



Executive Committee

MEETING AGENDA

Date: February 27, 2026
Time: 8:30 – 10:00 a.m.
Location: LEARN, Room 216/ 44 Hatchedts Hill Road, Old Lyme, CT 06371

A Microsoft Teams remote meeting option is available for those unable to attend in person. Login details can be found at the end of this agenda.

***Amended 2/25/2026, This agenda was updated to include Items 7 and 8, Administrative Appointments to OTL and SSS.**

- 1.** Review March 2026 Board of Directors' Agenda
- 2.** Regional Shared Service Solutions (RSSS) Update
- 3.** RESC Alliance Legislative Update
- 4.** Bid Waiver Request: Indeed (Recruitment Advertising)
- 5.** Bid Waiver Request: Pentera Software
- 6.** Bid Waiver Request: Tri-Share Daycare Providers
- 7.** *Appointment to Leadership Position: Educational Consultant, Office of Teaching and Learning (OTL)
- 8.** *Appointment to Leadership Position: Supervisor, Student Support Services
- 9.** Annual Report—Board Participation
- 10.** LEARN Updates
- 11.** Adjournment

[Click Here to Join the Meeting via Teams](#)

Meeting ID: 246 924 698 091 7
Passcode: sM3bm7n3



Board of Directors Regular Business MEETING AGENDA

Date: March 12, 2026
Time: 9:00 – 11:00 a.m.
Location: LEARN/ 44 Hacketts Hill Road, Old Lyme, CT 06371

A remote meeting option is provided for those unable to attend in person. The login information is at the end of this agenda.

- 1. Call to Order:** Pledge of Allegiance
- 2. Audience and Guests:** Introductions
- 3. Public Comment:**
- 4. Reading and/or Review of Correspondence:**
- 5. Superintendents' Perspective:** Maryann O'Donnell, Superintendent of Clinton Public Schools, to present on the Strategic Plan and Key District Initiatives of the district.
- 6. Consent Agenda:**
 - 6.1 Approval of the DRAFT Minutes, Regular Business Meeting—February 12, 2026
 - 6.2 Approval of Budget Summary as of February 28, 2026
 - 6.3 Approval of Grant Applications—
- 7. Information from the Executive Director:**
 - 7.1 Hiring—Resignations and new hires, including trend reports
 - 7.2 Distributions — TBD**
 - 7.3 Executive Committee Meeting Minutes, Regular Business Meeting—February 27, 2026
 - 7.4 LEARN Building Committee Meeting Minutes—February 12, 2026 and February 27, 2026
 - 7.5 Legislative Updates
 - 7.6 LEARN Agency Updates

8. Old Business:

8.1 Office of Teaching and LEARNing Consultant Rates

9. New Business:

9.1 Healthy Food Certification (HFC)

9.1a Public Schools Participating in the National School Lunch Program (NSLP)—Healthy Food Certification (HFC) Statement for 2026-2027: *To be eligible for HFC during SY 2026-27 (July 1, 2026, through June 30, 2027), the Board must conduct the HFC votes by July 1, 2026. The Connecticut State Department of Education requires all district governing boards to vote “yes or no” on the following 2 motions as written by the State;*

9.1b Food and Beverage Exemptions

9.1c Approval for the Executive Director to sign the 2026-2027 Healthy Food Certification Statement

9.2 Non-renewals of Non-tenured Certified Staff

10. Educational Perspective: None

11. Roundtable Discussion: Student cell phones, AI, and Budget

12. Future Roundtable Topics:

13. Adjournment:

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Meeting ID: 217 352 681 153 1

Passcode: CP7Vs2gH

BID WAIVER REQUEST

WAIVER FOR: Indeed

DATE OF REQUEST: 1/28/26

FISCAL YEAR OF PURCHASE OR SERVICES: 2026

DEPARTMENT/SCHOOL PROGRAM BUDGET CODE: HR - 10220

SUPERVISOR OF PROGRAM: Elizabeth McCaffery

MATERIALS OR SERVICES TO BE PROVIDED: Recruitment Advertising

RECOMMENDED VENDOR/CONTRACTOR: Indeed

COST OF REQUEST: \$ \$39,000 for FY26

BID/WAIVER REQUEST RATIONALE: _____

Only other option is LinkedIn which is 3x the cost

RECOMMENDED BY: Madge Elkin DATE: 1/30/26

BID WAIVER REQUEST

WAIVER FOR: Pentera Software

DATE OF REQUEST: 8/21/2024

FISCAL YEAR OF PURCHASE OR SERVICES: 2025

DEPARTMENT: Instructional Technology

SUPERVISOR OF PROGRAM: Lance Hagen

MATERIALS OR SERVICES TO BE PROVIDED: Provider of security software that is used to systematically test for vulnerabilities and exploit detection.

BID WAIVER REQUEST RATIONALE:

LEARN has been collaborating with Pentera for the past six months to design a cybersecurity framework that will support LEARN's internal endpoint users as well as our external customers. This dynamic level of cybersecurity will be a key service that can bundle into our Technology Service solutions. The software will be used for analyzing and detecting vulnerabilities and potential exploits in software, operating system and network infrastructure. Overall, increasing the level of protection at LEARN and for our technology customers. This year, LEARN has applied for an \$80,000 cybersecurity grant that will help off set the cost of the product as we pilot for the first year.

RECOMMENDED BY: Lance Hagen

DATE 8/21/2024

BID WAIVER REQUEST

WAIVER FOR: Tri-Share Daycare Providers

DATE OF REQUEST: 2/18/26

FISCAL YEAR OF PURCHASE OR SERVICES: FY26

DEPARTMENT/SCHOOL PROGRAM BUDGET CODE: Tri-Share

SUPERVISOR OF PROGRAM: Sarah Moon, Adrena Paolillo

MATERIALS OR SERVICES TO BE PROVIDED: _____

CT Licensed Daycare Providers

RECOMMENDED VENDOR/CONTRACTOR: _____

Bright Years Academy - Niantic

COST OF REQUEST: \$ 30,641.22

BID/WAIVER REQUEST RATIONALE: _____

Vendor falls into Category of Services requiring specific expertise (CT licensed Daycare Provider) and therefore a bid or quote is not required per Leaven's Purchasing Policy.

RECOMMENDED BY: Margie Ellis DATE: 2/18/26

BID WAIVER REQUEST

WAIVER FOR: Tri-Share Daycare Providers

DATE OF REQUEST: 2/18/26

FISCAL YEAR OF PURCHASE OR SERVICES: FY26

DEPARTMENT/SCHOOL PROGRAM BUDGET CODE: Tri-Share

SUPERVISOR OF PROGRAM: Sarah Moon, Adrenna Paolillo

MATERIALS OR SERVICES TO BE PROVIDED: _____

CT Licensed Daycare Providers

RECOMMENDED VENDOR/CONTRACTOR: _____

Prescious Memories

COST OF REQUEST: \$ 81,040.00

BID/WAIVER REQUEST RATIONALE: _____

Vendor falls into Category of Services requiring specific expertise (CT licensed Daycare Provider) and therefore a bid or quote is not required per Leaven's Purchasing Policy.

RECOMMENDED BY: Maggie Clark DATE: 2/18/26

BID WAIVER REQUEST

WAIVER FOR: Tri-Share Daycare Providers

DATE OF REQUEST: 2/18/26

FISCAL YEAR OF PURCHASE OR SERVICES: FY26

DEPARTMENT/SCHOOL PROGRAM BUDGET CODE: Tri-Share

SUPERVISOR OF PROGRAM: Sarah Moon, Adrenna Paolillo

MATERIALS OR SERVICES TO BE PROVIDED: _____

CT Licensed Daycare Providers

RECOMMENDED VENDOR/CONTRACTOR: _____

Carelot Children's Center - East Lyme

COST OF REQUEST: \$ 21,588.00

BID/WAIVER REQUEST RATIONALE: _____

Vendor falls into Category of Services requiring specific expertise (CT licensed Daycare Provider) and therefore a bid or quote is not required per Leaven's Purchasing Policy.

RECOMMENDED BY: Maggie Clarke DATE: 2/18/26

BID WAIVER REQUEST

WAIVER FOR: Tri-Share Daycare Providers

DATE OF REQUEST: 2/18/26

FISCAL YEAR OF PURCHASE OR SERVICES: FY26

DEPARTMENT/SCHOOL PROGRAM BUDGET CODE: Tri-Share

SUPERVISOR OF PROGRAM: Sarah Moon, Adrena Paolillo

MATERIALS OR SERVICES TO BE PROVIDED: CT Licensed Daycare Providers

RECOMMENDED VENDOR/CONTRACTOR: Ballestrini's Child Care Ctr

COST OF REQUEST: \$ 25,440.00

BID/WAIVER REQUEST RATIONALE: Vendor falls into Category of Services requiring specific expertise (CT licensed Daycare Provider) and therefore a bid or quote is not required per Leaven's Purchasing Policy.

RECOMMENDED BY: Maggie Quinn DATE: 2/18/26