

RIVERSIDE SCHOOL BUILDING COMMITTEE

Organizational Meeting

Wednesday, January 14th, 2026 | 2:00 PM ET

MEETING ATTENDANCE

Attendee	Position	Present	Absent
Officers			
Stephan Pezdek	Chair	In Person	
Luigi Ghilardi	Vice-Chair	Telephonic	
Bryan Finkel	Secretary	In Person	
Voting Members			
Paul Cappiali	BOE Member	In Person	
Louis Contadino	Regular Member	In Person	
Doug Fenton	BET Member		Absent
Christina Lyndon	Regular Member	In Person	
Ex-Officio / Non-Voting Members			
Christina Downey	RTM Representative	In Person	
Nicholas Macri	P&Z Representative	In Person	
Lauren Rabin	BOS Representative	In Person	
Sheel Spina	DPW Representative		Absent

MEETING MINUTES

Item	Topic	Description
1.00	Call to Order	<ul style="list-style-type: none"> Ms. Rabin called meeting to order at 2:02 PM ET
2.00	Attendance	<ul style="list-style-type: none"> As noted above
3.00	Housekeeping	<ul style="list-style-type: none"> Ms. Rabin noted that the goals of the meeting were to appoint officers and to determine meeting logistics (cadence, location, etc.) Ms. Rabin noted that there are still two vacancies on the committee and informed the groups that the Board of Selectmen are actively interviewing candidates <ul style="list-style-type: none"> Ms. Rabin noted that one potential candidate withdrew at the direction of his employer, and another candidate withdrew subsequent to investigating time commitment required In discussion later in the meeting, a question was asked regarding the skillset(s) required for the open slots. Ms. Rabin suggested incremental benefit from legal expertise
4.00	Introductions	<ul style="list-style-type: none"> Each committee member offered a brief introduction and background including work experience, community involvement, and other relevant qualifications for the position
5.00	Officer Selection	<ul style="list-style-type: none"> Ms. Rabin gave a brief overview of the roles and responsibilities of the Chair, Vice Chair, and Secretary positions Mr. Pezdek nominated himself for the position of Chair. No other nominees and no objections. Mr. Pezdek approved unanimously Mr. Ghilardi nominated himself for the position of Vice Chair. No other nominees and no objections. Mr. Ghilardi approved unanimously Mr. Finkel nominated himself for the position of Secretary. No other nominees and no objections. Mr. Finkel approved unanimously
6.00	Meeting Logistics	<ul style="list-style-type: none"> Ms. Rabin noted that other committee meetings happen in the early morning, citing the Central Middle School's Tuesday 8:00 AM meeting time as an example <ul style="list-style-type: none"> It was noted that the CMS building committee initially met every week and now meets every other week The group debated the merits of in-person vs. hybrid vs. fully remote meetings, and the benefits and considerations of each approach. The Committee agreed to strive for in-person participation while making Zoom available as a second option (and for the public) The group debated various days and times of the week, and settled on a weekly in-person meeting on Wednesdays at 7:30 AM ET, with Zoom dial-in available as well Mr. Cappiali volunteered to coordinate with the town to secure meeting space for the meeting at Riverside School
7.00	New Business	<ul style="list-style-type: none"> Committee members discussed whether the Board of Education has appropriated funds for the next fiscal year, which it was agreed it has not been Committee members agreed to establish new email accounts that are specific to RSBC matters. Mr. Finkel will create an email distribution list for efficiency of communication amongst the group Mr. Finkel agreed to work with the town on IT matters including establishing a Google Drive account for file sharing during the project
8.00	Adjournment	<ul style="list-style-type: none"> With no additional matters to cover, the meeting was adjourned