Bid 26-3278

Title: Fresh Produce Bid – Jackson Public Schools

Issue Date: Tuesday, February 24, 2026

Submission Deadline: Tuesday, March 24, 2026

Time: 10:00 a.m. (Central Standard Time)

Office at 601-973-8582 for assistance. Questions regarding proposal specifications are to be addressed to the Project Administrator listed in the proposal.

The Board of Trustees of the Jackson Public School District (hereafter referred to as "JPSD") is soliciting sealed, written formal Requests for Proposals (RFP) from qualified vendors (hereafter referred to as "Vendor") for the purchase of furniture, equipment, supplies, materials, labor or services as outlined in the following specifications. Sealed RFP shall be received by JPSD, in the Business Office of the Jackson Public Schools, 662 South President Street, Jackson, Mississippi, until the time specified on the RFP Opening Schedule (front page of the formal RFP document), at which time all RFP shall be publicly opened and read aloud. Neither dating of the RFP form nor placing the RFP in the mail by this date shall meet legal requirements; the formal RFP document must be **received in the Business Office** of the Jackson Public School District on or before the date and time stated.

JPSD reserves the right to reject any and all RFPs received and to waive any and all informalities. Vendors are encouraged to very carefully read all sections of this RFP document prior to submitting an RFP proposal. Any agreement generated due to an award may be terminated by the District without cause upon one week's prior notice to vendor.

The vendor must provide a current copy of their company's Certificate of Insurance with Workers Compensation and General Liability Coverage. Jackson Public School District requires coverage for not less $1,000,000.00 dollars. JPSD must be listed as an insurer under the coverage provided. It is imperative that this insurance is maintained throughout the duration of the contract. This coverage must be submitted and kept on file with JPSD.

It is the basic philosophy of JPSD to extend to all responsible Vendors equal consideration and the assurance of unbiased judgment in determining whether their product or service meets specifications and the educational needs of the school district. JPSD shall fairly evaluate all formal RFP proposals submitted and base all decisions on the "lowest and best" RFP concept, purchasing only those products and/or services which meet the specifications as written. All decisions rendered shall strive to achieve the greatest value from every tax dollar expended. JPSD shall make no discrimination based on race, color, creed, religion, or national origin, in either the product evaluation process or in transacting business with Vendors or Vendor representatives.

The advertising and publishing of this RFP has met all legal requirements (Mississippi Code of 1972, Annotated, §31-7-13), hence the requirement to offer public notice of the intent of JPSD to solicit RFPs via this RFP document has been satisfied.

This document is to serve as an invitation to all qualified vendors to extend to JPSD an offer for the sale of all products and/or services specified herein. It is the purpose of this RFP document to clearly define "open" and "competitive" product or service rfp specifications. All items on this RFP are to be **as specified or JPSD approved equal**.

Addendum: Vendor shall acknowledge the receipt of all addendums which were issued during the course of this RFP. If specified in the text of the addendum, in addition to acknowledging receipt of the addenda below, the addenda may require additional information required for the RFP (e.g., pricing), in which case the Add RFP Addendum shall not only be acknowledged below but shall be completed and attached to the RFP at the time the RFP proposal is submitted. Receipt of the following Addendum issued during the course of this formal RFP is hereby acknowledged:

It is acknowledged that this rfp proposal consists of the following sections: **PROPOSAL FORM**, **INSTRUCTIONS AND CONDITIONS**, **SPECIFICATIONS** and any **ADDENDUM** (if applicable).
The Addendum chart is located on page 33.

Net Prices
In all cases, prices quoted are to be net including all applicable discounts. A separate price shall be offered for each item and not in combination with other items (unless the grouping of items is otherwise allowed as defined in the specifications). Unit price shall prevail in case of a conflict between unit and total price (extension); written price shall prevail in case of a conflict between written and enumerated pricing. Vendors are instructed to **round off all unit pricing and extensions to the nearest whole cent, i.e., round the pricing to two places to the right of the decimal point only.** JPSD will only accept pricing, which is stated in this manner. All items for which pricing is submitted which is other than two places to the right of the decimal shall be accepted; however, all digits beyond a whole cent (more than two places to the right of the decimal) shall be ignored in the RFP analysis process and the unit price indicated on the purchase order shall be to the nearest whole cent for each item involved.

Payment and Invoicing
Unless otherwise indicated in the detailed specifications of this RFP document, JPSD shall make remittance in a **single lump sum** payment **following satisfactory delivery of all items** listed on the purchase order or following satisfactory performance (final inspection) of all services as specified in the contract. JPSD remits by "completed purchase order" only; remittance shall not be made upon receipt of partial shipments or performance, or the receipt of invoice for same, but only after all items included on the purchase order or contained in the contract are delivered and/or satisfied.

It is mutually understood that invoices submitted against Multi-Year or Open Purchase Orders, remittances are processed based on the contracted scheduled agreement prior to the purchase order being generated. Only **Multi-Year** and **Open Purchase Orders** have multiple invoices received for remittance for payment. Professional Services, materials and other such services; invoices are submitted for payment in intervals following satisfactory delivery of ALL services and /or performance of ALL services indicated in the contracted agreement between said vendor and JPSD for that time period, following inspection if applicable. Any freight/shipping cost that may be incurred for tangible items, such as books, pamphlets, handouts, materials needed for presentations, etc. must be included in the total price proposal price submitted if and applicable.

Performance Penalty
The Vendor is subject to a 10% penalty on this agreement for the **2025-2026** school year if the academic objectives of this agreement are not satisfied. The District will withhold 10% of the total contract for final payment to be made after the academic objectives are satisfied.

Default and Delays
Upon failure of the Vendor to deliver all of the items ordered or to render service, within the time set or allowed, the successful Vendor shall be considered in default, in which case JPSD reserves the right to terminate the purchase order or contract and to purchase similar supplies, services, or furniture and equipment, on the open market or secure the manufacture, delivery, and installation thereof by contract or otherwise. The Vendor shall be charged with any cost occasioned by JPSD whether the said cost is the same as originally accepted or any excess cost.

Damage to School Property
Any damage or loss to JPSD property as a result of any action by the Vendor in the delivery, execution or performance of any item or service stated in these specifications shall be repaired or replaced with the satisfaction of designated JPSD personnel, at the Vendor's cost, within a reasonable time.

Guarantee
Each Vendor, by presenting a rfp under these specifications, binds himself to make it positive that all goods are fully up to the standards set by the specifications. Should it be discovered within a reasonable period of time from the date of purchase order or contract that such goods or services are not up to standard, JPSD shall

have the right to have such goods or services replaced by others conforming to the standard requirements and the entire expense be borne by the Vendor. The Vendor shall agree to guarantee and warrant all equipment provided as a result of this RFP for a period equal to the stated guaranty/warranty in the specifications. All such warranties shall provide coverage as indicated in the specifications.

Acceptance and Award of RFP Proposals

The Vendor's RFP proposal, once submitted and accepted as a valid RFP by JPSD, shall be deemed by both parties to constitute a legal and binding offer on the part of the Vendor to sell to JPSD as per the terms of the RFP specifications, all products and/or services contained therein. RFP proposals are subject to acceptance by JPSD at any time within forty-five (45) calendar days following the RFP opening date. Consequently, all price quotations shall be effective for a minimum of forty-five (45) calendar days and a maximum period as indicated in the specifications. All RFPs must be valid for the effective dates stated in the specification, if applicable.

The award of contract shall be made to the Vendor responsible whose RFP, conforming to the specifications, is deemed to be the most advantageous to JPSD, price and all other factors considered. The Vendor acknowledges the right of JPSD to reject the RFP, in part or in total, if the Vendor fails to submit the data required in the specifications, or if the rfp is in any way incomplete or irregular. Under no circumstances may a Vendor deliver, install, or perform any service as specified in these specifications without written authorization from JPSD (i.e., a duly issued purchase order or signed contract). All RFPs shall be approved by the Board of Trustees prior to the final award.

The Vendor shall be issued a purchase order document, which shall be deemed acceptance of the RFP proposal offer made by the Vendor, for all items and/or services approved by the Board of Trustees and awarded as a result of this RFP. However, if in the opinion of JPSD, a contract document is required to authorize the award of the RFP, Vendor agrees to sign and execute all such contract documents as required in the written specifications. NOTE: If Vendor policy requires that JPSD sign Vendor contract documents, a sample of all such documents shall be included with the RFP proposal and shall become a part of the Vendor's RFP proposal.

All awards are based on the availability of funding. In the event of a reduction of funds, this award can be rescinded at any time.

Hard Copy Instructions for Submission

- Responses, once completed, should be placed in an opaque, sealed envelope.
- On the outside of the envelope, list the Company's name/address, RFP number, title, opening date and addressee information as they appear in the RFP proposal so that the response may be accurately delivered and registered upon receipt. A designated official who is a legal representative of the Company must list the required signatures that were noted prior to submitting sealed proposal.
- Failure to comply with the above submittal instructions will cause proposals not to be registered or cataloged to the appropriate file or received timely. The original documents must be displayed in front of all copies submitted by interested parties.
- Please submit Original RFP Documents in the Format Outlined along with Two (2) Copies and any Documentation submitted with the Proposal when Mailed or Hand Delivered.

Please submit the proposal when mailed or hand delivered to

Jackson Public School District
Business Office
Attn: Michele Mays/Tequia Odom
662 S. President Street
Jackson, MS 39201

- Any proposal not received by the stated deadline/time will not be considered and/or opened. The proposal will be returned to the Vendor at the Vendor's expense.

- The District accepts no liability for late submissions due to the actions of the United States Postal Service, Federal Express, United Parcel Service, or any other delivery methods.

Page (17): Cover page is to be placed on the front of the vendors submitted proposal. In the event this page is not displayed when the opening of proposal occurs; it will not be acknowledged or allowed to be presented or evaluated. Place this page on the very front of the submitted documents. This is required on all submitted proposals whether mailed, hand delivery or electronically Uploaded. The submitted proposal must be signed by an authorized official to bind the offeror to the proposed provisions.

All the other required forms to include in the proposal are listed starting at Page (10).

Proposals received after the due date and time will NOT be considered. Incomplete proposals will not be accepted in the evaluation process and will not be returned for revisions. No faxed or emailed copies will be accepted. The Proposal Cover Page is located on page (17) of this document

Performance Dates:
- 1st Advertise: 24 February 2026 (Clarion)
- 2nd Advertise: 03 March 2026 (Clarion)
- Pre-bid Conference: 04 March 2026 (in-person)
- Final Date for Questions: 17 March 2026
- Answers to Questions: 19 March 2026
- Bid Opening Day: 24 March 2026 by 10:00 A.M.
- Vendors may be notified of Board Review and Potential Award after the Bid Date

Google Document for Questions: https://docs.google.com/document/d/1XnQGy-U2AHtFRnbpqwmsaaUHx4dUbpXmpA5wHCmJTXs/edit?usp=sharing

Project Administrator:
Alvin Edney
Executive Director of Child Nutrition
aedney@jackson.k12.ms.us

Alfred Young
alyoung@jackson.k12.ms.us

Produce

Effective Dates: August 1, 2026 - July 31, 2027, including the Summer Feeding Program With the Option to Renew for Two Additional Years

Introduction:
The School Board of the Jackson Public School District (JPSD or Board) is soliciting written proposals from qualified vendors (Vendor) for the purchase of Produce items as defined herein, to be purchased by Food Service lunchroom managers during the effective dates of the contract as indicated. The purpose of this invitation for written proposals is to establish a cost plus fixed fee contract or contracts between the Jackson Public School District and produce companies for produce used in the district. This contract will establish a maximum delivery fee that the school district will pay for any item covered by the contract during the term of that contract plus the distributors' cost.

This invitation to bid is for the purchase, warehousing, and distributing of raw produce and precut produce to schools within the district. The distributor award will be based on a fixed delivery fee per case for raw and precut produce items.

Produce items shall be purchased from a single or multiple vendors. Vendors may offer pricing for items in one or more sections included on the proposal form attached. JPSD reserves the right to award the bid in whole or in part (Group A or Group B) whichever is in the best interest of the district.

Contract Renewal:
The term of these contracts shall be for a period of twelve (12) months with the option to renew for two additional years. The effective date is expected to be August 1, 2026 – July 31, 2027 plus the 2027 Summer Feeding program. The Jackson Public School District reserves the right to extend the term for up to ninety (90) days to continue a source or sources of supply until new or replacement contracts are completed. Any contract extension is contingent upon approval by Jackson Public Schools and the contractor(s).

Pricing:
All pricing shall be firm for the stated effective purchasing period as shown on the cover of this document form. No assurance is given as to the exact quantity, if any is to be purchased for any item contained in this bid document. Because of the various storage spaces available at each school, the number of deliveries per week required by the Vendor to satisfy the product needs of the lunchroom

managers during the effective dates of the bid shall vary from location to location**. Vendors should compute bid pricing based on a minimum of three (3) deliveries per week per school and a maximum of five (5) deliveries per week. No purchase orders shall be issued by JPSD during the Contract Period.** Both parties shall execute a Contract which is the only document required.

The Jackson Public School District reserves the right to purchase items as necessary from successful vendors, not included in the contract. Vendor awarded this contract shall provide price quotes as requested from the Executive Director of Food Service or Food Service Supervisors for any item purchased that is not included in the contract. All prices are FOB at point of destination (includes transportation/delivery charges) designated by the ordering agencies.

Special Conditions:
Due to the nature of the produce industry, it is not practical to obtain and maintain a set price for produce items over a long period of time. As a result, actual produce cost for raw and precut will be established between JPSD and the successful bidder. This cost-plus the fixed fee for delivery will be for the following week's deliveries (Monday-Friday). Because of monthly price chances on produce, the sole basis for competition and bid award will be based on the **fixed fee per unit.** JPSD is not asking for any cost of product at this time. Market bulletins will be used to monitor market conditions and establish maximum prices to be paid for product.

Alternate Awards:
JPDS reserves the right to make an alternate award when it is in the best interest of the district. The issuing of an alternate award would be done only to ensure a constant source of supply for our recipients. Purchases by a distributor from other than the primary supplier without prior approval of Jackson Public Schools will not be tolerated. Approval will be granted only if the primary supplier is unable to provide the products ordered.

The term cost is defined as FOB invoice of product to the distributor's warehouse. Jackson Public Schools reserves the right to audit successful bidder's invoices.

Jackson Public Schools must approve any change in a precut produce supplier in advance and the decision will be based on what is determined to be in the best interest of the participating organizations.

Firm Bid Price: The fixed fee for delivery will remain constant throughout the duration of the contract.
Vendor Responsibilities:
Vendor shall furnish, deliver, unload from Vendor's vehicle, and set in place as per the directions of the JPSD lunchroom manager.

Relationship Of the Parties Involved - Under the terms and conditions of the Contract the Vendor shall serve as a "Buyer" for the Board of Trustees of the Jackson Public School District. It is the responsibility of the Vendor to represent the interest of JPSD with respect to the following: (1) Interface with packers on problems relating to product pack and quality Make purchases of specified items at the lowest possible price including freight and delivery, (2) Maintain a constant search for substitute produces which offer better values, (3) Schedule a meeting with JPSD personnel to discuss problems if applicable.

Errors - JPSD cannot be responsible for errors made by the Vendor. Vendors are cautioned to carefully review the Proposal for pricing accuracy prior to submitting the Proposal, since once the Proposal is opened and read aloud, no pricing may be amended or retracted. The Vendor shall have to furnish quality produce items at the Vendor's price so stated on the proposal form. NO EXCEPTIONS!

Quality - Vendors agree to furnish quality produce items for the entire effective date of the bid. Any products which are delivered which, in the opinion of the Director of Food Service, are not of the quality specified, shall be picked up by the Vendor and replaced with satisfactory produce, at no cost to JPSD.

Service Level - The Vendor is expected to fill all orders as per the pre-determined schedule established by JPSD and the Vendor. If product is not delivered on time or if the product quality is not acceptable (i.e., product does not conform to the written specification herein), JPSD shall notify the Vendor immediately. The Vendor shall have 24 hours to correct the situation, or the incident shall be recorded by JPSD and shall be included in the monthly review of the Vendor's performance. Repeated delinquent deliveries or furnishing of products that do not comply with the specifications outlined herein shall be grounds for cancellation of the Contract.

Delivery Locations/Time Schedule and Procedures - Because of the various storage space available in each school, the number of deliveries per week required by the Vendor to satisfy the product needs of the lunchroom managers during the effective dates of the bid shall vary from location to location. Vendors should compute bid pricing based on a minimum of three (3) deliveries per week per school and a maximum of five (5) deliveries per week. A pre-determined delivery schedule shall be formulated for each location by the Director of Food Service and the designated Vendor representative. Vendor shall make all deliveries on the date and at the specified time stated in the mutually determined schedule. Holidays - if the delivery date falls on a JPSD holiday, the Vendor shall agree to make the delivery at the same time on the workday immediately following the holiday.

Unloading Of Merchandise - Vendor shall agree to deliver, unload and place all commodities in the pre-determined storage area (dry and chilled) at each location. JPSD personnel shall place the merchandise on the shelves once they have been delivered to the pre-

determined location within the school.

Delivery Tickets - At the time the merchandise is placed in the pre-determined storage area of the school, the Vendor is instructed to ensure that the driver or other Vendor representative allow the manager time to verify the accuracy and quantities of each item delivered. Vendor shall not leave the school until the manager has signed a delivery ticket verifying the count and accuracy of the items delivered. Managers have been instructed to note variations (shortages, damaged merchandise, etc.) ON THE DELIVERY TICKET at the time of the delivery. The driver and the manager shall initial all such variance notations. The Vendor shall not be required to issue credits for errors not detected at the time of delivery, except for hidden damage. Credit shall be issued immediately for all variances noted by the manager at the time of delivery. The Vendor shall require special or intermediate deliveries only if the Vendor fails to deliver a product on a regularly scheduled delivery.

Order Forms - It shall be the Vendor's responsibility to provide JPSD lunchroom managers with pre-printed forms that may be utilized to determine and place orders for Produce items. JPSD shall approve all Vendor forms.

Product substitutions and Out-Of-Stock Items - Should the Vendor be temporarily out of stock of any item included in the Contract, the Vendor shall substitute a product of equal or superior quality, at equal or lower pricing. JPSD shall approve all such substitutions PRIOR to the Vendor providing such items. The Vendor shall notify the JPSD Office of the Director of Food Service at least 24 hours prior to the delivery. If the Vendor is unable to deliver a prior approved substitute product, JPSD may, in good faith and in its sole discretion, purchase a product of equal or greater quality from another source. Should this occur, the Vendor shall be responsible and liable for the difference in the cost between the amount paid for the substitute item and the amount which would have been paid had the original product been delivered.

Vendor's Failure to Perform:

Should the Vendor fail to perform to the satisfaction of JPSD, under the terms and conditions of the Contract, JPSD may cancel the Contract with or without cause, within a 30-calendar day period, following written notification by JPSD to the Vendor. If JPSD cancels the Contract under these circumstances, the Vendor shall pay all fees that may be incurred by JPSD (legal, etc.) resulting from the cancellation of the Contract. Likewise, if at any time during the Contract Period, JPSD must cancel the Contract and purchase Produce from the next lowest bidder, the Vendor shall reimburse JPSD for the difference paid between the original Contract price with the Vendor and the cost realized as a result of transacting business with the alternate vendor.

Audits:

Audits shall be made of the Vendor's cost records on a quarterly basis or any other time during the Contract Period that JPSD deems necessary. If price reviews indicate that a problem exists, JPSD can require an audit of the Vendor's records, and the Vendor shall agree to comply with the random audit. During the audit, the Vendor shall provide all information necessary to ascertain the validity of the Vendor's records. This shall include but not be limited to - invoicing from the Vendor's source of supply to the Vendor clearly indicating the Vendor's cost data owed to the source of supply. Freight bills, perpetual inventory records as well as other information which shall be deemed necessary to ensure compliance with terms of the Contract may likewise be requested by JPSD and shall be provided to JPSD by the Vendor, in a timely manner.

Consequently, under the terms of the Contract, the Vendor shall agree to retain all books, ledgers, and all other records and documents relative to the Contract for a period of not less than three (3) years following the last date of the Contract (Base Year and Optional Year if the Board decides to renew the contract). It shall be agreed that JPSD, its authorized agents, and/or State and Federal representatives shall have full access to and the right to examine any and all fiscal materials related to the JPSD account. If an investigation or an audit is in progress, all such materials shall be maintained until the stated matter is closed. If during successive audit procedures the Vendor continues to fail the audit testing process, JPSD shall deem such patterns of irregularity as grounds to cancel the Contract.

Remittance:

Invoices are due prior to the 26th day of each month in order that they may be paid for that month; prices shall be effective through the last day of the Contract, regardless of the delivery date. Remittance shall then be made by JPSD to the Vendor no later than the 15th day of the following month.

Termination of the Contract:

Failure on the part of either party to the Contract to comply with the terms and conditions set forth herein may result in termination of the Contract. Each party shall adhere to the following procedure if the Contract is to be terminated. For each occurrence, a warning letter shall be sent to the designated representative of the entity, clearly defining the problem and the length of time required to correct the problem; a time deadline shall be given to the party at fault to correct the problem. Issue a letter of intent to cancel the Contract, if the problem is not resolved by the designated time. A letter shall be issued notifying the entity that the Contract has been canceled.

In the event that, the physical facilities of the Vendor are destroyed or a labor dispute causes a lack of satisfactory performance by the Vendor, the Vendor shall not be held liable by JPSD.

Produce Items
Packaging shall be as specified. Failure to submit all information in the format requested, and on the form below, may result in rejection of the Vendor's Proposal. ALL PRICING IS **FIXED FEE.** Unit Pricing indicated is the MAXIMUM that the product will cost during the year; pricing charged should be what the prevailing price is at the time of purchase.

Food Safety Requirements:

- **Personal Hygiene:** Wash hands thoroughly before handling produce, especially after using the restroom, eating, smoking, or touching animals. Sick employees must not handle produce.
- **Handling & Display:** Keep produce at least 6 inches off the ground. Use clean, food-grade containers.
- **Cross-Contamination Prevention:** Keep raw agricultural products separate from ready-to-eat items.
- **Cleaning & Sanitizing:** Frequently clean and sanitize display tables, equipment, and storage containers.
- **Water Safety:** Use only potable water for washing produce, cleaning equipment, or creating ice.
- **Protection from Contamination:** Protect produce from dust, insects, and customer handling by using covers or packaging.
- **Temperature Control:** Keep perishable produce (e.g., cut leafy greens, melons, tomatoes) at safe temperatures (generally 41∘F41 raised to the composed with power cap F41∘*F*or below).
- **Facility/Area Maintenance:** Keep the vending area free of debris, waste, and pests.
- **Traceability:** Maintain records of produce sources for traceability.

GROUP A

Bates	3180 McDowell Rd Ext
Cardoza	3180 McDowell Rd Ext
Forest Hill	2607 Raymond Rd
Oak Forest	1631 Smallwood St
Timberlawn	1980 Siwell Rd
Wilkins	1970 Castle Hill Dr
Blackburn	1311 West Pearl St
Clausell	3330 Harley St
Isable	1716 Isable St
Jim Hill	2185 Fortune St
Peeples	2908 Belvedere Drive
Shirley	210 Daniel Lake Blvd
Pecan Park	415 Claiborne Avenue
Provine	2400 Robinson St
Van Winkle	1655 Whiting Rd

QUOTE AND ORDER GUIDE

GROUP 1 – RAW PRODUCE

NO.	ITEM	PACK/SIZE	BID UNIT	FIXED FEE	QUANTITY	EXTENDED PRICE
1	Apples Red	113 CT	CASE		1600	$ -
2	Apples Gold	100 CT	CASE		750	$ -
3	Apples Granny Smith	113 CT	CASE		1600	$ -
4	Bananas No #1		CASE		4000	$ -
5	Cabbage Green	50 LB	CASE		3000	$ -
6	Cantaloupes		CASE		650	$ -
7	Celery (stalks)	3 DOZ	CASE		100	$ -
8	Cucumbers	5	LB		2000	$ -
9	Eggs medium	15 DOZ.	CASE		1000	$ -
10	Grapes Red Seedless	18 LB	CASE		2750	$ -
11	Grapes White Seedless	18 LB	CASE		2500	$ -
12	Grapefruit	40 LB	CASE		200	$ -
14	Honeydew Melon	5 CT	CASE		500	$ -
15	Kiwi Fruit		FLAT		850	$ -
16	Lemons	12 CT	DOZEN		500	$ -
17	Lettuce, Green Leaf Premium	3 CT	CASE		750	$ -
18	Lettuce Shredded 1/8 inch cut	4/5 LB	CASE		2500	$ -
19	Lettuce Salad Mix	4/5 LB	CASE		1500	$ -
20	Mango		CASE		75	$ -
21	Onions, Yellow	5	LB		750	$ -
22	Onions, Green	2	LB		100	$ -
23	Onions, Red	5	LB		450	$ -
24	Oranges (113-138 CT)		CASE		3500	$ -
25	Parsley	60 CT	BUNCH		500	$ -
26	Peach V/F		CASE		300	$ -
27	Pear, Green	100-120 CT	CASE		1800	$ -
28	Pepper, Golden 1 1/9 Bushel	5	LB		250	$ -
29	Pepper, Green		CASE		100	$ -
30	Pepper, Green	5	LB		250	$ -
31	Pepper, Red 1 1/9 Bushel	5	LB		350	$ -
32	Plum Red	70-90 CT	CASE		750	$ -
~~33~~	~~Pluots~~	~~70-90 CT~~	~~CASE~~			$ -
34	Pineapple, Gold	6/7 CT	CASE		650	$ -
35	Pineapple, Gold	6/7 CT	EACH		350	$ -
36	Potatoes, Idaho	100 CT	CASE		1000	$ -
37	Potatoes, Sweet #1		CASE		350	$ -
38	Radishes	30/6 OZ.	EACH		350	$ -
39	Spinach Clipped	4/2.5 LB	CASE		350	$ -
40	Spinach Clipped	4/2.5 LB	EACH		1000	$ -
41	Spring Mix	4/3 LB	CASE		1000	$ -
42	Spring Mix	4/3 LB	EACH		300	$ -
43	Berry, Blackberry	12 CT	FLAT		500	$ -
44	Berry, Blueberry	12 CT	FLAT		500	$ -
45	Berry, Strawberry	12 CT	FLAT		2000	$ -
46	Berry, Raspberry	12 CT	FLAT		250	$ -
47	Tangerines	40 LB	CASE		500	$ -
48	Tomatoes 6x6 size	25 LB	CASE		750	$ -
49	Tomatoes Cherry	12 PT	FLAT		1000	$ -
50	Watermelons		EACH		750	$ -
51	Watermelons		CASE		350	$ -
	TOTAL EXTENDED PRICE – GROUP 1					**$ -**
	GROUP 2 - VALUE ADDED ITEMS PRECUT PRODUCE					
52	Broccoli Florets	4/3 LB	EACH		2000	$ -
53	Cauliflower Florets 2/3	3 LB	BAG		300	$ -
54	Diced Yellow Onions ¼	4/5 LB	EACH		1500	$ -
55	Onion, Yellow Julienne	5 LB	BAG		300	$ -
56	Diced Bell Pepper ¼	4/5 LB	BAG		1250	$ -
57	Pepper, Green Julienne	5 LB	BAG		350	$ -
~~58~~	~~Pepper, Red Julienne~~	~~5 LB~~	~~CASE~~			$ -
59	Diced Celery ¼"	4/5 LB	EACH		750	$ -
60	Celery Sticks	4/5 LB	EACH		500	$ -
61	Carrot Sticks	4/5 LB	EACH		650	$ -
62	Greens, Collard (Local)	6/2 LB	CASE		300	$ -
63	Lettuce Shredded 1/8" Cut	4/5 LB	EACH		750	$ -
64	Lettuce Shredded 1/8" Cut	4/5 LB	CASE		1000	$ -
65	Slaw Shredded with Color	4/5 LB	EACH		350	$ -
66	Lettuce Salad Mix	4/5 LB	CASE		1000	$ -
67	VA Romaine Chopped	6/2 LB	CASE		2500	$ -
68	Shredded Carrots	4/5 LB	EACH		150	$ -
69	Steamed Cabbage Cut	4/5LB	EACH		2000	$ -
70	Sliced Yellow Onions	2/5 LB	CASE		200	$ -
71	Sliced Carrots	5 LB	BAG		25	$ -
72	Potatoes, New, Red B Size peeled	50 LB	BAG		150	$ -
73	Potatoes Whole Peeled	5 LB	BAG		125	$ -
74	Potatoes Diced	4/5 LB	CASE		100	$ -
~~75~~	~~Potatoes Sliced~~	~~5 LB~~	~~BAG~~			$ -
76	Tomatoes Diced	4/5 LB	CASE		1250	$ -
77	Tomatoes Sliced	2/5 LB	CASE		1200	$ -
	TOTAL EXTENDED PRICE – GROUP 2					**$ -**
	GROUP 3 – SPECIAL ORDER/SNACKPACK					
78	VA Pineapple Chunks	5 LB	CASE		100	$ -
79	VA Mango Chunks	50 CT	CASE		1000	$ -
80	VA Pineapple	50/4 OZ	CASE		750	$ -
~~81~~	~~VA Pineapple Polo~~	~~50/2.7 OZ~~	~~CASE~~			$ -
82	VA Honey Dew	50/4 OZ	CASE		750	$ -
83	VA Cantaloupe	50/4 OZ	CASE		250	$ -
84	VA Fruit 3 Part Mix	5 LB	CASE		400	$ -
85	VA Apple Sliced	50/4 OZ	CASE		500	$ -
86	VA Apple Red & Green Sliced	50/4 OZ	CASE		500	$ -
87	VA Apple Green Sliced	50/4 OZ	CASE		500	$ -
88	VA Orange Wedges	50/4 OZ	CASE		250	$ -
89	VA Apple/Grape	50/4 OZ	CASE		1000	$ -
90	VA Grape Snacks	50/4 OZ	CASE		1000	$ -
91	VA Carrot w/Ranch	40/4 OZ	CASE		1000	$ -
92	VA Potato Sweet Sticks	4/3 LB	CASE		50	$ -
93	VA Celery Snacks w/Ranch	50/4 OZ	CASE		500	$ -
94	VA Cucumber Sliced	50/4 OZ	CASE		500	$ -
95	VA Carrots Sncx	100/2 OZ	CASE		1000	$ -
96	VA Grape Tomatoes	50/4 OZ	CASE		750	$ -
97	VA Sugar Snap	36/2 OZ	CASE		200	$ -
98	VA Pepper Green Sliced w/Ranch	50/4 OZ	CASE		200	$ -
99	VA Zucchini Coins	50/4 OZ	CASE		750	$ -
	TOTAL EXTENDED PRICE – GROUP 3					**$ -**

PROPOSAL FORM

Board of Trustees
Jackson Public School District
Jackson, Mississippi

Ladies and Gentlemen:
I/We, propose to furnish and deliver all items and/or to perform all services according to all sections of this rfp document (Proposal Form, Instructions and Conditions, detailed written Specifications, and Addendum if applicable) and in the quantities at the indicated prices, as called for in the document(s). All quantities indicated have been checked very closely, and both unit price and total price (where requested) have been submitted with the understanding that we shall be responsible for making complete and satisfactory delivery accordingly, within the time frame agenda (if applicable).

All items contained in this RFP shall be as specified or JPSD approved equal. For any item(s) proposed which is other than as specified, a complete and detailed cut and description for each item(s) must accompany the rfp, if the item(s) is to be considered. Please carefully read each section of this RFP.

Acceptance of Proposals:

The Jackson Public School District reserves the right to:

- Have sole discretion to waive minor irregularities in proposals. A minor irregularity is a variation from the proposal that does not affect the proposal or gives one offeror an advantage or benefit not enjoyed by other offerors or adversely impacts the interests of the school district.
- Accept the "lowest and best" RFP which in their judgment assures JPSD the product(s) or service(s) having the best performance and the highest level of function, quality, and value.
- Not accept the lowest priced proposal. Proposals that do not comply with the requirements stated within this RFP subject to disqualification. Proposals that do not meet the deadline date/time will be returned to the vendor unopened.
- Request additional information or conduct discussions with one or more respondents after the RFP deadline; to secure a final selection to award RFP should such action be in the best interest of JPSD.

I/WE UNDERSTAND AND AGREE THAT NEITHER THE AWARD OF THIS RFP TO ME/US BY THE DISTRICT'S BOARD OF TRUSTEES NOR RECEIPT BY ME/US OF A NOTICE OF ACCEPTANCE OF THIS RFP SHALL CONSTITUTE THE MAKING OF A CONTRACT BETWEEN JPSD AND ME/US, WHICH SHALL BE CONDITIONED UPON THE EXECUTION BY BOTH JPSD AND ME/US OF A FORMAL, WRITTEN AGREEMENT.

RESPECTFULLY SUBMITTED,

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____

E-MAIL ADDRESS _____

PRINTED SIGNATURE _____

WRITTEN SIGNATURE _____

TITLE _____

DATE _____

CIRCLE THE OPERATING STATUS OF YOUR BUSINESS AS INDICATED:

WOMAN OWNED NON-MINORITY MINORITY WOMAN AND MINO

Acknowledgment of Addendum(s)

Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	
Addendum Number		Date	

REQUEST TO ADD VENDOR
Post Office Box 2338 - Jackson, Mississippi 39225-2338
Email form to mmays@jackson.k12.ms.us or todom@jackson.k12.ms.us |
Fax to (601-960-8967
School/Department Requesting Vendor Addition _____

To be completed by Vendor: Please complete all sections:

Will your company accept purchase orders? ☐Yes ☐No

Note: As an approved Vendor, you agree not to accept any order from JPS without an approved purchase.

Orders taken and completed without a Purchase Order will be considered a Donation to JPS.

Are you an employee of the Jackson Public School District? ☐Yes ☐No

PRODUCT LINE: _____

Parent Company Name: _____ Doing Business As (DBA) Name: _____

Parent Company Tax #: _____ D/B/A Federal Tax ID/Social Security #: _____

Physical Address: _____ City _____ State _____ Zip-code _____

Remittance Address: **(If Different):**

Address: _____ City _____ State _____ Zip-code _____

Contact Person: _____ Phone: (_____) _____

Fax: (_____) _____ Email Address: _____

Select One: This information will be used to track purchases from minority vendors.

Minority Code: ☐Woman & Minority ☐ Minority ☐Non-Minority ☐Woman
Type of Entity: ☐Individual/Sole Proprietor ☐Corporation ☐Partnership ☐Other

Submitted By: Signature _____ Date _____

ADDITIONAL INFORMATION REQUIRED: The following forms must be submitted
☐ IRS W-9 Form Request for Taxpayer Identification Number and Certification

FOR INTERNAL USE ONLY
Vendor Number: _____ 1099: ☐Yes ☐No

Completed By: _____ Date: _____

☐ Certificate of Liability Insurance for not less than $1,000,000 as stated in Mississippi Code Section § 31-7-13(v)

Vendor Submission Page

VENDOR INFORMATION

Name and Title _____

Company Name_____Date_____

SUBMISSION COVER SHEET AND CONFIGURATION SUMMARY

By my signature below, I hereby represent that I am authorized to and do bind the offeror to the provisions of the attached proposal. The undersigned offers and agrees to perform the specified personal and professional services in accordance with provisions set forth in the Request for Proposals. Furthermore, the undersigned fully understands and assures compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the RFP. The undersigned is fully aware of the evaluation criteria to be utilized in vendor selection for approval. I further certify that _____ is an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

_____ _____
Authorized Signature Date

_____
Printed Signature

CONFIGURATION SUMMARY

Vendor must provide a summary of the main component of the services offered in this proposal using 100 words or less.

ASSURANCES AND SIGNATURE FORM

In submitting this application, I certify that:

1. The organization will comply with applicable federal, state, and local policies and procedures.

2. Services will be provided under the supervision of highly qualified teachers and/or administrators.

3. The organization will maintain professionalism and confidentiality.

4. The organization is fiscally sound and will be able to complete services to the local educational agency.

5. The organization will ensure that the services provided are aligned the Mississippi Curriculum Frameworks and scientifically research based practices.

6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.

7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503 (18), 2503(19), 2554(25), 2554(26, 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.

8. All services will be secular, neutral, and non-ideological.

9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents / legal guardians, and community members can understand.

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all of the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date Signed

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION:

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If, no please register and provide documentation of registration status. (**State/Other fund requirement)**	

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

STATE OF MISSISSIPPI REGISTRATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS) that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certify that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____

Original Signature of Contractor or Authorized Official *Date*

INDEPENDENT CONTRACTOR DEBARMENT VERIFICATION FORM*

(Please print clearly or type)

***Appropriate signatures shall certify statements below.*

FEDERAL DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District

Subgrantee's/Contractor's Name	
Authorized Official's Name	
Complete Address	
Contact Number	
Are you currently registered with www.sam.gov (Yes or No) If yes, attach supporting documentation and DUNS number must be Active with open access. **(Federal fund requirement)**	
Are you currently registered to do business in the State of Mississippi? (Yes or No) If yes, attach supporting documentation of registration status. If not, please register and provide documentation of registration status. **(Federal and State/Other fund requirement)**	

(JPS), that the CONTRACTOR is not on the list for federal debarment on www.sam.gov – System for Award Management.

MISSISSIPPI REGISTRATION: CONTRACTOR hereby certifies that at the execution of a contract with the Jackson Public School District (JPS),that the CONTRACTOR is not on the list for debarment on www.sos.ms.gov for doing business with the State of Mississippi or with any Mississippi State Agency.

PARTNERSHIP DEBARMENT CERTIFICATION:

CONTRACTOR hereby certifies that all entities who are in partnership through this contract or grant with the Jackson Public School District (JPS) (subcontractors, subrecipients, et al.) are not on the federal debarment list on www.sam.gov – System for Award Management or the State of Mississippi debarment list. Proof of documentation of partnership verification with SAM shall be kept on file and the debarment status shall be checked prior to submission of every contract/subgrant and modification to JPS.

_____ _____

Original Signature of Contractor or Authorized Official *Dat*

Jackson Public Schools Submission Price Page

Bid Proposal: **Bid 26-3278**

Bid Title**: Fresh Produce Bid – Jackson Public Schools**

Submission Deadline Date and Time: _____

Participating Vendor Name_____

Address_____

Handwritten Signature_____

Addendums Acknowledge Yes_____ or No _____

Please complete Excel Spreadsheet for pricing

If this page is not displayed when the deadline opening date occurs, it will not be acknowledged or allowed to be presented. This applies to all submitted proposals whether mailed, hand delivery or electronically emailed.