MANSFIELD SCHOOL
BOARD OF DIRECTORS REGULAR BOARD MEETING
MANSFIELD SCHOOL DISTRICT #207
January 27, 2026

The Board of Directors met at the Mansfield School District. Board members present were Cory Moore, Brad Murison, Dusty Wittig, and Cassidy Tupling. Superintendent Bruce Todd, Principal Lisa Guzman and A/P Clerk Tricia Sima were present. Guest present were Jamey Jo Steele, Cora Nordby, Robert Lowman, Don McGraw, Joyce McGraw, Whitney Lowman, and Adan Escalara.

Board Chair Cory Moore called the meeting to order at 6:00 PM.

Adoption of Agenda

Brad Murison motioned to approve the agenda with the addition of the Senoir Trip, Dusty Wittig seconded. Motion carried.

Consent Agenda

Board Meeting Minutes:

1. Regular Board Meeting Minutes December 18, 2025

January Expenditures:

A. **Payroll Total - $211,904.04**

B. **Accounts Payable –**
   General Fund - $70,465.92
   Capital Projects - $127,406.18
   ASB Fund - $781.21
   TVF- None

Cassidy Tupling motioned to approve the consent agenda, Brad Murison seconded. Motion carried.

Personnel

Resignations- None
Recommended Hires- None

Senior Class Trip

Joyce McGraw, Whitney Lowman, and Adan Escalara presented to the board to discuss the Senior Trip. The class will be going to Oregon. The class would like to use the school vehicle, fuel, and be excused for absences. Ms. Jamey Jo Steele will be the driver. The class will be doing more fundraisers to help with costs. Brad Murison made a motion to approve, Dusty Wittig seconded, motion carried.

Reports

Budget Report

December 2025 fund balances:
Gen Fund-$382,442.76
Cap Projects Fund- $60,603.46
ASB Fund-$65,030.62
TV Fund-$131,388.214

The December 2025 financials were reviewed with the board.

Enrollment – January - K-12 108, (PK-12-111). Superintendent Todd informed the board that three students will be going back to Bridgeport.

Superintendent's Report
Superintendent Todd shared his report for January 2026, which included updates on school fencing property which the school received a $300,000 grant for the is project. The school received a $150,000.00 ADA Grant to update hallways, doorways, and ADA doors. The school received a $100,000.00 grant from the DO CO PUD Energy Grant to replace windows.
Superintendent Todd discussed apportionment.

Principal's Report
Principal Guzman shared her report for January 2026, which included December highlights and upcoming events.
Principal Guzman informed the board that there are 2 SPED positions open.

Athletic Director
Superintendent Todd updated the board on athletics and quotes for some updates to the gym to include new curtains for the stage, chairs for players, and wall padding.
Bridgeport School will be using the track this year and in exchange will let Mansfield use their timer. Cory Moore suggested reaching out for donations.

Old Business
None

New Business
School Board Work Session. Cassidy Tupling made a motion to table until next meeting, Brad Murison seconded, motion carried.

Good of the Order
None

Executive Session
The board announced that they will be entering executive session at 6:42PM, for fifteen minutes, to discuss the sale of surplus property and perform the Superintendent mid-year evaluation. At 6:57PM the board extended for five more minutes. At 7:02PM the board took a break for thirteen minutes. At 7:15PM the board resumed executive session and then adjourned at 7:30PM.

Board meeting adjourned at 7:30PM.

Bruce Todd
Board Secretary

These January 27, 2026 minutes are subject to Board approval at the next regularly scheduled meeting.

cc draft minutes:
Mansfield Board Members
Superintendent

Superintendent's Report for January 2026

Budget: General Fund (December) - $382,442.76, Capital Projects - $60,603.46, ASB - $65,030.62, TVF - $131,388.24

Enrollment: K-12 = 108, PK-12 = 111

Fencing School Property: Awarded the $300,000 safety & security grant to complete fencing around the school grounds. Working on getting bids for the fencing project for work to begin this spring/summer.

ADA Grant: Awarded a $150,000 ADA Grant to install a wider door from the Ag classroom into the Ag shop and install ADA automated door openers on all the doors leading into the Ag classroom and Ag shop.

Healthy Kids, Healthy School Grant: Applied for $200,000 to purchase new weight room equipment and fitness equipment, install rubberized bark in the playground, and install an outdoor sports court (possibly covered).

Douglas County PUD Grant: Awarded the 2026 PUD grant for $100,000.00 to replace windows and doors (hopefully). Grant will be awarded at the end of January.

Lower Field: Cory, Cassidy, and I met with Cora Nordby on December 26th to list the lower field property. Appraisal - $338,000. Listed for $425,000

Legislative update: Short session – HB 2593 (if passed) – means that schools with enrollment below 2,000 are required to have a General Fund Balance of no less than 8% of the prior year's apportionment and no more than 34% of the prior year's apportionment. Based on last year's apportionment for Mansfield – 8% = $178,000 & 34% = $758,000 (approximation). Currently, (December General Fund Balance) Mansfield is at approximately 20%-25% based on 2024-25 apportionment numbers.

AD Report: The Mansfield HC game will be on 1/31. Gym wall padding quote!!!

Principal Report, 01/27/2026

Focus for the year:

"to ensure the WA state academic standards are being taught and learned"

- 7th grade girls competed at the Future City Competition in Seattle
    - 25 teams - placed 2nd with student's choice
- 2 SPED positions have become open
    - Both are being handled by a substitute para until we find a permanent hire
- It's Homecoming week!
- Passion Project Season is getting ready to begin - Packets will go out next week

Upcoming:

- 01/29, *HOCO Assembly*
- 01/30, Alumni Game
- 01/31, Homecoming Games and Dance
- 02/02, Read to Ride starts
- *02/12, Student Recognition (Honor Roll & Character Certificates & Pins given) - Assembly Schedule*
    - Elementary in Gym
    - MSHS in Commons
- 02/13, PD - Book Blast Intro & Passion project overview
- 02/17, AHA Assembly, 11:30 K-6
- 02/17, Begin Book Blast, K-8
- 03/02, Passion project begins - orders in by 03/09
- 3/30, Read to Ride ends