

Carmel Middle School PTO

Board Meeting Agenda

Carmel Middle School PTO Community Meeting

Thursday, January 29, 2026

9:45-10:45am Pacific – via Zoom

The mission of the Carmel Middle School PTO is to strengthen and enhance our children's education and development through the collaborative effort of parents, teachers, and administrators. We're here to help provide the highest possible educational experience for our students allowing them to reach maximum potential in all aspects of school life.

Thursday, 01/29/2026 9:45am – Via Zoom

In Attendance 17 (participants via Zoom): Jenn Barnes, Roeya B., Jessicah Hartley, Jessica Ortega, Sarah Brogden, Kristi Kahle, Amber Manglona, Elpida Scott, Jack Lagier, Angeina, Lisa McGill, Chelle Ritterman, Dominique Smith, Shel Lyons, David, Hayley M, Katie Heley.

A. Call to Order

- a. Meeting called to order 9:47am by Jessicah Hartley

B. Treasurer's Report - Sarah Brogden

- a. Our Current Balance is \$50,100. In the months of December and January we received \$2942 in income. \$2500 from the Montage Grant and \$442 from the Pizza My Heart fundraiser. The PMH funds were committed to Cheerleading.
- b. Disbursements for Dec and Jan Totalled \$2271. December accounted for \$991 and Jan accounted for \$1280.
- c. We funded \$199 for the Spelling bee, \$577 for Climate and Culture activities, \$214 a Drama grant, \$884 for Cheerleading (this was the Pizza My Heart funds with a match grant from PTO) and \$427 in SPED grants.
- d. We also had a Panda Express fundraiser which raised \$177.88 but I haven't seen funds come in for that yet.
- e. Budget Review
 - i. Two following grant requests approved unanimously by PTO board.
 - 1. Domestic Arts
 - a. Ask for \$300 in funds. PTO board approves Cross Roads BBQ fundraiser on 02/04/26 to be allocated to Domestic Arts grant request. PTO to match funds raised, capped at \$300 total.
 - 2. SPED
 - a. Ask for \$300 by Jen Ford for SPED student rewards for attendance and homework competition.

- C. Communications & Social Media - Amber Manglona
 - a. The Crossroads BBQ February 4, 2026
 - i. CrossRoads BBQ fundraiser on 2/4/26 to support Domestic Arts request. Will be posted on PTO social media.
 - b. Domestic Arts Donation Needs
 - i. Once PTO receives updated donation requests for Domestic Arts, items will be shared to help fill gaps of donations to the classroom.
- D. Events/Committees
 - a. 8th Grade Dance & Luncheon: Lisa McGill & Katie Murphy (Co-Chairs)
 - i. Self introductions from Lisa and Katie
 - ii. A VERY big thank you to both Lisa and Katie for volunteering to take on this event.
 - b. Teacher Appreciation - Shel Lyons
 - i. Planning for smaller mid semester thank you for teachers
 - ii. End of the semester's larger celebration in planning stages.
- E. CMS Safety Plan - Jen Barnes
 - a. Overview
 - i. Emergency Safety Plan for CMS site
 - ii. Updated yearly by Jen Barnes, reviewed and approved by the district yearly.
 - iii. All CMS spaces have physical copies and all staff have digital copies.
 - b. Emergency Support Team
 - i. Student Support, Medical Team, Search & Rescue, Traffic Control, Security/Facilities Check, Cardiac Response Team
 - c. Drills
 - i. Drill done throughout the year with variation of time and day and emergency covered.
 - ii. Earthquake, Fire, Shelter in Place, Lockdown, Emergency Student Release.
 - 1. Noted that Cal Fire is on site and they have always been impressed with emergency drills and actions.
 - iii. Lockdown, Shelter in Place and A.L.I.C.E all reviewed
 - d. Q&A
 - i. Parent Communication in Safety Plan
 - 1. Chelle Rittermal asked about parent communication in emergency situations.
 - 2. Jen Barnes or Dan Morgan are in charge of sending out parent communication as soon and safely as possible. If they are unable to do so, CUSD is responsible for sending out communication to parents. Protocol in place between CMS and district office.
 - ii. Jack Lagier asked about an update for a safety gate
 - 1. No current timeline, but it is a proposed improvement in the master plan with the district.

- iii. Jack Lagier asked about SR Officer.
 - 1. Mateo Brown is the new CUSD SR Officer. His office is at CHS, and he is on call to come to CMS at any point he is needed. He has been welcome on campus and has made connections with students.
- iv. David asked a question regarding SRO searching backpacks on CMS campus
 - 1. No searching has occurred at CMS and no intervention for this has been needed.
- v. Angelina had a positive comment on the safety plan and its presentation.
 - 1. Dan Morgan wrote the safety plan with the help of a safety consultant and the district. It is reviewed by Jen Barnes/CUSD and now overseen by the Director of Student Services.
 - 2. AED's are located in the gym, school office and nurses office.

F. Principal's Report - Dan Morgan, Principal

- a. Money War for Food Bank
 - i. \$3500 raised, which provides ~\$17,000 worth of food to Monterey county food bank.
 - ii. 8th Grade won prizes. PTO reimbursed \$75 to Ms. Wells for candy prizes.
- b. Activities before winter break
 - i. Winter Concerts held
 - ii. 2 student gatherings with winter theme with grade level challenges
- c. Spelling Bee
 - i. Library & PTO funded
 - ii. CMS Spelling Bee winner Mia Nordloff will be representing CMS at the Monterey County Spelling Bee on 2/21/26. Good luck Mia!
- d. Sports Net
 - i. Sports Net opens for spring sports registration on Feb. 9th 2026
 - 1. Spring sports: Wrestling, golf, tennis, track and field.
 - ii. CMS is happy to welcome two new tennis and two new golf coaches.
- e. 7th grade wiffle ball for donuts ends next week and is going well.
- f. E-Sports
 - i. Mario Cart, down to final 8 students. Finals are held tomorrow.

G. Q & A

- a. Jack Lagier asked a question regarding the French teacher grant request.
 - i. Funds to support French teacher requests were discussed, approved and paid in November 2025.
- b. Jack Lagier asked questions regarding staff for French and Music.
 - i. Jen Barnes expects Ms. Olin to return to teach French in the

2026-2027 school year. The music teacher is expected to stay on staff as well.

- c. Lisa McGill asked a question about try outs for spring sports
 - i. Golf and Tennis will both have try outs, and both have A and B teams.
- d. Chelle Rittermal asked for an update regarding vaping sensors
 - i. IT tested and reviewed sensors in bathrooms and locker rooms. They were found to be close to fans, so more sensors were added. The alarms report if there is attempted tampering, which CMS has not experienced. The only alarm from this school year was found to be a false alarm from spray deodorant in the locker room that triggered the sensor.
- e. Jack Lagier asked a question if lockers being replaced with hooks
 - i. CMS is looking at removing most lockers, but not all. Only about 5% of lockers are being used.
 - ii. Adding hooks will open up space for backpack hooks and clear walkways by classrooms.

H. Adjourn

- a. Motion to Adjourn, motion (Amber Manglona), second (Jessica Ortega).
No oppositions
- b. Meeting Adjourned at 10:30am on 01/29/2026.