a sealed envelope or box in the lower left-hand corner.
- Include all required documents as referenced in Section 7 of this project document.
- The following information must be clearly marked on the front of the envelope/shipping package:

Name & Address of Bidder
 Due Date of Quote
 Quote Number & Title

The following sample mailing label is provided here for your convenience:

Sample Mailing Label	<p>From:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: right; margin-right: 100px;">To: Dodge County Highway Department 211 E Center St. Juneau, WI 53039</p> <p><u>SEALED RFQ</u> RFQ # 3007-2026– HDPE Double Wall Plastic Culvert Pipe & Flared End Sections Due Date: March 11, 2026 at 11:00 am</p>
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7. RFQ Format & Submission Requirements

Any deviation from these requirements may result in the quote being considered non-responsive, thus eliminating the Vendor from consideration. The Quote Submission must include the following completed attachments: **Failure to provide all attachments listed below may result in the automatic rejection of the quote.**

- **Attachment A – Specifications**
- **Attachment B – Addenda Acknowledgement**
- **Attachment C - Signature Page**
- **Attachment D – Price Quotation**

ATTACHMENT A Specifications

It is the intent of this Request for Quotation (RFQ) to describe the minimum requirements for the upcoming Culverts and related supplies blanket purchase agreement for Dodge County. All items, details of construction, services or features not specifically mentioned which are regularly furnished in order to provide these items requested shall be furnished at the quoted price and shall conform in strength, quality and workmanship. Vendors are responsible for familiarizing themselves with the requirements before submitting a quotation.

PRICING: Prices are to be stated as net F.O.B. – Destination, Job Site or F.O.B – Destination Dodge County Highway Department, 211 E Center St., Juneau, WI. Fill in your prices on the Price Quotation Form provided. Indicate in the space provided on the Signature Page if your pricing deviates from this requirement. No claim will be allowed for additional delivery time or time off unloading any transports. Dodge County may assist with offloading if requested but is not liable for damages during the process. Indicate on the Signature Page any discounts available if Dodge County picks up materials. Price increases may be accepted throughout the year with proof of increases from the manufacturer.

State Sales Tax/Federal Excise Tax: Quotations should not include Federal Excise and Wisconsin Sales Taxes as the County is exempt from payment of such taxes. State Statute No. 77.54 (9a) (b).

Award Authority: Dodge County will determine the quality and suitability of the equipment, materials and /or services offered in its determination of the successful vendor. To assure coverage, award may be made to multiple vendors, i.e. for each project, crews may obtain materials from the plant that is closest to the job site if more cost effective.

Order Placement / Payment: Orders will be placed on an as-needed basis by the Dodge County Highway Department.

The County reserves the right to reject any materials that do not conform to the requirements. All freight charges associated with rejected materials shall be borne by the vendor.

All invoices for products shall have the printed name, signature and department name of the authorized/designated personnel receiving the items. Vendor's failure to provide this information shall result in non-payment by the County for purchase.

Payment shall be made within 30 days after inspection and acceptance of materials by Dodge County or its agent.

Other Information: Dodge County is not liable for any costs incurred in replying to this Request. The County reserves the right to reject any and all quotations and to select the quotation(s) considered most advantageous to Dodge County. To assure coverage, award may be made to multiple vendors, i.e. for each project, crews may obtain materials from the plant that is closest to the job site if more cost effective.

Dodge County reserves the right to cancel any order for failure of the successful Vendor to comply with the terms, conditions or requirements of this Request.

ATTACHMENT B
Addendum Acknowledgement

Complete this page and include it with your response to this request.

The undersigned acknowledges receipt of the following addendum(s) by checking the box(es) below:

- | | | | |
|----------------------------|--------------|----------------------------|-------------|
| 1 <input type="checkbox"/> | Dated _____ | 4 <input type="checkbox"/> | Dated _____ |
| 2 <input type="checkbox"/> | Dated _____ | 5 <input type="checkbox"/> | Dated _____ |
| 3 <input type="checkbox"/> | Dated: _____ | 6 <input type="checkbox"/> | Dated _____ |

Additional Addenda should be written here:

If no addenda were issued, please state below, complete the form, and submit with the quote package.

I/we further certify that no agreement has been entered into to prevent competition for said work and that I/we carefully examined the plans, specifications, and all other project documents.

Company Name

Representative Signature

ATTACHMENT C

Signature Page

We, the undersigned, propose to furnish the Dodge County Highway Department, CULVERTS AND SUPPLIES as described at the firm quote prices filled in on the Price Quotation Form for the period 03/15/2026 to 3/31/2025. No additional fees will be paid beyond what is proposed. Requirements are as follows:

1. The department may request delivery of one pipe at a time, or ask for a number of pipes to be delivered F.O.B.-Destination to the Dodge County Highway Department, 211 E Center St., Juneau, WI or to the job site or sites in Dodge County.
2. All pipes must meet state specifications.
3. High density polyethylene double walled water tight culvert pipe must comply with the requirements of AASHTO M-294 and certified on the most recent WisDOT Product Acceptability List.
4. Fill in the length for any HDPE Culvert Pipe for any lengths you offer beside 20 Foot in the spot provided on the Price Quotation Form.

State any discount available on items picked up by the Highway Department: _____

Any additional charges: _____

By signing below, you are certifying that you meet all stated requirements for culverts and supplies:

Company Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Signature: _____

Printed Name: _____

Title: _____ Date: _____

**ATTACHMENT D
Price Quotation Form**

Vendor Name: _____

HDPE CULVERT PIPE

Diameter	Length			ADS N-12 Bell and Spigot (ASTM F2306) & Rubber Gasket (ASTM F477) or equivalent (Price/Each)
	20' (Price Per Foot)	____ Ft (Price/Foot)	____ FT (Price/Foot)	
15" Diameter				
18" Diameter				
24" Diameter				
30" Diameter				
36" Diameter				
42" Diameter				
48" Diameter				
54" Diameter				
60" Diameter				

FLARED END SECTIONS

Type 2

Size	Price Per Piece	Minimum Order
18"		30 Pieces
21"		30 Pieces
24"		30 Pieces
30"		10 Pieces
36"		10 Pieces
42"		2 Pieces
48"		2 Pieces
54"		2 Pieces
60"		2 Pieces