



## 2026-27 Flexible Payroll Calendar for Certificated Assignments Starting After June 30, 2026

Track \_\_\_\_\_

For office use only

#	Month	First Week					Second Week					Third Week					Fourth Week					Planned Workdays		Actual Days Worked
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Regular Schedule	Other Assignmts	
1	Jul											<b>Jul</b> 1 2 <b>3</b> <sup>+</sup>						6 7 8 9 10						
2	Jul - Aug	13 14 15 16 17	20 21 22 23 24	27 28 29 30 31	<b>Aug</b> 3 4 5 6 7																			
3	Aug - Sep	10 11 12 13 14	17 18 19 20 21	24 25 26 27 28	<b>Sep</b> 31 1 2 3 4																			
4	Sep - Oct	<sup>+</sup> 7 8 9 10 11	14 15 16 17 18	21 22 23 24 25	<b>Oct</b> 28 29 30 1 2																			
5	Oct	5 6 7 8 9	12 13 14 15 16	19 20 21 22 23	<b>Nov</b> 23 24 25 <sup>+</sup> 26 <sup>x</sup> 27																			
6	Nov	<b>Nov</b> 2 3 4 5 6	9 10 <sup>+</sup> 11 12 13	16 17 18 19 20	<b>Dec</b> 21 22 23 <sup>x</sup> 24 <sup>+</sup> 25																			
7	Nov - Dec	30 1 2 3 4	7 8 9 10 11	14 15 16 17 18	<b>Dec</b> 31 <sup>+</sup> 1																			
8	Dec - Jan	28 29 30 <sup>#</sup> 31 <sup>+</sup> 1	4 5 6 7 8	11 12 13 14 15	<b>Jan</b> <sup>+</sup> 8 9 10 11 12																			
9	Jan - Feb	25 26 27 28 29	<b>Feb</b> 1 2 3 4 5	<sup>+</sup> 8 9 10 11 12	<b>Feb</b> <sup>+</sup> 15 16 17 18 19																			
10	Feb - Mar	22 23 24 25 26	<b>Mar</b> 1 2 3 4 5	8 9 10 11 12	<b>Mar</b> 15 16 17 18 19																			
11	Mar - Apr	22 23 24 25 26	29 30 31 1 <sup>+</sup> 2	5 6 7 8 9	<b>Apr</b> 12 13 14 15 16																			
12	Apr - May	19 20 21 22 23	26 27 28 29 30	10 11 12 13 14	<b>May</b> 10 11 12 13 14																			
13	May - Jun	17 18 19 20 21	24 25 26 27 28	<sup>+</sup> 31 <b>Jun</b> 1 2 3 4	<b>Jun</b> 7 8 9 10 11																			
14	Jun	14 15 16 17 <sup>+</sup> 18	21 22 23 24 25	28 29 30	<b>Subtotal</b>																			
															<b>Total Planned Workdays</b>									

- +** Legal holidays
- #** Non-duty equalization day for 12-month employees
- x** Board declared holiday

Site \_\_\_\_\_ Employee ID \_\_\_\_\_

Employee \_\_\_\_\_  
Print Name
Employee Signature

Plan Approved \_\_\_\_\_  
Site Administrator
Date

**Actuals Certified:** \_\_\_\_\_  
Site Administrator
Date