

**Oakland Public Schools**  
**Regular Monthly Meeting Minutes**  
**Tuesday, January 6, 2026**  
**7:00 PM**

A Regular Monthly Meeting of the Board of Education was held on January 6, 2026. The meeting was called to order at 7:05 PM by Mr. Scerbo.

Mr. Scerbo led those present in the Pledge of Allegiance and read the Open Public Meeting announcement as follows: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025 and December 22, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to newspapers Serving Oakland: The Record News. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retains all rights regarding defamation and slander according the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to three minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

**Roll Call**

The following members were present: Ms. Cooper, Ms. Kilday, Mr. Mazzilli, Ms. Shelkin and Mr. Scerbo.

Also present: Dr. Gina M. Coffaro, Superintendent of Schools, and Ms. Annette M. Wells, Board Secretary/Business Administrator and 5 members of the public.

**Report of the Superintendent**

Dr. Coffaro wished everyone a Happy New Year.

Dr. Coffaro reported that the district underwent a QSAC facilities walkthrough today at Valley Middle School and Dogwood Elementary School. The Executive County Superintendent commended the district for the excellent condition of the building and friendly staff.

Dr. Coffaro thanked Mr. Tumminia and staff for their exceptional work in maintaining our buildings.

**I. MINUTES**

A motion was made by Ms. Shelkin and seconded by Ms. Cooper to approve Minute items A through C as follows:

- A. Approve the Regular Monthly Meeting minutes from December 9, 2025.
- B. Approve the Work Session minutes from December 9, 2025.
- C. Approve the Executive Session minutes from December 9, 2025.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**II. BUILDINGS AND GROUNDS**

A motion was made by Ms. Shelkin and seconded by Ms. Kilday to approve Buildings and Grounds items A and B as follows:

- A. Approved the revised safety drill report for the month of November 2025.
- B. Approve the safety drill report for the month of December 2025.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**III. PERSONNEL**

A motion was made by Ms. Cooper and seconded by Mr. Mazzilli to approve Personnel items A through I as follows:

The Superintendent recommends that the Board of Education approve Personnel Resolutions as per the attached.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**IV. REGULAR EDUCATION**

A motion was made by Ms. Shelkin and seconded by Ms. Cooper to approve Regular Education items A through F as follows:

- A. Approve the following number of affirmed HIB Incidents as presented to the Board at the December 9, 2025 meeting:

Number of Affirmed HIB Incidents	4
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- B. Review the following number of HIB investigations for the period of December 9, 2025 through January 6, 2026 as follows:

Number of HIB Investigations	3
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- C. Approve the submission of the required New Jersey Department of Education (NJDOE) Biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2025-2026 school to the Executive County Superintendent of Schools.
- D. Approve the Gifted and Talented programs to register and participate in the following competitions:

<b>Competition Name</b>	<b>Grades</b>	<b>Cost</b>
New Jersey Consortium for Gifted and Talented Programs (NJCGTP) "Middle School Spelling Bee"	6-8	\$350
Approve the registration and participation for the New Jersey Consortium for Gifted and Talented Programs (NJCGTP) "Elementary School Spelling Bee"	3-5	\$350
New Jersey Consortium for Gifted and Talented Programs (NJCGTP) "STEAM Machines"	6	\$150
American Classic League Pegasus National Mythology Exam	6-8	\$ 88
Workshop on the Arts	8	\$210

- E. Approve the revised 2026-2027 School Calendar as per the attached.
  - F. Approve the Bloodborne Pathogens Exposure Control Plan as revised in December 2025.
- Upon call of the roll, the motion carried with a unanimous vote recorded.

**V. SPECIAL EDUCATION**

A motion was made by Ms. Kilday and seconded by Mr. Mazzilli to approve Special Education items A through C as follows:

- A. Approve the Settlement Agreement and Release from September 1, 2025 to June 30, 2027, between the District and the parents of one student, whose name is on file in the Superintendent's office.
- B. Approve the parent reimbursement for an independent evaluation for one student, whose name is on file in the Superintendent's office, in the amount of \$1,500.
- C. Approve the 1:1 Aide Contract for one out-of-district student, whose name is on file in the Superintendent's office, from November 19, 2025 to June 30, 2026.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**VI. FINANCE**

A motion was made by Mr. Mazzilli and seconded by Ms. Kilday to approve Finance items A through K as follows:

- A. Approve the December 2025 certified gross (net & agency) payroll in the amount of \$2,193,415.55.
- B. Approve the payment of the attached list of bills in the amount of \$4,114,239.89 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary’s certification to the Oakland Board of Education that, as of December 31, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,  
  
Approve the Oakland Board of Education’s certification that, after a review of the Board Secretary’s and Board Treasurer’s monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- D. Approve the school year 2025-2026 Budget appropriation transfers for the month ending December 31, 2025.
- E. Approve the Board Secretary's Financial Report for the month ending December 31, 2025.
- F. Approve the Treasurer of School Monies Report for the month ending December 31, 2025.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$3,746.83.
- I. Accept the Annual Comprehensive Financial Report, Auditors Management Report and Audit Synopsis for Fiscal Year ended June 30, 2025.
- J. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount \$2,891 for the 2025-26 school year to be allocated as follows:

	<u>Current Allocation</u>	<u>Additional Funding</u>	<u>Year to Date</u>
Chapter 192 Compensatory Education	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 E.S.L	\$ 0.00	\$ 0.00	\$ 0.00
<b>Chapter 192 Total</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Chapter 193 Initial Exam and Classification	\$7,957.00	\$ 0.00	\$7,957.00
Chapter 193 Annual Exam and Classification	\$ 380.00	\$ 0.00	\$ 380.00
Chapter 193 Corrective Speech	\$1,860.00	\$ 0.00	\$1,860.00
Chapter 193 Supplementary Instruction	\$1,652.00	\$2,891.00	\$4,543.00
<b>Chapter 193 Total</b>	<b>\$11,849.00</b>	<b>\$2,891.00</b>	<b>\$14,740.00</b>

- K. Approve the agreement between the Oakland Board of Education and Valley Health System, Inc. to provide alcohol and drug testing services, effective, April 1, 2026 to April 1, 2027.

Mr. Mazzilli, Mr. Scerbo and Ms. Kilday thanked Ms. Wells and the Business Office for a successful audit. Upon call of the roll, the motion carried with a unanimous vote recorded.

**VIII. TRANSPORTATION**

A motion was made by Ms. Kilday and seconded by Mr. Mazzilli to approve Transportation item A as follows:

- A. Approve the list of field trips for students in the Oakland School District for the 2025-2026 school year as per the attached.

Upon call of the roll, the motion carried with a unanimous vote recorded.

**IX. POLICY**

A motion was made by Ms. Cooper and seconded by Ms. Kilday to approve Policy item A as follows tabling R9130:

- A. Approve the *second* reading of new/revised Board policies/regulations as listed below:

P 2422	Statutory Curricular Requirements
P&R 2530	Resource Material
P&R 2535	Library Material
P 9130	Public Complaints

Upon call of the roll, the motion carried with a unanimous vote recorded.

X. **AUDIENCE PARTICIPATION**

None

**ADJOURNMENT**

A motion was made by Mr. Mazzilli and seconded by Ms. Shelkin that the meeting be adjourned at 7:13 PM.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Annette M. Wells  
School Business Administrator/ Board Secretary

All approved policies can be found on the  
Oakland Board of Education Website under  
Board of Education/Board Policies:

<https://www.oaklandschoolsnj.org/>