Schoology Parent/Guardian FAQ

What is Schoology and Why are Teachers Using it?

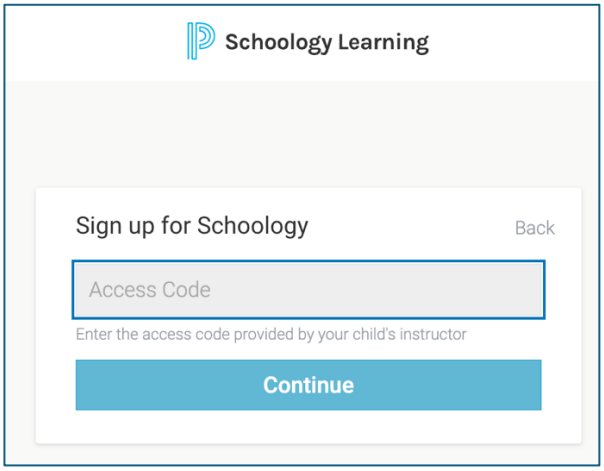
- Teachers use Schoology to post classroom instructional materials and to assign and collect homework electronically.
- It allows students to interact in a dynamic, digital environment anytime, anywhere.
- It helps students stay organized and it keeps the class connected.
- Schoology makes it easy for parents/guardians to stay involved in their son's education.

Access:

- You will access Schoology through the Schoology website or the Schoology Mobile App.
- Only parents/guardians of a child at Saint Thomas Academy will have access to a Schoology Parent account. You will receive a 12-character code near the beginning of the year to register.
- The Schoology Parent Account gives you access and insight into:
    1. What classes your child is enrolled in.
    2. Your child's completed and upcoming assignments/projects.
    3. School and class announcements.

Registering:

- Registering your account the first time:
    1. In your web browser, navigate to https://app.schoology.com/register.php?type=parent
    2. In the "Sign Up for Schoology" window, insert your "Parent Access Code." Then click continue.
    3. Fill in the requested information: Enter your First name, Last Name, Email, and desired Password.
    4. Click **Register**.



What if I previously created a free account at a different school?

- Schoology requires a unique email or username for each school/district.
  1. Use a different email address to register for the STA Schoology account
     OR
  2. Create a unique username instead of registering with an email

Logging In:

- After setting up the account:
  1. In your web browser, navigate to https://app.schoology.com/login.
  2. Enter the email or username and password you entered during registration.
  3. Click **Log In**.



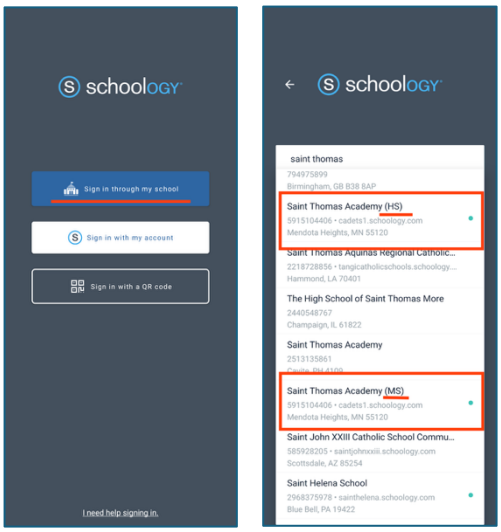
- To toggle between multiple children in Schoology, use the drop-down menu next to your name, located in the top right corner of the page.

Schoology Mobile App:

- Download the Schoology mobile app on your iPhone or Android.

  HERE are directions on how to access the Schoology app for **Apple**.
  HERE are directions on how to access the Schoology app for **Android**.

  1. Use the 'Sign in through my school' option.
  2. Search for Saint Thomas Academy (HS) or Saint Thomas Academy (MS) depending on the grade of your son.
  3. Enter your email/username and password.
  4. Click 'sign in.'



How to Use and Navigate Your Schoology Account

Getting Started with Schoology for Parents and Guardians

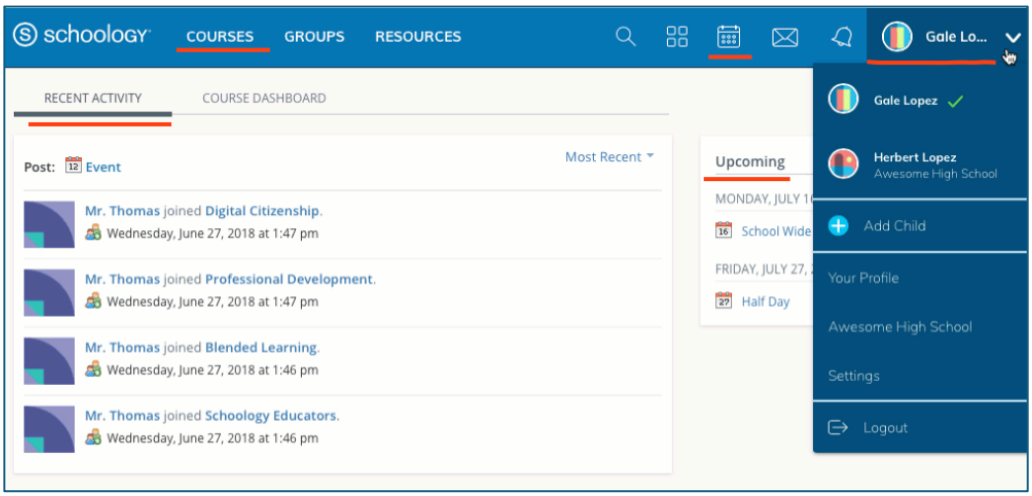
- After logging in, you can see the top navigation bar from anywhere in Schoology. On the left side of the bar, you can navigate to the four main areas of Schoology: Home, Courses, Groups, and Resources.
- Clicking 'Home' always brings you back to your home page, the landing page you see when you login. This is where you see your Recent Activity feed.
- Icons for messages, connections and notifications display in the top navigation bar, on the right; you can also click your name to go to your own Personal Profile. Everything is chronologically ordered and clickable to make managing them simple.

Viewing Your Child's Activity

Please note: The academic activity and information you will see in Schoology will depend on if and how often your child's teacher uses of Schoology in the classroom. If you are not seeing academic information, please contact your child's teacher to learn if they are using Schoology for classroom instruction.

Click on the arrow in the upper-right corner of your account and select your child's name to view his or her activity.

From the home page, you can quickly view specific information about your child's Schoology activity:



1. **Recent Activity:** The area in the center of the page displays all the events, updates, and reminders.
2. **Courses:** Found at the top of the page. You can see a list of your child's current courses. Click the course name to navigate to the course profile as your child views it. Depending on the permission settings in place at your school, you may not be able to view content posted by other members of the course.
3. **Upcoming:** The section on the right-hand side displays a list of your child's upcoming assignments and event.
4. **Calendar**: The icon at the top of the page. Click to view a calendar of past and upcoming events and assignments. To find out more information regarding a particular event, place your cursor over the title. A clue tip displays with the event type (assignment, test/quiz, event), the event's course or group, and the student's name. Click the event to display profile information in a pop-up window.
5. **Name**: In the upper right-hand corner. It provides a dropdown menu to move between multiple children at STA, another school district, change settings regarding notifications, or update your profile.

Schoology Support

- For questions regarding content, including assignments in Schoology, please contact your son's teacher.
- For support in logging into your account or any other information about Schoology, please email technology@cadets.com.