



Short-term Spanish Teacher

Notre Dame High School, Belmont (NDB) is an independent Catholic college preparatory school for young women, dedicated to the educational mission of St. Julie Billiard and the Sisters of Notre Dame de Namur.

NDB is seeking a motivated Substitute Spanish Teacher for the spring semester of 2026. The teacher will support the academic development of students and provide guidance in spiritual, social, co-curricular, and extracurricular activities. This part-time position involves teaching two sections of Spanish 1 from May 1, 2026, until the end of the spring semester. Classes will be held every other day according to a block schedule, and the teacher will report directly to the Spanish Department Chair and the Dean of Academics.

Major areas of responsibilities

- Conduct communications internally and externally with the highest level of Professional Ethics
- Maintain a high standard for professional growth, and must contain a technology component.
- Display a high degree of instructional competence through evidence of:
 - High-level knowledge of Subject Matter
 - Innovative and diverse Lesson Plans
 - Appropriate range of formal and informal Student Assessment
 - Effective Classroom Management
- Demonstrate ability to work collaboratively with colleagues.
- Encourage academic honesty and integrity
- Support Admissions programs and events

Qualifications

- Bachelor of Arts or Science Degree in Subject Area
- Master's Degree in the subject area, preferred
- California Teaching Credential
- Experience teaching Spanish at all high school levels.
- Proficient in Spanish grammar and culture
- Three years of teaching experience with adolescents, High School Experience preferred
- Demonstrated ability to lead and inspire in a classroom setting
- Outstanding written, verbal, and presentation skills
- Strong interpersonal and organizational skills
- Passion for Catholic secondary women's education
- Experience with GAFE
- Experience teaching in a block schedule, preferred



Salary and Benefits

Salary scale reflects the guidelines set forth by Notre Dame High School. Salary is based on education and years of experience. This position is not eligible for benefits.

Interested candidates are encouraged to submit a resume and cover letter via the EdJoin.org website:

[Jobs - Notre Dame High School - Belmont | EDJOIN](#)