

AGENDA
MINERSVILLE AREA SCHOOL DISTRICT
Regular Monthly Meeting
February 25, 2026

I. RECOGNITION

1. Recognize Students of the Month:
 - a. February 2026 –Lea K. Oshman and Ty Atkinson
2. It is recommended that the Board of School Directors accept, with appreciation, the donation of new grounds maintenance supplies from Lowe's, including pull-behind tank sprayers, pallets of fertilizer (starter and weed and feed), and a pallet of Turf Builder. These items were provided to the District at no cost. The estimated fair market value of the items is undetermined at this time. The items will be utilized for maintenance of District school grounds and athletic fields.

II. INVESTMENTS

III. USE OF FACILITIES

3. Approve the following “Use of Facility” requests approved by the Superintendent under standing policy:
 - a. 02/03/2026 – Minersville Fifth Quarter Club – High School Cafeteria – 6:00 PM – 7:30 PM, for the club reorganization meeting.
 - b. 02/2026 – 06/2026 – PA Flight – Llewellyn Gymnasium - 5:00 PM – 9:00 PM, When available for basketball practice. Schedule to be coordinated with athletic office.
 - c. 03/01/2026 – Track & Field Booster Club – High School Cafeteria - 6:00 PM – 7:00 PM, for the club meeting with coaches and parents.
 - d. 03/02/2026 and 03/04/2026 – Minersville Little League – Elementary Center gymnasium for Little League try-out both evenings from 5:30 PM – 9:00 PM.
 - e. 03/29/2026 – Boys’ Basketball Boosters – High School Cafeteria – 10:00 AM – 1:30 PM for the annual Boys’ Basketball Banquet.
 - f. 06/22/2026 – 06/24/2026 – Girls’ Youth Basketball Camp – High School Gymnasium – 8:00 AM – 1:00 PM.
 - g. 08/12/2026 – PIAA Volleyball Rules Interpretation Meeting – High School Auditorium – 6:00 PM – 8:00 PM.
 - h. 08/30/2026 – 11/08/2026 – Minersville Youth Football Association – Sunday games according to attached tentative schedule at the high school football stadium.

IV. CREDIT REIMBURSEMENTS

4. Approve payment for credits earned to:
 - a. Alice Huff - 3 credits @ \$615 = \$1,845
 - b. Rachel Hughes - 6 credits @ \$100 = \$600
 - c. Rochelle Jones – 3 credits @ \$879 = \$2,637

V. CONTRACTS

5. Authorize Superintendent signature on an agreement between the Minersville Area School District and Matrix Behavior Solutions, LLC, 121 Progress Ave., Suite 200, Pottsville, PA for qualified and trained Classroom Support Staff for special needs classrooms beginning March 2, 2026, through Extended School Year, 2026, at a rate of \$54/hour and PA licensed Behavior Support at \$122/hr.
6. Authorize Technology Director, Michael Hoptak, to sign an agreement between the Minersville Area School District and Global Data Consultants, LLC, 1144 Kennebec Drive, Chambersburg, PA 17201 to perform a complete internal security audit and external penetration testing at a cost of \$11,005 effective 01/26/2026.
7. Authorize Superintendent to sign a Letter of Agreement in collaboration with Region 2 – Berks County Intermediate Unit of Pennsylvania’s Education for Children and Youth Experiencing Homelessness (ECYEH) for the 2026/2027 school year.
8. Acknowledge the increase of the approved Alarm Tech Systems, Inc. proposal for the addition of a Remote Annunciator at each building, thereby increasing the total proposal from \$284,691 to \$289,491.

VI. EXTRA-CURRICULAR

9. Approve on recommendation of the Athletic Director, Mr. Rich Dry, the Girls' Softball coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	<u>Name</u>	<u>Position</u>	<u>Salary</u>
a.	Katelyn Rittenbaugh	Head Coach	\$4,080
b.	Marc Rittenbaugh	Assistant Coach	\$2,897
c.	Lisa Frantz	Assistant Coach	\$2,897
d.	Matthew Withelder	Assistant Coach	\$2,897
e.	Ryan Plesnarski	Assistant Coach	\$2,897
f.	Katie Carr	Assistant Coach	Volunteer
g.	Payton Frantz	Assistant Coach	Volunteer
h.	Robert Plesnarski	Assistant Coach	Volunteer
i.	Megan Wolfe	Assistant Coach	Volunteer

10. Approve on recommendation of the Athletic Director, Mr. Rich Dry, the Boys' Baseball coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	<u>Name</u>	<u>Position</u>	<u>Salary</u>
a.	Shane Spotts	Head Coach	\$4,639
b.	Jonathan Marazas	Assistant Coach	\$2,897
c.	Travis Martin	Assistant Coach	\$2,897
d.	Matthew Leiby	Assistant Coach	\$2,897
e.	Gary Bedford	Assistant Coach	Volunteer
f.	Jeremy Hossler	Assistant Coach	Volunteer
g.	James Kramer	Assistant Coach	Volunteer
h.	Joel Motuk	Assistant Coach	Volunteer

11. Approve on recommendation of the Athletic Director, Mr. Rich Dry, the Track & Field coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	<u>Name</u>	<u>Position</u>	<u>Salary</u>
a.	Jason Burgess	Head Coach	\$5,100
b.	Jennifer Burgess	Assistant Coach	\$2,897
c.	Bridget Dougherty	Assistant Coach	\$2,897
d.	Kevin Dougherty	Assistant Coach	\$2,897
e.	Brnadon Oakill	Assistant Coach	\$2,897
f.	James Diechert	Assistant Coach	Volunteer
g.	Bradley Kostishak	Assistant Coach	Volunteer
h.	Matthew Hirsch	Assistant Coach	Volunteer
i.	Meagan Melenchick	Assistant Coach	Volunteer
j.	Pamela Ulicny	Assistant Coach	Volunteer
k.	Jason Montemuro	Assistant Coach	Volunteer
l.	Sarah Newton	Assistant Coach	Volunteer
m.	Joyce Burian	Assistant Coach	Volunteer

VII. FINANCIAL

12. Acknowledge and authorize proper Board signatures on new commencement award account #xxxxxx139 on behalf of Minersville Area School District – Captured Memory Award.

13. Authorize the Business Manager to execute the proposal agreement with Transfinder for Stopfinder, a parent communication application that allows registered users to view their child(ren)'s bus schedules and receive transportation updates through the app, for the 2026/2027 fiscal year at an annual cost of \$1,000.

- 14. Authorize Superintendent to sign a two-year Planned Maintenance Agreement for ongoing maintenance of HVAC equipment with McClure Company, Harrisburg, for the period of February 1, 2026 to June 30, 2028 in the annual amount of \$72,428.
- 15. It is recommended that the Board of School Directors approve the disposal of obsolete and non-working technology equipment through a recycling company. Items include approximately 31 televisions, 23 overhead projectors, 6 ceiling-mounted projectors, 2 printers, 2 computer monitors, and 1 SMART Board. Administration is authorized to coordinate proper recycling and disposal in accordance with District policy and environmental regulations.
- 16. Authorize Superintendent signature to the Notice of Adoption of Policies, Procedures and Use of Funds by School District for the Intermediate Unit #29 under the requirements of the IDEA – Part B for the 2025/2026 school year.
- 17. Authorize Superintendent signature to the agreement with the Schuylkill Intermediate Unit #29 for IDEA – Section 619 Pass through Funds for the 2025/2026 school year.

VIII. LEGAL

IX. PERSONNEL

18. Approve hire of the following:

	<u>Name</u>	<u>Position, subject to assignment</u>	<u>Salary</u>	<u>Step</u>	<u>Effective date</u>
a.	Allyson Young	PT Instructional Aide, Elem. Ctr.	\$15.63/hr.	n/a	02/09/2026
b.	Katelyn Harte	PT Instructional Aide, Llewellyn	\$15.63/hr.	n/a	02/16/2026
c.	Charles Brenner	PT Instructional Aide, High School	\$15.63/hr.	n/a	03/02/2026
d.	Cierra Alexander	PT Instructional Aide, Llewellyn	\$15.63/hr.	n/a	03/16/2026

Note: Part-time Instructional Aide positions will not exceed 29.75 hours per week

19. Accept the resignation of Ms. Lisa Michelcavage as Foster Township Tax Collector effective 02/28/2026.

X. POLICY

20. Approve second reading and adoption of revisions to the following Board Policy. See attached.

- a. 209.2 - Diabetes Management

21. Motion to approve the Minersville Area Junior-Senior High School Course Selection Guide for the 2026/2027 school year. See attached.

XI. SCHOOL CALENDAR

XII. MISCELLANEOUS

22. Motion to authorize the participation of school clubs, band, athletic organizations, and teams at the 2nd annual Spirit Day on Sunday, September 13, 2026, hosted by the Minersville Area Lions Club from 10:00AM until 4:00 PM.

1. Statement of Financial Interest – 2025 due by May 1, 2026.
You may also file online or get form via website at www.ethics.pa.gov
2. Football fence
3. School Resource Officer Memorandum of Understanding (attached) between the Minersville Area School District and the Borough of Minersville for the 2026/2027 school year at \$390.00 per day for 180 contracted days. (Note: 2024/2025 and 2025/2026 daily rate = \$318.00)

MM/bjc