

1 Great Falls School District

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3 **THE BOARD OF TRUSTEES**

1210

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5 Qualifications, Terms and Duties of Board Officers

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7 The Board officers are the Chairperson and Vice-Chairperson. These officers are elected at the
8 annual organizational meeting.

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10 Chairperson

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12 The Board elects a Chairperson from its members for one (1)-year term. The duties of the
13 Chairperson are:

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- 15 • Preside at all meetings and conduct meeting in the manner prescribed by the Board’s
- 16 policies;
- 17 • Make all Board committee appointments;
- 18 • Sign all papers and documents as required by law and as authorized by the action of the
- 19 Board;
- 20 • Close Board meetings as authorized by Montana law; and
- 21 • Act as a spokesperson for the Board.

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23 The Chairperson has the right to participate in all the Board meetings in a manner equal to all
24 other Trustees, including the right to make and second motions, participate in debate, and vote on
25 all motions before the Board.

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27 Vice-Chairperson

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29 The Vice-Chairperson shall preside at all Board meetings in the absence of the Chairperson and
30 shall perform all the duties of the Chairperson during the Chairperson’s absence or
31 unavailability. The Vice-Chairperson shall work closely with the Chairperson and shall assume
32 whatever duties the Chairperson may delegate.

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34 Cross Reference:

35 Policy 1120	Annual Organizational Meeting
36 Policy 1332	Authorization of Signatures

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38 Legal References:

39 § 2-3-203, MCA	Meeting of Public Agencies to be Open to the Public Exceptions
40 § 20-32-321(2), MCA	Organization and Officers
41 § 20-3-351(1) (a), MCA	Number of trustee Positions in High School Districts
42 § 20-3-352(2), MCA	Request and Determination of Number of High School Additional
43	Trustee Positions – Nonvoting Trustee

44 Policy History:

45 Adopted on:	July 1, 2000
46 Revised on:	November 25, 2013

- 1 Revised on: December 13, 2021
- 2 Revised on: February 23, 2026