Mt. Pleasant School District

REQUEST FOR INTER-DISTRICT ATTENDANCE PERMIT

3434 Marten Avenue, San Jose, 95148, 208 223-3700

School of Residence: August Boeger	School Year Requested:	☐ New Request	☐ Renewal
District Requested:	School Requested:		

Student Name	Grade	Current School

Parent/Guardian Information

Parent/Guardian's Name_____)_____

Home Address: _____City_____Zip Code_____

Phone Number & Email: Contact Phone:_____Email:_____

Is child receiving Section 504 or Special Education services ☐ No ☐ Yes If yes, please attach a copy of IEP/504 Plan

Check all that apply

☐ Speech & Language ☐ Specialized Academic Instruction (RSP) ☐ Special Day Class ☐ Other:_____

Reason(s) for the Request

☐ Employment- Allen Bill, School requested near parent employment. (Letter from employer included)

☐ Childcare (Notarized childcare affidavit from childcare provider must be included)

☐ Former/Future Resident (Date of Move_____) Document with address

☐ Eighth Grade Privilege

☐ Program (Specialized program not offered in the Mt. Pleasant School) _____

Parent Guardian Affidavit

In making this request, I understand the following conditions:

- Approval by both districts is required.
- The district requested may investigate the student's attendance, behavior, and academic records before acting on the request.
- If granted, this permit will be in force for up to one (1) year and will remain in force only if the student meets the attendance, behavior and academic requirements of the district requested.
- If the permit is granted, the student and parent/guardian will be expected to cooperate with school personnel.
- If the permit is granted, the parent/guardian will be responsible for the student's transportation to and from school.
- Parent/guardian agree to report a change of address or change of conditions as stated on the original request document.
- If specialized services are required, there must be an agreement associated with any additional costs between the district of residence and the receiving district.

I hereby certify the student and parent/guardian information provided above is accurate and I understand and agree to the above stated conditions. Falsification of any information invalidates this request.

Signature of Parent/Guardian_____Date_____

Office Use Only: Documents Verified. ☐ Yes ☐ No _____ Missing Information

District of Residence	District Requested
☐ Approved ☐ Denied	☐ Approved ☐ Denied
Reason(s) for decision if denied:	Reason(s) for decision if denied:
Administrator: _____Date_____	Administrator: _____Date_____

See the reverse side for Inter-District criteria and additional information and documentation requirements.

INTER-DISTRICT TRANSFERS

The Education Code of the State of California requires that children attend school in the district in which they live. Parents/guardians may request an inter-district transfer/permit to another district based on the following information. Approval is not automatic.

- **Residency Based on Employment** (Allen Bill 2071) – **A letter from the employer on letterhead must be included** with the inter-district request. One of the parents/guardians must be physically employed within the boundaries of the school district for a minimum of 10 hours during the school week.
- **Child Care** - If the childcare provider is within the boundaries of another district, the student may be permitted to attend a school near the childcare provider. **A notarized statement from the childcare provider must accompany the application**.
- **Former Resident** - If parents/guardians move into the Mt. Pleasant School District during the current school year, the student may continue attendance in the former district for the remainder of the school year. The student must have attended for a minimum of forty days in the former district. **A dated document that verifies the former address must be submitted with the application.**
- **Future Resident** - Students who are members of a family that has signed a lease, a contract to rent, build or buy a home in the district may enroll in the semester in which they expect to become residents. **A copy of the document that confirms the transaction must accompany the application.**
- **Eighth Grade Privilege** - If parents/guardians move from the district after a student has completed the seventh grade, the student may be allowed to complete the eighth grade at his/her former school. **A dated document that verifies the former address must accompany the application.**
- **Program Offering**- enrollment requested in a specialized program, not offered within the Mt. Pleasant School District, i.e., Dual Immersion Chinese.

The Inter-district transfer/permit, if granted, will be valid for up to 1 year. The agreement will continue in force only as long as the student demonstrates regular and punctual school attendance, satisfactory school behavior, and satisfactory academic achievement. The use of false information to secure a transfer will invalidate the transfer. Transportation to the requested district will be the responsibility of the parent/guardians. Special Education or Section 504 services must be mutually agreed upon by both districts. If the request for an inter-district transfer is approved, it will be referred to the district of desired attendance for consideration. It is up to the receiving district if they accept or dent the request.

Appeal Process

If Mt. Pleasant School District Staff denies an inter-district request from a district parent/guardian because it does not fall within the identified criteria or insufficient required information is presented, the parent/guardian may resubmit the Inter-District request with the additional information for consideration of appeal.

If the Inter-district request is denied, the parent/guardian may appeal in writing to the Superintendent. The parent/guardian must write a letter to the Superintendent and provide complete information on which a determination can be made. The Superintendent will make the final decision within ten working days. Appeals will be addressed solely in writing.

If the appeal is denied, the parent/guardian may appeal in writing to the Santa Clara County Board of Education, 1290 Ridder Park Drive, San Jose, California 95131-2398. The decision of the Santa Clara County Board of Education is final.