

List of Acceptable Documents

BLACK OUT ALL SOCIAL SECURITY NUMBERS & FINANCIAL INFORMATION

Instructions:

1. **Select** one document from column **A** **AND** one document from column **B** (unless otherwise specified)
2. **Submit** documents to benefits@sdcoe.net

Eligible Dependent Type	All foreign documents must be translated by a certified translator according to USCIS guidelines.		
	A		B
Legal Spouse	☐ If married more than one year , 2025 (or 2024) Federal Tax Return ☐ If married less than one year , Government-issued Marriage Certificate		***Please make a selection from column A only***
Domestic Partner	☐ Registered Certificate of Domestic Partnership issued by the State of California		***Please make a selection from column A only***
Biological Child (under the age of 26)	☐ Government-issued Birth Certificate ☐ Court Order of Legal Custody		***Please make a selection from column A only***
Adopted Child (under the age of 26)	☐ Government-issued Birth Certificate ☐ Legal Adoption Certificate/Order		***Please make a selection from column A only***
Stepchild (under the age of 26)	☐ Government-issued Birth Certificate	AND	☐ If married more than one year , Employee's 2025 (or 2024) Federal Tax Return ☐ If married less than one year , Employee's Government-issued Marriage Certificate ☐ Employee's Registered Certificate of Domestic Partnership issued by the State of California
Legal Guardianship (under the age of 18)	☐ Government-issued Birth Certificate	AND	☐ Government-issued Letters of Guardianship
Child with a Disability (over the age of 26)	☐ Government-issued Birth Certificate	AND	☐ Notice of disability determination from medical carrier (within 6 months) ☐ Notice of disability determination from the Social Security Administration (within 6 months)

The VEBA Administrator may request additional documentation supporting eligibility.

Any document(s) presented and/or submitted to the VEBA Administrator will not be collected or retained.

<u>CONTACT US</u> ☎ (858) 290-5975 <u>Monday through Friday</u> 8 a.m. to 4 p.m. PST	<u>SUBMIT DOCUMENTS</u> ✉ benefits@sdcoe.net	<u>FOR QUESTIONS</u> ✉ benefits@sdcoe.net
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