

CALL TO ORDER	At 7:04 p.m., the December 15, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Keita Kalonji Johnson, Esq., Mr. Steven H. Johnson, Sr., Dr. Anita Mareno
ABSENT	Mr. Eric Hedenberg
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Dr. Erika Willis, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Daniel Malinich
SOLICITOR	Eckert Seamans Cherin & Mellott, LLC
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and student matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	<ol style="list-style-type: none">1. 2025 STSD Varsity Football Team Recognition- Dr. Willis and the board recognized 2025 Varsity Football team and coaching staff for their accomplishments. Dr. Willis presented each player with a certificate. Dr. Willis also recognized Coach Joseph Headen for being named Coach of the Year, Colonial Division by PennLive. Coach Headen shared that Coach Rick Pierce was recognized by the Pennsylvania State Coaches Association for 35 years of coaching and Coach Jimmie Banks for 34 years of coaching.2. Celebrating Families Middle School- Mr. Ryan Evans, Principal and Ms. Lisa recognized the Rutherford Family for their contributions to fostering a positive and supportive learning environment in our school community. The family was presented with a certificate and a token of appreciation from Dr. Willis.3. Middle School Spotlight: Mr. Ryan Evans presented. (attached to BoardDocs) He was accompanied by: David Stack – Assistant Principal Erin Wright - Teacher Olivia Smith – Student Abigail Goitom – Student Gage Hunsberger – Student Adele Rutherford - Student Marie Rutherford - Parent

REPORTS/
ANNOUNCEMENTS

Student Board Representatives: Amare Johnson presented a report highlighting recent activities and events from district buildings. (attached to BoardDocs)

Superintendent's Report: Dr. Tamara Willis shared that three members of the football team participated in National Signing Day. Josh Nengite signed a commitment to Temple University, Yendor Mack to West Virginia University, and Zikhere Leaks to the University of Connecticut. Winter concerts were held in December, including the high school band concert on December 17. The HANNA Pantry is scheduled to host a food drive during the December 19 basketball game. Additional information is available on the Pantry's website. The district received several Mid-Penn Athletic recognitions. Additional details are available on the district's athletics webpage. The district had the pleasure of hosting Governor Josh Shapiro for a press conference on December 10. The Governor shared highlights of the proposed 2025–2026 state budget and recognized the work being done by the Susquehanna Township School District. A video highlight of the event is available on the district's website.

Mr. Rawls commended Dr. Willis for her leadership and thanked the Board for its support, acknowledging the challenging decisions required of the Superintendent.

II. APPROVAL OF AGENDA ITEMS FOR DECEMBER 15, 2025

MOTION TO APPROVE

2.A. Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve the meeting agenda for December 15, 2025.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

2.B. Board Member Comments

Ms. Hatcher highlighted the district's ongoing work and reported that she attended the Governor's visit. She noted that the district received a 66% increase in state funding and described the occasion as a historic day for Susquehanna Township, with Dr. Carrie Rowe, Pennsylvania Secretary of Education, several Susquehanna Township Commissioners, Senator Patty Kim, and State Representative David Madsen in attendance. Ms. Hatcher also commended Dr. Willis for her leadership and commitment to the district.

Mrs. Hill thanked Dr. Willis and her staff for their work in arranging the Governor's visit and commended the members of the High School Choir for their performance.

III. HEARING OF THE PUBLIC

Ms. LeMelle read a statement outlining the guidelines for public comment.

SPEAKER R. Davis commented on the roles and responsibilities of the superintendent and the importance of maintaining a focus on academic standards.

SPEAKER W. Harmon shared his comments on the role of the superintendent.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION 4.A. Mrs. Ciaciulli presented a Capital Projects Update. (attached to BoardDocs)

V. MINUTES

MOTION TO APPROVE 5.A. Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve Item 5.A.B. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

5.A. Approve the Minutes of the November 3, 2025, Board Work Session.

5.B. Approve the Minutes of the November 17, 2025, Board Meeting.

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE 7.A.B.C.D.E.F.G. Moved by Mr. K. Johnson, seconded by Mr. Folks to approve Items 7.A.B.C.D.E.F.G. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

7.A.1. Approve the resignation of Jamie Wiley as Learning Support ELA Teacher at Susquehanna Township Middle School effective December 31, 2025.

7.A.2. Approve the resignation of Makenzie Lynn as Assistant Softball Coach at Susquehanna Township High School effective November 18, 2025.

7.A.3. Approve the resignation of Brett Smith as Cross Country Coach at Susquehanna Township High School effective December 5, 2025.

7.A.4. Approve the resignation of Maria Garcia de Pichardo as Night Custodian at Thomas W. Holtzman Elementary School effective December 4, 2025.

7.A.5. Approve the resignation of Marie Rutherford as Volunteer for the Musical at Susquehanna Township Middle School.

7.B. Approve the transfer of Brittany Pendelton from Elementary Teacher to Related Arts Teacher at Sara Lindemuth Anna Carter Primary School effective January 5, 2026, no change in salary. Brittany is replacing Janis Baseggio.

7.C. Approve the transfer of Amanda Mucci from School Psychologist (STEA) to Student Services Supervisor (Act 93) at Susquehanna Township School District, at a salary of \$87,000.00, pro-rated, effective December 16, 2025. Amanda will be filling a new position.

7.D.1. Amend the employment start date for Jacob Moskow as Long Term Substitute-Math Teacher from to be determined to November 24, 2025.

7.D.2. Amend the employment start date for Kody Schriener as Physical Education Teacher at Sara Lindemuth Anna Carter Primary School from to be determined to October 27, 2025.

7.D.3. Amend the employment start date for Alicia Galasso as Elementary Teacher at Thomas W. Holtzman Jr. Elementary School from to be determined to October 20, 2025.

7.D.4. Amend Adam McQuaid to Adam McQuaig as Technology Teacher at Susquehanna Township High School and amend the employment start date from to be determined to November 4, 2025.

7.D.5. Amend the employment start date for Bridget Derr as Special Education Teacher- Autistic Support at Sara Lindemuth / Anna Carter Primary School from to be determined to November 25, 2025.

7.D.6. Approve the employment of Madison Hosfelt as School Counselor at Susquehanna Township Middle School at a salary of \$60,830, pro-rated, effective December 8, 2025.

7.D.7. Approve the employment of Amanda Hookway as Learning Support Teacher ELA/Math at Susquehanna Township Middle School at a salary of \$79,430.00 (pro-rated) effective date to be determined. Amanda is replacing Yvette Keys.

7.D.8. Approve Celia Bolich as Speech Pathologist- Elementary at the Sara Lindemuth/Anna Carter Primary School at a salary of \$61,919.00 (pro-rated), effective December 16, 2025. Celia will be filling a new position.

7.D.9. Amend the employment start date of Alice Watare Ongwenyi as Business Education Teacher at Susquehanna Township High School from to be determined to March 2026.

7.E.1. Approve the employment of Maria Garcia de Pichardo as Night Custodian at Thomas W. Holtzman Jr. Elementary School at a rate of \$17.95 per hour, effective date to be determined. Maria is replacing John Concepcion.

7.F.1. Rescind Michelle Jeffries as Fall Play Director, at a stipend of \$3,500.00.

7.F.2. Rescind Sara Martin as Sponsor for Bridget Derr at Thomas W. Holtzman Jr. Elementary School for the 2025-2026 school year.

7.F.3. Rescind Audrey Goldberg as mentor for Jamie Wiley at Susquehanna Township Middle School, effective December 31, 2025.

7.F.4. Rescind Rachel Hall Jenkins as mentor for Breann Flemming at Susquehanna Township Middle School, effective November 25, 2025.

7.F.5. Rescind Jolene Connelly as mentor for Amanda Stegura at Susquehanna Township Middle School, effective date to be determined.

7.F.6. Rescind Kennedi Welsh as mentor for Yvette Keys at Susquehanna Township Middle School, effective December 31, 2025.

7.F.7. Rescind Mary Beth Graham as mentor for Trael Seegars at Susquehanna Township High School, effective October 24, 2025.

7.F.8. Approve the following Mentors/Sponsors for the 2025-2026 school year:

Name	Position	Location	Stipend
Christa Sepp	Sponsor for Bridget Derr	SLAC	\$500.00
Rachel Hall Jenkins	Mentor for Madison Hosfelt	STMS	\$1,000.00 effective December 8, 2025

7.F.9. Approve the following Coaches for the 2025-2026 school year:

Name	Position	Location	Stipend
Zachariah Behrens	Girls Wrestling Coach	STHS	\$4,500.00
Delonne Wilbourn	Track and Field Head Coach	STMS	

7.F.10. Approve the following AAP Facilitators at the Susquehanna Township Middle school, at a rate of \$40.00 per hour for the 2025-2026 school year:

Sara Ulrich	Sarah Southard	Lora Millar
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7.F.11. Approve the following Extensions and Supplementals at Susquehanna Township High School for the 2025-2026 school year:

Name:	Position:	Stipend:
Jack Port	10th Grade Class Advisor	\$500.00
Kerry Snell	11th Grade Class Advisor	\$500.00
Brandy Brant	12th Grade Class Advisor	\$1,500.00
Mark May	9th Grade Class Advisor	\$500.00
Michelle Jeffries	Anime Club	\$500.00
Wendy Sweigart	Art Club	\$500.00
Michelle Jeffries	Carpenter	\$500.00
Natalie Taylor	Choreographer	\$1,000.00
Justin Hollenberg	Chorus Director (Select Choir, County Choir)	\$2,500.00
Michelle Jeffries	Costumer	\$1,500.00
Jennifer Weller	Environmental Club	\$500.00
Michelle Jeffries	Hanna Musical Production Club	\$500.00
Russell Wade	Interact Club	\$500.00
Eric Hartranft	Jazz Band	\$1,500.00
Kerry Snell	Key Club Advisor	\$1,500.00
Duane Jones	Library/Book Club	\$500.00
Jack Port	Mock Trial/Debate Club	\$500.00

Mary Beth Graham	Mu Alpha Theta (Math National Honor Society)	\$500.00
Justin Hollenberg	Musical Assistant 1 (formerly Pit Conductor)	\$1,000.00
Joshua Weidler	Musical Assistant 2 (formerly Producer)	\$1,500.00
Michelle Jeffries	Musical Assistant 3 (formerly Props Designer)	\$1,500.00
Justin Hollenberg	HS Musical Assistant 5 (Vocal Coach)	\$1,000.00
Karen Swanson	Musical Director	\$3,500.00
Christine Rose-Brooks	National English Honor Society	\$500.00
Mary Beth Graham	National Honor Society Co-Advisor	\$750.00
Amy Vaughn	National Honor Society Co-Advisor	\$750.00
Robyn Russotto	National Science Honor Society	\$500.00
Brian Krauss	Orchestra Director	\$500.00
Brandy Brant	Quiz Bowl / Debate	\$500.00
Brandy Brant	Rho Kappa (Social Studies National Honor Society)	\$500.00
Ross Webb	Robotics Club	\$1,000.00
Michelle Jeffries	Scenic Designer	\$1,500.00
Ross Webb	Science Fair	\$500.00
Robyn Russotto	Science Olympiad Advisor	\$500.00
Duane Jones	Ski Club	\$500.00
Braydon Cockley	Spectrum Club	\$500.00
Robyn Russotto	Women in Stem	\$500.00
Brett Smith	Yearbook Advisor	\$2,500.00

Duane Jones	E-Sports Advisor	\$1,000.00
Tessa Stockdale	Future Educators Club	\$650.00
Amber Jackson	Future Educators Club	\$650.00
Amber Jackson	Best Buddies Club	\$650.00
Jennifer Nolt	Best Buddies Club	\$650.00
Kenneth Stone	Breakfast Support Team	\$250.00
Jaylyn Roberts	Breakfast Support Team	\$250.00

7.G. Approve the creation of a new STEA position, Literacy Lab Teacher, and the corresponding job description.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F.G.H. Moved by Mrs. Hill, seconded by Mr. K. Johnson, to approve Items 8.A.B.C.D.E.F.G.H.
 Motion passed 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

8.A. Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$2,560.00.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$22,429.13.

8.C. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$136,851.32.

8.D. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$5,378,391.28.

8.E. Approve the General Fund Cash Balance of \$6,237,704.77.

8.F. Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$1,187,198.18.

8.G.1. Approve the following Personal Tax Refund:

Taxpayer Name: Eric Windmassinger

Bill #: 005655

Year: 2025

Refund Amount: \$280.00

Reason: Eric Windmassinger is not a Susquehanna Township resident; paid taxes in error.

8.H. Approve the 2026-2027 Fiscal Year Accelerated Budget Opt-Out Resolution Certifying Tax Rate within Act 1 Adjusted Inflation Index – 4.40%.

IX. CONTRACTS

DISCUSSION

9.A. Discuss PEPPM proposal with Marco Technologies to provide 50 interactive displays for use at the Oswlen C. Anderson, Jr. Center. Interactive displays have transformed classroom learning by replacing traditional projectors with dynamic, touch-enabled technology. Unlike projectors, which only show static content, interactive displays allow teachers and students to engage directly with lessons through touch, annotation, and real-time collaboration. These displays integrate with educational software, enabling multimedia presentations, interactive quizzes, and digital whiteboarding—all without the need for separate devices or calibration. Their ability to support hybrid learning and provide clearer visuals makes them a more versatile and effective tool for modern classrooms.

MOTION TO APPROVE

9.B.C.D.E.F.G.H. Moved by Ms. Hatcher, seconded by Mrs. Hill to approve Items 9.B.C.D.E.F.G.H.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

9.B. Approve the attached High School Kitchen Renovation Project JOC # 2021 JOCC-31 Supplemental # 1, Job Order # 141622.00.01, in the amount of \$13,907.72, for additional dish room equipment, to be funded through the GOB 2024.

9.C. Approve the attached High School Kitchen Renovation Project JOC # 2021 JOCC-31 Supplemental # 4, Job Order # 141622.00.04, in the amount of \$6,995.95, for the additional epoxy flooring, to be funded through GOB 2024.

9.D. Approve the attached High School Kitchen Renovation Project JOC # 2021 JOCC-31 Supplemental # 2, Job Order # 141622.00.02, in the amount of \$66,603.18 for the salad bar upgrade, to be funded through the GOB 2024.

9.E. Accept the proposal from Lobar Associates for asbestos abatement at the 3556 Elmerton Avenue property in an amount not to exceed \$2,274.00, to be funded through GOB 2024.

9.F. Approve the service agreement with Clear Gov to provide Budgeting and Reporting Subscription Service.

9.G. Approve the customer service agreement with UGI to provide natural gas service at 4401 Deer Path Road as presented, to be funded through GOB 2024.

9.H. Approve the five (5)-year renewal agreement with Active Internet Technologies, dba Finalsite, for hosting the district's website.

X. POLICY

None

XI. OTHER

None

XII. NEW BUSINESS

Ms. Hatcher inquired about the state testing window and whether the district engages in test preparation prior to assessments. Dr. Martin responded that students are instructed in the relevant content prior to assessments and that buildings may also hold spirit days and pep rallies in advance of the testing window.

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Folks, seconded by Ms. Hatcher, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Hedenberg)

Meeting adjourned 8:32 p.m.


Elise LeMelle
Board Secretary