

Executive Committee Agenda

Date: 1/20/26

Time: 3:30 pm to 4:00 pm

Location: High School Conference Room

Members present: Kerry Schulte, Sam Wakefield, Becky Meyer, Julie Cox

Guests present: None

Discussion Items: Meeting started at 3:30pm

Discussion on replacing Becky:

- We need to find a way to move forward with Becky Meyer done June 30th. Becky and Sam have met multiple times to help the transition. We think the best course of action is Assistant Director.
- This allows split duties to happen more efficiently.
- Will discuss at the board meeting and create a job description. To be posted March 1, 2026.

Work Session:

- **Forbearance agreement update:** We have received a letter of intent from the bondholders on the forbearance plan. Will update the board and put in the board folder. This will also go with our SOD submission that is due at the end of the month.
- **Vertex work flow status:** Update on how the meetings are going and who is attending them. The next step will be interviews of staff to create a brand message. Sam and Stephanie are a part of these meetings. Will update the board on where we are in the process.
- **Fund raising framework update:** We have 3 grants that we are working on. Two that will go with operational costs and 1 that is a Ag education grant. With the AG grant we will see if we can get a donor to put up the matching amount.

Board Meeting:

Discussion -

- **Election process:** The board needs to create the election committee and go over the process of board elections. Email from Sam goes out at the beginning of March, April Bios and information on who is running, May Vote, June 1st results.
- **MDE SOD submission:** The SOD submission is due end of January, board will review the enrollment/budget spreadsheet and narrative and approve to be submitted.

Actions -

- **MDE SOD submission:**
- ADD Enrollment Policy: We need to add the enrollment policy to the agenda. We are making Prek apply again for KG to ensure we have correct enrollment numbers. Liz has created and will put in board folder.

Other items:

Note - Our location for the Finance Committee, Work Session and Board Meeting will now be at the High School - this will allow us more comfortable seating and access to better projection capabilities for meetings.

Elections - Kate, Leslie & Kerry are up for re-election this year. We should find a replacement for Dave Smith. It doesn't have to be from the UofM. Any suggestions?

Forbearance - We are working with the Bond holders to provide a written statement that says we are working on the agreement. We need this for the MDE submission. We cannot vote on a revised budget until we have an actual agreement in place. We have a working budget (365 ADM) that has been documented in the monthly financial reports

Meeting was adjourned at 4:05pm.