

WCS Intra-District Open Enrollment Application

This application is for district residents to apply for elementary placement at a building other than your student's home base school. **Applications will be accepted March 13 through March 31, 2026.**

You will receive an email from **Form Approvals** no later than **August 7** to let you know if your application for open enrollment has been approved or declined. Parents/Guardians must indicate acceptance of transfer on or before **August 15**.

Email *

Valid email

This form is collecting emails.

Full Name of Student *

Short answer text

Date of Birth *

Month, day, year



Custodial Parent/Guardian's Name *

Short answer text

Address *

Long answer text

City and Zip *

Short answer text

Is this a new address, within the past year? *

Yes

No

If you answered yes in the previous question because this is a new address within the past year, please provide your old address below.

Long answer text

Do you expect to move from your current address? *

Yes

No

If you answered yes in the previous question because you expect to move, please provide new address below.

Long answer text

Telephone Number *

Short answer text

What school building is your student presently attending? *

- Franklin
- Isham
- Lincoln
- Overlook
- Valley View
- Grizzly Academy
- N/A - My student did not attend Wadsworth City Schools for the 2025-2026 school year.

Student's Grade Level for Upcoming School Year (2026-2027) *

- Kindergarten (full-day only)
- 1st
- 2nd
- 3rd
- 4th

Is student enrolled in any special education program? *

- Yes
- No

Elementary School Building 1st Choice *

- Franklin
- Isham
- Lincoln
- Overlook
- Valley View

Elementary School Building 2nd Choice

- Franklin
- Isham
- Lincoln
- Overlook
- Valley View

Has the student been expelled and/or suspended for 10 consecutive days in this, or the immediately preceding, school semester? *

- Yes
- No

Is the student currently attending the school of choice under the intra-district open enrollment policy? *

- Yes
- No

If you answered *yes* to the previous question, how many years has your child attended the school of choice?

Short answer text _____

Is your child attending the school of choice, but you have moved out of its home base? *

- Yes
- No

If you answered *yes* to the previous question, how many years has your child attended the school of choice?

Short answer text _____

Is your child a sibling of a student attending the school of choice as the result of any involuntary transfer the previous year? *

- Yes
- No

Is your child a sibling of a student who is attending the school of choice under the intra-district *
open enrollment policy?

Yes

No

Are you a first-time applicant for open enrollment? *

Yes

No

If you have other information you would like to include, please list it here.

Long answer text

Typing my name below certifies that I have read and understand [District Policy 5113.01](#) and *
[Administrative Guideline 5113.01](#) regarding intra-district open enrollment, and I am aware that
transportation may not be provided.

Short answer text

| | |
|--------------|--------------------------------|
| Book | Policy Manual |
| Section | 5000 Students |
| Title | INTRA-DISTRICT OPEN ENROLLMENT |
| Code | po5113.01 |
| Status | Active |
| Adopted | November 19, 2007 |
| Last Revised | September 26, 2023 |

5113.01 - **INTRA-DISTRICT OPEN ENROLLMENT**

The Board of Education believes that whenever possible students should be permitted to attend their school of choice within the District. Parents will be permitted to apply for attendance at their school of choice providing all provisions of this policy and administrative regulations are met.

To the degree this policy does not result in classes of balanced size, it will be necessary to exercise involuntary transfers. When this is required, the administration shall follow the procedures outlined in established Policy 5113.01 and AG 5113.01.

- A. The applicant must follow the procedures for admission to the school of choice.
- B. The District capacity limits by grade level, school building and program, as determined by the Wadsworth City Board of Education, will be a deciding factor in admitting intradistrict transfer students.
- C. Students enrolled or living in a building's attendance area, students previously enrolled as a result of an involuntary transfer to the building, and students accepted into open enrollment the previous year shall be given priority when determining who shall be allowed to enroll in open enrollment for the current year.
- D. Students enrolled as a result of this policy are approved for one (1) school year only and must reapply annually.
- E. There are no academic, athletic, artistic, or extracurricular skills required for admittance to a school.
- F. There are no limitations on admitting disabled students, unless services required in an IEP are not available in the school of choice or the school facilities will not accommodate the student's needs.
- G. There shall be no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled for ten (10) consecutive days or more in the semester for which admission is sought or in the term immediately preceding the semester for which admission is sought.
- H. Procedures to ensure maintenance of an appropriate racial balance in the Wadsworth City School District will be followed.
- I. If a student moves to a different attendance zone during the school year and wishes to remain in the current school of attendance, the parent may apply for open enrollment status with the normal timelines waived.
- J. The Wadsworth City Board of Education will not provide transportation for intradistrict open enrollment participants unless the students can be picked up and dropped off at a regular bus stop designated in accordance with the Board's transportation policy. New shuttles will not be created to accommodate intradistrict open enrollment students.
- K. The Board reserves the right to revoke the admission of any student who violates any provision of this policy.
- L. The Superintendent shall report to the Department of Education and Workforce (DEW) the number of students attending a school in the District that is not the school to which the student would normally be assigned to attend.

© **Wadsworth City School District 2023**

Legal

R.C. 3313.97(C)

| | |
|--------------|--|
| Book | Administrative Guideline Manual |
| Section | 5000 Students |
| Title | ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT |
| Code | ag5113.01 |
| Status | Active |
| Adopted | November 19, 2007 |
| Last Revised | September 9, 2019 |

5113.01 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT**

The Board of Education believes that whenever possible students should be permitted to attend their school of choice within the District. Parents will be permitted to apply for attendance at their school of choice providing all provisions of this administrative regulation are met. These guidelines are intended to be consistent with R.C. 3313.97 and R.C. 3313.98.

To the degree these procedures do not result in classes of balanced size, it will be necessary to exercise involuntary transfers. When this is required, the administration shall follow established procedures.

Public Information

Annually, the District will inform residents about open enrollment options available to students. This information shall include all deadlines.

Information about the District's educational programs and application procedures will be available upon request.

Applicant Procedures - Deadlines

| | |
|----------|--|
| March 1 | Notification of open enrollment option to District residents. Interested parents may request information and applications from the Superintendent's office. Annually, during the first two (2) weeks in March, a community meeting will be held for parents and community members interested in intradistrict open enrollment. |
| March 15 | Open enrollment applications will be accepted at the Superintendent's office during normal working hours. |
| March 31 | Open enrollment applications are due in the Superintendent's office |
| August 8 | Parents/guardians will be informed of acceptance or rejection of open enrollment requests; acceptance will be limited to one (1) school year. |

August 15 Parents must notify the District of their acceptance or rejection of open enrollment. Failure to respond will forfeit their application that year.

General Guidelines

- A. Intradistrict enrollment of students in the District will be permitted if the enrollment of the grade level, building or specific course/program being requested does not exceed the maximum number, as determined for each grade level by the superintendent in consultation with the Wadsworth City School District Board of Education, as specified below;
1. Priority is given to making sure the number of students in each section of a grade level is as equal as possible across all elementary schools in the district. This means that each grade level may have a different maximum number.
 2. Building capacity limits shall be determined by the number and type of sections assigned to each building.
 3. Students receiving special education services will be required to attend the school within the District where the services specified in the student's IEP are available.
- B. The following criteria will be used in prioritizing applications:
1. First priority will be given to students native to the school's established attendance zone.
 2. Second priority will be given to students previously enrolled in the building as a result of an involuntary transfer.
 3. Third priority will be given to students previously enrolled as a result of the intradistrict open enrollment policy and to students currently attending the school of choice but have moved out of the school's established attendance zone. Within this category, priority will be given to students who have attended the school of choice for the most number of years.
 4. Fourth priority will be given to siblings of students attending the school as the result of an involuntary transfer.
 5. Fifth priority will be given to siblings of students attending the school under the intradistrict open enrollment policy.
 6. Sixth priority will be given to open enrollment administrative placements.
 7. Seventh priority will be given to first-time applicants.
 8. No priority will be given to administrative placements requested and granted after the open enrollment period closes.
- C. If it is necessary to equalize class sizes in the District, the administration shall honor the requests for intradistrict open enrollment transfers and other volunteers before exercising involuntary transfers.
- D. Students enrolled as a result of this policy are approved for one (1) school year only, must reapply annually and are subject to all provisions of this policy.
- E. No student, once accepted, will be displaced during the school year should enrollment exceed the limits stated above.
- F. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.
- G. Students may be denied enrollment under this policy if they have been expelled or suspended for ten (10) or more consecutive days in the current semester or the immediately preceding semester.

Transportation

The Board will not provide transportation for intradistrict open enrollment participants unless the students can be picked up or dropped off at a regular bus stop designated in accordance with the Board's transportation policy. New shuttles will not be created to accommodate intradistrict open enrollment students.

Revised 3/24/09

Revised 3/10/14

Revised 7/7/15

Revised 9/10/18