



Caring & Learning

Robert Bartels
Interim Assistant Superintendent for Business and Personnel

Dr. Marc Ferris
Superintendent of Schools

January 2026

Dear Parents/Guardians:

Please be advised that the Sayville School District will transport **elementary** or **middle school** children from the home of a caregiver to their respective school. However, the caregiver's residence must be eligible for transportation based upon the voter approved Transportation Policy. The policy is as follows:

| | |
|--------------|-------------------------------|
| Grades K – 5 | ½ mile or more from school |
| Grades 6 – 8 | 1 ½ miles or more from school |

Please be advised that caregiver transportation is only provided within the school attendance zone. The only time the District will transport outside of the school attendance zone is when the childcare location is licensed by the NYS Office of Children and Family Services.

In order for there to be no possibility for confusion, multiple caregivers at different addresses are not permitted. This is especially important when dealing with younger children who can be easily overwhelmed by revolving transportation schedules.

Attached to this letter is an application form. **You will note that for the 2026-27 school year, your child care provider is required to fill out a portion of this form. In addition, both the parent requesting child care transportation and the care giver must sign and notarize this form.** Please complete the application form for the 2026-27 school year and return it to the Transportation Office, Administration Building, 99 Greeley Avenue, Sayville by **April 1, 2026**. Prior to the start of the new school year, we will send this form to the appropriate school so that your child's teacher and the main office staff are aware of these arrangements.

If at any time you need to change these arrangements, please contact the school directly. Should you have any questions, please feel free to contact the Transportation Office at (631) 244-6525.

Sincerely,

A handwritten signature in blue ink, appearing to read 'RB Bartels'.

Robert Bartels
Interim Assistant Superintendent
for Business and Personnel

RB:jmi

Letter to parents; trans request in-home 26-27

Sayville Public Schools

99 Greeley Avenue • Sayville, NY 11782 • 631-244-6525 or 631-244-6506 • FAX 631-218-6850

THIS APPLICATION MUST BE FILED BY APRIL 1st OF EACH YEAR THAT YOU ARE REQUESTING TRANSPORTATION

TO: PARENT/GUARDIAN

FROM: TRANSPORTATION OFFICE

RE: CHILD CARE TRANSPORTATION REQUEST FOR GRADES K-8 ONLY
(CHILD CARE IS NOT PROVIDED FOR HIGH SCHOOL STUDENTS)

In order to process your request for child care transportation for your child _____

Who is in grade _____ to &/or from _____ School

For the 20___/20___ school year, you must certify that your child needs transportation to &/or from the existing bus stop closest to the child care provider's residence or facility (eligible address) which will be assigned by the Transportation office.

I _____ certify that I reside at _____
(PARENT/GUARDIAN) (ADDRESS)

During regular school hours I am presently employed at

(NAME) (ADDRESS) (TELEPHONE NUMBER)

I also certify that

_____ residing at _____
(CHILD CARE PROVIDER) (ADDRESS) (TELEPHONE NUMBER)

Provides child care service for my child as follows

_____ AM _____ PM
(DAYS) (TIMES)

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OFFICE USE ONLY:

AM _____ PM _____

BUS # _____ STOP _____ BUS # _____ STOP _____

START DATE: _____

