MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Orchard Hill Elementary School Cafeteria
244 Orchard Road
Skillman, New Jersey 08558

BUSINESS MEETING MINUTES
Tuesday, December 16, 2025
6:30 p.m. Executive Session
7:00 p.m. Public Session

Call to Order – By Board President Todd at 6:33 p.m.

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and December 12, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

Michelle Dowling – Present
Joanna Filak - Present
Victoria Franco-Herman – Absent
Christina Harris – Present
Vanita Nargund –Present
Maria Spina – Present
Patrick Todd – Present
Ting Wang – Present
Ania Wolecka-Jernigan – Present

Also Present: Mary McLoughlin, Superintendent of Schools
Andrew Italiano, School Business Administrator/Board Secretary
Vittorio S. LaPira, Board Attorney

EXECUTIVE SESSION

A motion was made by Dr. Wang and seconded by Ms. Nargund to approve the following resolution to convene in Executive Session at 6:35 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:
1) a matter rendered confidential by federal or state law
2) a matter in which release of information would impair the right to receive government funds
3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
4) a collective bargaining agreement and/or negotiations related to it
5) a matter involving the purchase, lease, or acquisition of real property with public funds

6) protection of public safety and property and/or investigations of possible violations or violations of law
7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8) specific prospective or current employees unless all who could be adversely affected request an open session
9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

RECONVENE IN OPEN SESSION – 7:14 p.m.

ROLL CALL

Michelle Dowling – Present
Joanna Filak - Absent
Victoria Franco-Herman – Absent
Christina Harris – Present
Vanita Nargund –Present
Maria Spina – Present
Patrick Todd – Present
Ting Wang – Present
Ania Wolecka-Jernigan – Absent

Also Present: Mary McLoughlin, Superintendent of Schools
Andrew Italiano, School Business Administrator/Board Secretary
Vittoria S. LaPira, Board Attorney

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

MTSD Student Representative, Arhan Agarwal reported on the following past and upcoming events:

- Universal Human Rights Month (All of December)
- Winter Athletic Competitions Begin (All of December)
- MHS PTSA Meeting (December 10th)
- Financial Aid Workshop (December 11th)
- NJBCA Tip-Off Showcase (December 13th)
- Chanukah (Begins December 14th)
- MHS Winter Instrumental Music Concert #1 (December 16th)
- MHS Winter Instrumental Music Concert #2 (December 17th)
- MHS Chamber Choir District-Wide Caroling (December 22nd)
- Early Dismissal & In-School Winter Concert (December 23rd)
- Winter Recess & Homework-Free Break (December 24th – January 2nd)
- Christmas (December 25th)
- First Night of Kwanzaa (December 26th)
- New Year's Eve (December 31st)

Arhan Agarwal also noted the below recent student feedback highlighted areas of interest and potential growth:

- Career Exploration Opportunities

SUPERINTENDENT'S REPORT / PRESENTATIONS

Superintendent Mary McLoughlin started her report by extending her gratitude to the three Board members completing their terms. She reported on the annual winter traditions. Montgomery High School has the world-class instrumental and music concerts. The chamber choir will participate in caroling throughout the district. Seventy-one students participated in the cast and crew of the production of Beauty and the Beast, Jr. On December 5th, one hundred and fifteen students and staff participated in the second annual Jingle All the Way Jog for Special Olympics. Ms. McLoughlin reported that the Robotics Team attended the local first Lego League competition and did very well. The club advisor also was named "mentor of the year." At LMS, the first ever student ed camp was held. This gave students and staff the opportunity to connect with others who share similar interests. The 5th and 6th grade orchestras and band held their performances. LMS also hosted their first ever virtual Jingle All the Way 3K, where more than 150 students and over 50 staff members participated. At VES, the fourth grade band held their first concerts of the year. At OHES, first graders are spending part of their time this month traveling to neighboring classrooms as part of their holidays around the world activity. Ms. McLoughlin wished everyone a happy and healthy holiday. Ms. Marybeth Torralba, Special Education teacher at Montgomery High School spoke regarding the MTSD Unified Program. Two students in the program also spoke about their experiences with the Unified Program. Ms. Erica Pawl, School Psychologist, presented on the Unified Program at UMS. Two students from UMS also spoke about their experiences with the program. Advisors from LMS presented as well as two of their students.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
  - Mr. Razzoli reported that the winter clothing drive is still running. The MTEA is also going to start doing the readalouds again. He also spoke about Music from the Heart, a production that the MTEA puts on. The production will take place in May. The money raised will be gifted as scholarships to the students.
- Board Member Delegate/Representative Reports
  (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)
  - Dr. Wang spoke on behalf of the NJSBA Delegate Assembly. The last meeting was held at the conference center at Mercer County College on November 22nd. Delegates across New Jersey met to conduct business, review resolutions and elect new officers. There were three resolutions reviewed. One was approved and the other two were postponed. The last assembly included the installation of two new officers, the President and Vice President for legislation.
  - Ms. Harris spoke for the PTA/PTO. They would like to thank everyone for all of the donations and volunteers for the school community who have helped. Volunteers helped with the following events/items: cider and donuts, stock the staff lounge at LMS, the Woo Woo Thanksgiving Wagon, 6 7th day of school, and the Penguin Patch Holiday Shop at OHES and VES. An additional fifteen families have joined the PTSA since last month. A few grant requests have been received and are partially approved at this time.

Board Committee Reports

Assessment, Curriculum and Instruction Committee (ACI) –

Ms. Dowling reported on the ACI Committee. There have been two meetings since the last Board meeting. The first one was held on November 21st, both virtually and in person. There was a recap of the professional development day that was held for all faculty and staff. Topics included content based work and districtwide initiatives. LMS covered school wide climate and SEL initiatives. OHES hosted character strong which helped teachers to have consistent language around behavior issues that may arise. The other buildings covered topics including core curriculum data and universal design for learning. Other topics of discussion during the meeting were the early literacy state mandate, the PSAT, annual mental health screenings, Hope Squad update, and unified PE recognition. The second meeting was held on December 12th. An update on technology was given. New network access points at OHES are being worked on and will be the last school in the refreshment cycle. There are licensing renewals on all District school access points. The District was in a yearly renewal cycle and has now gone to a five-year renewal for licensing, due to preferred pricing. Ms. Borland gave an update on the new student learning standards that are coming. Counseling updates included a FAFSA workshop that was held at the High School, a mental health screener at the High School and LMS. The elementary and middle school counselors are running counseling groups focused on social skills and classroom lessons on regulations, coping strategies, stress management and health relationships. Special Education updates included the success of Jingle All the Way at LMS.

Operations, Facilities and Finance Committee (OFF) –

Ms. Nargund reported on the OFF Committee. The last meeting was held on December 9th. Mr. Ross from Parette Somjen Architects answered questions regarding the long range facility plan and future referendum timelines. Future referendum work is in progress. The various timetables were presented and it was understood that November 2027 would be the date targeted for public vote. Mr. Zimmerman and Mr. Swisher from Suplee, Clooney & Company spoke to the committee to let them know that the audit report will be ready for presentation at the January meeting. Most areas of the audit were good except for the cafeteria operating cost. This was due to the equipment that was purchased, but not delivered by June 30th.

Policy and Communications Committee (PCC) –

Ms. Spina noted that the Committee did meet briefly and the only things that were discussed were the previously read policy updates that were being released tonight.

Human Resource Committee (HRC) –

Mr. Todd reported that the Committee met on December 8th. The Committee discussed the establishment of a security coordinator substitute as a new position at the request of Security Director Tom Wain. There are security coordinators in all buildings currently. There are currently no substitutes when one of those coordinators is absent and coverage must be split between buildings.

APPROVAL OF MINUTES -

Ms. Spina motioned to approve the following minutes, and it was seconded by Ms. Dowling. Upon call of the question, the motion carried.

1. November 18, 2025 Executive Session
2. November 18, 2025 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated November 17, 2025 from Karen Anderson regarding Staff Behavior at Board Meetings.
2. Email dated November 20, 2025 from Ray Wang regarding Public Comment.
3. Email dated November 22, 2025 from Evelyn Li regarding Public Comment.

ACTION AGENDA ITEMS PUBLIC COMMENT

No Comments.

ACTION AGENDA

Ms. Spina motioned agenda items 1.1 through 4.2, seconded by Ms. Nargund. Upon call of the roll, the motions carried with the following abstentions:

Harris – Abstain 4.1-4.2

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

a. Student Control Report
b. Fire/Security Drill Report
c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy/Regulation Second Reading – Accept and adopt the following policies and regulations following a second reading:

0173	Duties of Public School Accountant
0177	Professional Services
1570	Internal Controls
1570R	Internal Controls
1620	Administrative Employment Contracts
2200	Curriculum Content
5111	Eligibility of Resident/Non-Resident Students
6111	Special Education Medicaid Initiative (SEMI) Program
6111R	Special Education Medicaid Initiative (SEMI) Program

1.3 District Calendar Approval, 2026-2027 - Approve the Academic District Calendar for the 2026-2027 school year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2025-2026 - Approve the following Out-of-District placements for the 2025-2026 School Year:

		TUITION			
Student ID	**School**	**Dates**	**ESY**	**RSY**	**Total for Year**
108064	Mercer County Special Services School District Tuition 1:1 Aide Non-Resident Fee	11/17/2025 – 06/30/2026		 $45,500.00 $27,300.00 $3,900.00	$76,700.00
107373	Princeton Child Development Institute	01/05/2026-06/17/2026		$75,260.00	$75,260.00
105366	Newgrange School *Withdrawal*	11/11/2025		($50,760.15)	($50,760.15)

2.2 Consultant Approvals for Special Services: 2025-2026 - Approve the following consultants for Special Services for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
All In for Inclusive Education	Professional Development and Coaching Training Full Day Coaching Half Day **Not to exceed $6,100.00**	 $2,500.00/Day $1,200.00/Half-Day
Summit Speech School	Itinerant Teacher of the Deaf Services, Two (2) x per week. **Not to exceed $9,450.00**	$9,450.00 Per Year
NJ Education Specialists, LLC	LDT-C Contractor **Not to exceed $15,000.00**	$500.00/Per Evaluation

2.3 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Kristen DeLorenzo	Provide Professional Development to Kindergarten - Grade 3 Staff on the Bridges in Mathematics Program.	Not to Exceed $4,032.00 *To be funded by ESEA Title II*

2.4 Riverside Insights – Approve purchase of online CogAT (Cognitive Abilities Test) testing licenses that will be used as one of the data measures in the identification process for gifted and talented. Cost: Not to Exceed $34,226.50.

2.5 Educational Research Project – Approve Andrew DeSisto, Grade 7 Social Studies Teacher, to conduct an educational research project in accordance with Policy 3245.

2.6 MHS Robotics Team 1403 Field Trip Approval - Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics Championship Competition, pending qualification, from April 29, 2026 to May 2, 2026 at the George R. Brown Convention Center in Houston, Texas, at no cost to the Montgomery Township School District.

2.7 MHS Civic Engagement Club Field Trip Approval - Approve the field trip for the MHS Civic Engagement Club to participate in the YMCA Model U.N. Conference from January 9, 2026 to January 11, 2026, at the Hershey Convention Center in Hershey, Pennsylvania, at no cost to the Montgomery Township School District.

2.8 MHS Science Olympiad Team Field Trip Approval - Approve the field trip for the MHS Science Olympiad to participate in the 12th Annual MIT Science Olympiad Invitational Tournament on the Massachusetts Institute of Technology campus in Cambridge Massachusetts, from January 23, 2026 to January 24, 2026, at no cost to the district.

2.9 MHS Aerospace Club Field Trip Approval – Approve the field trip for the MHS Aerospace Club to participate in the American Rocketry Challenge from May 15, 2026 to May 16, 2026 at the Great Meadow in The Plains, Virginia, at no cost to the district.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending October 31, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending October 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through October 31, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2026

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated December 16, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of $8,397,654.37 and

General Account	$ 8,207,187.51
Food Service Account	$ 190,466.86
TOTAL	$ 8,397,654.37

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2025-2026 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 12/16/25.

3.5 Approval of Contract with D&B Service Group, LLC – Approve D&B Service Group, LLC to replace RTU 13 at the Montgomery High School in the amount not to exceed $229,580.00 *(OMNIA pricing - contract #R200401).*

3.6 Approval to Prepare and Submit the District Long Range Facility Plan

RESOLVED that the Montgomery Township Board of Education, upon the recommendation of the Superintendent, approves Parette Somjen Architects to prepare and submit all necessary plans and paperwork to the Department of Education for the submission of the District's Long Range Facility Plan (LRFP) as part of the Capital Improvement Plan (CIP).

3.7 Approval of Contract Addendum with Vendor Taykz Tyme – Approve the Contract Addendum for Route DLCW of Multi Contract TTM26 Bid B26-02 with vendor Taykz Tyme LLC from $375.00 per diem to $440.00 per diem due to an added aide fee of $65.00 per diem, effective September 2, 2025.

3.8 Approval of Purchase with General Recreation, Inc. - Approve the purchase from General Recreation, Inc. for items associated with playground repairs at OHES, in the amount not to exceed $12,010.97.

3.9 Approval of Contract with Gordian - Approve the contract with Gordian for district-wide concrete repairs in the amount not to exceed $161,913.19 *(ESCNJ State Approved Coop Pricing #65MCESCCPS Bid #ESCNJ 23/24-28).*

3.10 Approval of Contract with Open Systems Integrators - Approve the contract with Open Systems Integrators for intercom system upgrades at MHS in the amount not to exceed $142,088.00 *(ESCNJ State Approved Coop Pricing #65MCESCCPS, Bid #ESCNJ 23/24-32 & #65-MCESCCPS, Bid #ESCNJ 23/24-33).*

3.11 Approve Jack Devine Floor Restoration, Inc. - Approve Jack Devine Floor Restoration, Inc. to remove/replace 1,000 square feet with Robbins 25/32 flooring for MHS main gym floor (2 coats of sealing and repaint game lines) in the amount of $36,850.00 for the 2025-2026 school year under Co-Op ED #12213 as follows:

Vendor	Amount
Jack Devine Floor Restoration, Inc.	$36,850.00

3.12 Public Agency Compliance Officer (P.A.C.O.) – In accordance with N.J.A.C. 17:27-3.3, the Board designates Andrew Italiano as the Public Agency Compliance Officer to ensure the

Districts implementation and administration of all procedures pertaining to Equal Employment Opportunity and Affirmative Action for public procurement for the district.

3.13 Approval to Withdraw from Capital Reserve to Fund Local Share of ROD Grant Project

RESOLVED, that the Board, upon the recommendation of the Superintendent of Schools, approves to withdraw from capital reserve to fund the local share costs of the Montgomery Township School District Upper Middle School HVAC System Upgrades School Facilities Project (Grant G5-6744 / NJDOE Project 3320-070-23-R502).

3.14 Approval to Withdraw from Capital Reserve to Fund Local Share of ROD Grant Project

RESOLVED, that the Board, upon the recommendation of the Superintendent of Schools, approves to withdraw from capital reserve to fund the local share costs of the Montgomery Township School District Upper Middle School Roof Replacement School Facilities Project (Grant G5-6743 / NJDOE Project 3320-070-23-R501)

3.15 Approval of the Use of Nonpublic Funds

WHEREAS, the Montgomery Township Board of Education received nonpublic technology aid in the amount of $5,755.00 and nonpublic security aid in the amount of $30,955.00 from the State of New Jersey in FY 2026; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment for students attending nonpublic schools and for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2026 school year; and

WHEREAS, iGo Stem Academy, Princeton Montessori School and Waldorf School of Princeton representatives along with the SCESC consultant reviewed the proposed technology and security aid expenditures with the Business Administrator; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

NONPUBLIC TECHNOLOGY	**Total**
iGo Stem Academy	
May spend up to allotted amount per guideline	$119.00
Total	$119.00
Funding Allocation	**$119.00**
Princeton Montessori School	
Apple Inc: 2 13 inch MacBook Air, 3 USB-C multiport adaptors, 3 35W USB-C power adaptors, 4 USB-C MagSafe 3 Cable	$2,378.00
Total	**$2,378.00**
Funding Allocation	**$2,897.00**
Waldorf School of Princeton	

PlanbookEdu	$600.00
Typing.com	$287.70
May spend up to allotted amount per Guideline	$1,851.30
Total	**$887.70**
Funding Allocation	**$2,739.00**

NONPUBLIC SECURITY AID

iGo Stem Academy	
May spend up to allotted amount per guideline	$615.00
Total	**$615.00**
Funding Allocation	**$615.00**
Princeton Montessori School	
Instant Blinds: Blinds & shades w/installation	$15,000.00
Total	**$15,000.00**
Funding Allocation	**$15,375.00**
Waldorf School of Princeton	
Critical Response Group: Annual Implementation & Maintenance Subscription	$535.00
Hogan Security Group: Install Aiphone IX PC Master Station Software w/50 Salto Blue Fobs	$2,600.80
Hogan Security Group: Install Wireless Lockset & Gateway for Front Door & Gateway for Grade School Front Door	$4,356.88
Lawrenceville Home Improvement: Window & Door Purchase and Installation	$6,584.70
Scenario Learning: Vector Training, K-12 Edition	$731.50
Total	**$14,808.88**
Funding Allocation	**$14,965.00**

3.16 Approval of Professional Services Contract - Approve a professional services contract with Parette Somjen Architects for architectural services, bidding and construction services for an accessible walkway at Upper Middle School in accordance with their proposal of $63,500.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

No Comments.

CLOSING DISCUSSION OF THE BOARD

Dr. Wang had some questions about QSAC and enrollment data and exit data. Mr. Todd thanked the outgoing Board members for their service. Ms. Dowling shared a couple of reflections from her three years of service on the Board. Dr. Wang thanked each outgoing Board member, noting their areas of strength.

ADJOURNMENT

Ms. Dowling motioned to adjourn at 8:20 p.m., seconded by Ms. Nargund. Upon call of the question, the motion carried unanimously.

The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Andrew Italiano
Board Secretary

Travel Reimbursement Requests
2025/2026
SCHEDULE A

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Hotel Shuttle/Cab	Baggage	Meals	Lodging	Train/Bus/Subway/Airfare	Registration	Other	Total**
Jeff Brooks	DISTRICT	1/20/26	Strauss Esmay School Law & Policy Symposium	$10.00	$43.90								$53.90
Jeff Brooks	DISTRICT	1/28-1/30/26	TECHSPO '26	$30.00	$91.37			$170.00	$220.00		$610.00	$50.00	$1,171.37
Laura Doughty	MHS	2/17-2/19/25	A New Chapter: Imagine the Possibilities - NJASL & NJLA Joint Conference	$5.00	$74.35			$102.00	$220.00		$230.00		$631.35
Jeanne Fedun	MHS	1/7 & 1/14/26	Naviance Training - Virtual								$380.00		$380.00
Jamie Meeker	MHS	1/07/26	Truth, Tech & Teens: Research & Media Literacy in the Age of AI								$225.00		$225.00
Monica Noda Olszyk	DISTRICT	3/13 & 3/14/26	Therapeutic Listening - Listening with the Whole Body - Live Webinar								$459.00		$459.00
Damian Pappa	DISTRICT	1/29/26	TECHSPO '26								$380.00		$380.00
Erica Pawlo	UMS	2/25-2/27/26	National Association of School Psychologists Annual Convention								$385.00		$385.00
Heather Pino-Beattie	MHS	3/9 & 3/10/26	2026 Annual New Jersey Women's Leadership Conference		$28.59						$499.00		$527.59
Geraldine Plinio	UMS	3/18/26	2026 FLENJ Annual Conference								$180.00		$180.00
Daniel Stevens	LMS	5/19-5/21/26	NJTESOL 2026	$10.00	$45.69						$575.00		$630.69
Dwayne Washington-Velazquez	DISTRICT	3/25-3/27/26	STS of NJ Pupil Transportation Conference	$40.00	$92.97			$170.00	$214.00		$500.00		$1,016.97
Wenhan Zou	VES	5/19-5/21/26	NJTESOL 2026		$33.57						$575.00		$608.57

**Estimated BOE 12/16/2025

*Excluding Tolls

**Includes Registrations

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Meeting, Tuesday, December 16, 2025

EXECUTIVE SESSION AGENDA

4.1 PERSONNEL

A. Resignations/Retirements/ Rescissions

	Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
1.	DISTRICT	Wilbert	Castro	Computer Technician TEC.BO.TECH.NA.01	07/01/2026	Retirement	07/01/2001 – 06/30/2026
2.	TRANS	Mark	Mihalko	Bus Driver TRN.TR.DRVR.NA.38	01/02/2026	Resignation	02/03/2020 – 01/01/2026 (Accepted Mechanic Position)
3.	UMS	Joshuah	McAllister-Carlani	Behavior Specialist TCH.FL.BHAV.MG.03	01/01/2026	Resignation	09/01/2023 – 12/31/2025 - ***Revised***

B. Leaves of Absence

	Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
1.	TRANS	Susan	Cruser	Bus Driver TRN.TR.DRVR.NA.05	FMLA/NJFLA Anticipated Return	10/29/2025 – 12/12/2025 (Paid; w/ Benefits) 12/15/2025
2.	HS	Hipolito	Perez	Custodian CUS.HS.CUST.NA.01	Leave of Absence Unpaid Leave Anticipated Return	11/12/2025 – 01/30/2026 (Paid; w/ Benefits) 02/02/2026 – 02/27/2026 03/02/2026
3.	UMS	Alex	Kristopovich	Teacher/Math TCH.UM.MATH.MG.04	FMLA/NJFLA Anticipated Return	01/06/2026 – 01/16/2026 (Paid; w/ Benefits) 01/20/2026
4.	LMS	Nicole	Murphy	Teacher/Academic Support TCH.LM.BSI.MG.03	Temporary Disability Temporary Disability FMLA/NJFLA Anticipated Return	04/27/2026 – 05/29/2026 (Paid; w/ Benefits) 06/01/2026 – 06/30/2026 (Unpaid; w/ Benefits) 09/01/2026 – 11/20/2026 (Unpaid; w/ Benefits) 11/23/2026
5.	VES	Rose	Bauer	Teacher/Grade 3 TCH.VS.TCHR.03.09	Leave of Absence Anticipated Return	01/06/2026 – 02/27/2026 (Paid; w/ Benefits) 03/02/2026
6.	OHES	Julia	Ameri	Teacher/LDTC TCH.OH.LDTC.MG.01	Temporary Disability Temporary Disability FMLA/NJFLA Anticipated Return	01/05/2026 – 02/03/2026 (.5 am) (Paid; w/ Benefits) - ***Revised*** 02/03/2026 (.5 pm) – 04/06/2026 (Unpaid; w/ Benefits) - ***Revised*** 04/07/2026 – 06/30/2026 (Unpaid; w/ Benefits) - ***Revised*** 09/01/2026 - ***Revised***

C. Appointments/Renewals/Rescinds (Certificated Staff)

	Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	UMS	Jordan	Conroy **	Teacher/Social Studies TCH.UM.SOST.MG.06	Kevin Lonergan	BA	A	$67,315	Yes	01/05/2026 – 06/30/2026
2.	UMS	William	Dawson **	Teacher/Computer Literacy TCH.UM.CCNT.MG.01	James Dolan	BA	A	$67,315	Yes	12/09/2025 – 06/30/2026
3.	LMS	Ryan	Barcelona *, **	Teacher/Grade 5 Social Studies (Leave Replacement) TCH.LM.LASS.05.10	Matthew Margon	MA	A	$73,315	Yes	02/17/2026 – 05/15/2026

D. Appointments (Non-Certificated Staff)

	Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	TRANS	Mark	Mihalko	Mechanic TRN.TR.MECH.UG.03	Anthony Ventura	N/A	$60,700	Yes	01/02/2026 – 06/30/2026
2.	HS	Luis	Velazquez **	Custodian Night Shift Stipend (Leave Replacement) CUS.HS.CUST.NA.01	Hipolito Perez	A	$41,025 $761	Yes	12/17/2025 – 02/27/2026

E. Transfers/Voluntary and In-Voluntary Reassignments

	New Position/Location	First	Last	Previous Position/Location	Degree	Step	Salary	Dates of Employment/ Notes
1.	Teacher/Grade 3/VES TCH.VS.TCHR.03.09	Rose	Bauer	Teacher/Grade 4/VES TCH.VS.TCHR.04.15	MA+60/ DOC	TBD	TBD	09/01/2025 – 06/30/2026
2.	Paraprofessional/OHES AID.OH.TIA.RC.05	June	Charnuska	Paraprofessional/VES AID.VS.TIA.LD.02	N/A	TBD	TBD	12/01/2025 – 06/30/2026
3.	Custodian+Swing Shift Stipend/HS CUS.HS.CUST.NA.10	Bozena	Kusina	Custodian+Swing Shift Stipend/OHES CUS.OH.CUST.NA.07	N/A	TBD	TBD	12/17/2025 – 06/30/2026
4.	Custodian+Swing Shift Stipend/OHES CUS.OH.CUST.NA.07	Irina	Orellana **	Custodian+Swing Shift Stipend/HS CUS.HS.CUST.NA.10	N/A	F	$45,210 $431	12/17/2025 – 06/30/2026

F. Appointments – To be Funded by ESEA Title IV FY26

	Location	First	Last	Position	Salary/ Stipend	Dates of Employment/Notes
1.	UMS	Lisa	Anastasi	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
2.	UMS	Mary	Chemris	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
3.	UMS	Laura	Coreas	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
4.	UMS	Andrew	DeSisto	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
5.	UMS	Ina	DiGangi	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
6.	UMS	Kristen	Doulis	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
7.	UMS	Christine	Grossman	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
8.	UMS	Karen	Kevorkian	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
9.	UMS	Stefanie	Lachenauer	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
10.	UMS	Christine	Muenzen	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
11.	UMS	Amanda	Osborne	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
12.	UMS	Neepa	Patel	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
13.	UMS	Geraldine	Plinio	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
14.	UMS	Jaryd	Regner	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
15.	UMS	Lale	Saatchi	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
16.	UMS	David	Totin	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
17.	UMS	Cristina	Venetucci	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
18.	UMS	Cory	Weingart	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
19.	UMS	Dara	Zimmer	RISE Mentor	$240.00 / stipend	09/08/2025 – 06/19/2026
20.	UMS	Alison	Doyle-Smith	RISE Program Coordinator	$440.00 / stipend	09/08/2025 – 06/19/2026

G. Appointments – Mentor Teachers

	Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated	Dates of Mentoring
1.	UMS	William Dawson	Cory Weingart	Alternate	$1000.00	$433.33	12/09/2025-06/30/2026

H. Appointments/Substitutes

	Location	First	Last	Position	Status	Dates of Employment/Notes
1.	DISTRICT	Noor	Abdelhamid	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
2.	DISTRICT	Julia	Calandruccio	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
3.	DISTRICT	Joseph	Halpin	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
4.	DISTRICT	Tyler	Josbeno	Substitute Teacher/Paraprofessional	NEW	11/24/2025 – 06/30/2026
5.	DISTRICT	Matthew	McCarthy	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
6.	DISTRICT	Lakshmi	Moparthy	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
7.	DISTRICT	Janan	Niroomand	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
8.	DISTRICT	Erin	Ryan	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
9.	DISTRICT	Kristen	Pierson	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
10.	DISTRICT	Shubha	Sridhara	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
11.	DISTRICT	Taleen	Topalian	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
12.	DISTRICT	Ashley	Watt	Substitute Teacher/Paraprofessional	NEW	12/05/2025 – 06/30/2026
13.	DISTRICT	Matthew	Yuro	Substitute Teacher/Paraprofessional	NEW	12/16/2025 – 06/30/2026
14.	DISTRICT	Sarah	Curran	Student Teacher/Substitute	NEW	12/16/2025 – 06/30/2026
15.	DISTRICT	Grace	McHugh	Student Teacher/Substitute	NEW	12/16/2025 – 06/30/2026
16.	DISTRICT	Ryan	Meechan	Student Teacher/Substitute	NEW	12/16/2025 – 06/30/2026

I. Tuition Reimbursement

	Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
1.	MHS	Katherine	Van Zandt	Gettysburg College	2025-2026	3	$750.00	The History of the American Song

2.	OHES	Heather	Geniton	American College of Education/The Teaching Channel	2025-2026	3	$489.00	School Leadership in Special Education ***Rescind***

J. Extra-Curricular Activities

	Location	First	Last	Position	Stipend	Dates of Employment/Notes
1.	HS	Michael	Razzoli	Volunteer Boys Soccer Coach	$6,000	2025-26 Fall Season (Reimbursed by the Booster Club)
2.	HS	Krystyn	Kitto	Volunteer Girls Basketball Coach	$0	2025-26 Winter Season
3.	MHS	Brianna	McKenna	Diving Coach @ 27%	$1,026	2025-26 Winter Season
4.	MHS	Matthew	Lawrence	Diving Coach @ 73% - ***Revised***	$2,774	2025-26 Winter Season

K. Student Lifeguards for the 2025-2026 SY

	Location	First	Last	Position	Salary	Dates of Employment/Notes
1.	MHS	Mackeon	Priebracha	Student Lifeguard	$15.49 p/h $15.92 p/h *	2025-2026 School Year * Effective 01/01/2026
2.	MHS	Sophie	Robertson	Student Lifeguard	$15.49 p/h $15.92 p/h *	2025-2026 School Year * Effective 01/01/2026

L. Other

	Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
1.	HS	Jason	Sullivan	Teaching 1 Additional Period (Science)	$3,551.60	11/17/2025 – 12/23/2025
2.	DISTRICT	Substitute	Rate	Secretary	$15.49/hour $15.92/hour*	2025-2026 School Year Effective 01/01/2026*
3.	DISTRICT	Substitute	Rate	Clerk	$15.49/hour $15.92/hour*	2025-2026 School Year Effective 01/01/2026*
4.	DISTRICT	Substitute	Rate	ESA	$15.49/hour $15.92/hour*	2025-2026 School Year Effective 01/01/2026*

*** Pending Criminal Background Clearance and Employment History Clearance**
****Salary/Step based on 24-25 salary guides until new salary guides are established.**

j4.2 Resolution Authorizing Administrative Leave of Employee – Approve the following resolution:

WHEREAS, the Superintendent of Schools has recommended that employee #4193 be placed on administrative leave with pay; pending review;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective December 11, 2025; and

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.

BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary shall provide said employee with notice of the Board's action as set forth in this Resolution forthwith.