FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA

Minutes of the Regular Meeting Of January 26, 2026

CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Tommy Reminiskey, Chairperson, called the meeting to order at 4:31 p.m. and led the pledge of allegiance.

PERSONNEL COMMISSIONERS

Mr. Tommy Reminiskey, Chairperson (In-Person)
Dr. Alexis Norman, Vice-Chairperson (Via Teleconference)
Ms. Sarah Kelman, Member (In-Person)

STAFF PRESENT

Sylvia Niknami, Director, Human Resources
Stephanie McKinney, Administrative Secretary, Human Resources
Martha Roberts, Personnel Specialist

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 15 2025 – ITEM 2

The Personnel Commission reviewed the minutes.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

APPROVAL OF THE CLASSIFIED PERSONNEL REPORT – ITEM 3

The Personnel Commission reviewed the report.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

APPROVAL/RATIFICATION OF RECRUITMENTS – ITEM 4

The Personnel Commission reviewed the recruitment bulletin.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

RATIFICATION/CERTIFICATION OF ELIGIBILITY LISTS – ITEM 5

The Personnel Commission reviewed the eligibility lists.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

PUBLIC COMMENTS - ITEM 6
There were no public comments made.

DIRECTOR'S REPORT - ITEM 7
Ms. Sylvia Niknami welcomed Christopher Wilkins and Andrea Lopez, who are assisting with the transition following Dr. Hammitt's appointment as Interim Superintendent. She provided an update on the Human Resources team's ongoing work with the implementation of HR 2.0 and their collaboration with Business Services on structuring the department.

Ms. Niknami also shared that the team is excited about the implementation of VidCruiter, which will allow candidates to complete much of the hiring process online. She concluded by recognizing Dr. Bob Pletka and wishing him a happy retirement.

CONSIDER APPROVAL OF NEW EARLY CHILDHOOD EDUCATION - INSTRUCTIONAL ASSISTANT PRESCHOOL AND TRANSITIONAL KINDERGARTEN JOB DESCRIPTION - ITEM 8
Ms. Sylvia Niknami explained that there is an Instructional Assistant (IA) position that supports students in the classroom and currently receives a stipend for diapering duties. She stated that the job description was updated to clearly define roles and responsibilities. By incorporating the diapering duties into the job description and removing the separate stipend, the position is now fully encapsulated within the classification. As a result, the classification range has been increased to Range 14. Mr. Tommy Reminisky commented that this was a positive move and would help streamline processes.

A motion for approval was made by Ms. Sarah Kelman and was seconded by Dr. Alexis Norman; the motion passed unanimously.

ACTIVE RECRUITMENT LIST - ITEM 9
The Personnel Commission reviewed the active recruitment list.

No action was taken on this information item.

ADMINISTRATION AND POLICY - ITEM 10
The Personnel Commission reviewed the current budget printout.

No action was taken on this information item.

OTHER BUSINESS - ITEM 11
No other business was discussed.

ADJOURNMENT OF REGULAR MEETING
The regular meeting was adjourned to closed session at 4:39 p.m.

RECESS TO CLOSED SESSION
No reportable action was taken during the closed session; closed session was

adjourned at 5:01 p.m.

Minutes Accepted By: Tommy Reminiskey, Chairperson
Recorded by: Stephanie McKinney