PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: July 20, 2005
Salary Schedule: 20; Row: 32

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

JOB TITLE: **HVAC TECHNICIAN**

JOB PURPOSE STATEMENT: To maintain heating/air conditioning and/or refrigeration systems; identify repair/replacement needs necessary to maintain equipment and systems; provide appropriate documentation required by other personnel and for conforming to regulations; provide necessary information on the proper uses of the equipment; provide orientation to personnel in the operation of heating, air conditioning/refrigeration equipment; and ensure adequate materials are available to complete assignments in a timely manner.

JOB FUNCTIONS:

- Installs/diagnoses/maintains/repairs heating/air conditioning/refrigeration systems
- Operates hand and power tools used in heating/air conditioning and/or refrigeration systems in a safe and efficient manner
- Works from blueprints, shop drawings, sketches, manuals, and diagrams
- Orients school personnel to provide necessary information on the proper use of the equipment
- Knows mechanical, electrical and pneumatic applications to HVAC field, codes and regulations relative to HVAC field, boiler operation, water treatment, basic computer operation
- Knows building codes
- Procures equipment, supplies and materials in a timely manner
- Responds to emergency situations
- Disposes of waste materials properly
- Transports various items to provide materials at job site as required to complete tasks
- Works cooperatively and efficiently with other staff
- Performs basic math to calculate measurements, quantities, etc.
- Records and documents information to provide written support and/or convey information
- Performs other related duties as assigned or needed

PHYSICAL ABILITIES:

- Visual ability to read handwritten/typed documents, instructions, the display screen of various equipment and machines, and blueprints and schematics
- Able to conduct verbal conversation in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sit, stand, stoop, kneel, bend, lift (50 pounds), carry (50 pounds), climb, and walk
- Able to push and/or pull a variety of tools, equipment and objects weighing up to 50 pounds
- Able to sustain manual labor up to 6 hours
- Able to exhibit a full range of motion for shoulder, elbow, back, hip, and knee
- Able to use respirators, for personal protection, as necessary
- Able to work at various elevated heights and in restricted spaces in a safe and effective manner
- Able to work with a variety of chemical agents in a safe and effective manner without allergic reaction
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures
- Able to operate a variety of motor vehicles, powered industrial vehicles, equipment, and tools associated with the maintenance trades in a safe and effective manner

JOB QUALIFICATIONS:

Education:

- High School Diploma or General Education Diploma

JBO QUALIFICATIONS – continued

Experience:

- Three years of prior job related experience in the HVAC field

Licenses, Certifications, Bonding, and/or Testing:

- Valid Driver's License
- Universal Technician Certificate
- Physical Examination Clearance

- TB Clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance

Membership in CSEA or payment of an equal service fee is a condition of employment.