



**Antietam School District**  
Minutes of the Hybrid  
Workshop Meeting  
**Tuesday, January 20, 2026, 7:00 pm**

The Antietam School District Board met both in person and in a Teams meeting for their Workshop Meeting, Tuesday, January 20, 2026. Mrs. Miller, Board Vice President, called the meeting to order at 7:00 p.m. and announced that the next meeting of the Board would be the regularly scheduled voting meeting on Monday, January 26, 2026, in the District Office Boardroom at 7:00 p.m. Mrs. Miller announced that there would be an executive session following the meeting regarding legal matters and Personnel and will not reconvene.

**Present:**

Kimberly Alarcon	Susan Randolph
Jennifer Miller	Lorraine Storms
Amanda Stief	Gabe Trieb
David Okonski	Clara Worrall
Kyla Ramsey	Via Teams

**Also Present:**

Dr. Timothy Matlack	Superintendent
Stacy Stair	Director of Finance and Business
Staci Fink	Director of Special Education
Anthony DiSarro	Supervisor of Technology and Security Coordinator
Ken Bonkoski	Facilities Manager
Nicole Schieck	Principal, Stony Creek Elementary School
April Olson	Asst Principal, Stony Creek Elementary School
Kelly Landherr	Principal, Kerry C Hoffman Intermediate School, grades 4 &5
Felice Stern	Principal, Antietam High School
Michael Chwiecko	Asst. Principal, Antietam High School

**PUBLIC COMMENT - none**

**STUDENT REPRESENTATIVE -Student Council – None present**

**SUPERINTENDENT'S REPORT - Dr. Timothy Matlack**

Discussion items:

Administrative explanation: Dr. Matlack stated Antietam does more with less. Are we admin-heavy? We have far fewer teachers than comparable districts. Kutztown School District is the next closest to us. More people are closer to kids than in central office.

ESS Service Analysis: High School - Dr. Stern is very happy with the progress/support.

Intermediate School - Mrs. Landherr has 13 students – Mrs. Landherr is very happy with her.

March 2026 Gapp Trip - Mariah Ligas explained that the teacher exchange is here for two weeks in October (Denis Ackers), and it is her turn to go there in March. It is all paid for, and she must do a project this has also connected with a new Gapp School.

Infrastructure Grant 26-27: They won't likely award the grant until fall, but work can't have already started – which it will.

HS Boiler: 2004 issue, and tried to get more time, but couldn't, and will need to do upgrades from the initial price. Antietam did pre-work; they will put boilers in to save money as well. Controls and steel numbers are the only things left.

#### **APPROVAL OF MINUTES - Mrs. Miller**

Monday, November 10, 2025 workshop meeting, Monday, November 17, 2025 Voting meeting, Tuesday, December 2, 2025 Special meeting, Reorganization meeting, and Combined Workshop/Voting meeting minutes.

#### **TREASURER'S REPORT - Mrs. Storms – next week**

#### **FINANCE COMMITTEE - Mrs. Storms**

- Accept with gratitude the donation of \$5,000.00 from AEM Architect, Inc. to be used at the discretion of the district.
- Accept the Settlement Agreement and Mutual Release of Claims regarding the 2016-2017 School year 2026.1.1
- Approve the Fox Rothchild LLP Engagement Letter for a 4th-grade student. The Firm's minimum fee will be determined by the amount of time spent on the Engagement multiplied by the applicable hourly billing rates. Each of the Firm's billing professionals and other personnel are assigned an hourly rate that reflects that person's experience, skills, reputation, and ability, as well as prevailing market demand. The Firm's billing rates currently range from \$270 to \$1400 per hour for lawyers and from \$125 to \$590 per hour for paralegals. All dollar amounts reflected in the Agreement are in United States Dollars. The Firm's time will be recorded in increments of rounded tenths of an hour, with one-tenth (0.1) being the minimum for any activity. The following attorneys and, if applicable, paralegals, will be working on the Engagement at the indicated hourly rates:
  - Timothy E. Gilsbach (\$275)The Firm reserves the right to revise the staffing of the Engagement as it deems efficient.
- Approve school photographer agreement with Barksdale Photography for the 26-27 school year.

- Exonerate Fulton Bank from collecting 2025 Real Estate Tax Payments and 2024 Interim Real Estate Tax Payments, effective January 1, 2026.

**PROPERTY COMMITTEE - Mr. Okonski**

Mr. Okonski stated that the Property Committee will meet on Monday, January 26, 2026, at 6:30 pm in the District office boardroom.

- Accept the Donation of supplies from Donors Choose for "Little Red Riding Hood Problem Solving STEM Kit x4" and "Rapunzel Problem Solving STEM Kit X4".
- Ratify the emergency replacement of the Antietam High School (located at 201 N 25th St., Reading, PA 19606) boilers by Trane US Inc. for \$288,955. (This is only the cost of boilers.)

**BEIT/TCC - Stacy Stair**

Mrs. Stair noted that the meeting was held on December 18, 2025, via Zoom at 6 pm. Total revenues YTD through November 2025 \$3,777,726 Total expenditures through November 2025 \$1,948,366 Net income for YTD through November 2025 \$1,829,360 (an increase of 4.99% compared to the same period in 2024). Discussed and approved the budget for BCTCC for the 2026 calendar year; proposed revenue for 2026 \$4,419,000 proposed expenditures for 2026 \$2,421,500, projected surplus for 2026 \$2,013,500. .

**POLICY COMMITTEE - Mrs. Stief**

Mrs. Stief noted that the next meeting of the Policy Committee will be on Tuesday, January 20, 2026, at 5:30 pm in the District office Boardroom. This is a change of time for all Policy Committee meetings for the remainder of the 2025-2026 school year. The meeting dates have not changed for the Policy committee.

- Approve the first readings of the following 000 Board Policies:
  - 001 Name and Classification
  - 002 Authority and Powers
  - 003 Functions
  - 004 Membership
  - 005 Organization
  - 006 Meetings
  - 006.1 Attendance at Meetings Via Electronic Communications
  - 007 Policy Manual Access
  - 011 Principles of Governance and Leadership
- Approve the Guardianship for one 12th-grade student for the remainder of the 2025-2026 school year.
- Approve the homeschool affidavit for one 3rd-grade student for the remainder of the 2025-2026 school year.

- Approve the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards, and Consent to Expulsion 2025-8
- Approve the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards, and Consent to Expulsion 2025-9

**BERKS CAREER & TECHNOLOGY CENTER - Mr. Okonski**

Mr. Okonski noted that the Dissel program went to competition and brought home awards and received money because of this.

**BERKS COUNTY INTERMEDIATE UNIT - Mrs. Stief**

Mrs. Stief attended the meeting and had Mrs. Reeves send out a recap of information from that meeting. Kaycee Cooper had a beautiful piece of artwork included in the BCIU Art show.

- Approve the letter of intent, Infinite Campus Purchase, between Antietam School District and BCIU for the 2026-2027 school year.

**ATHLETIC/ACTIVITIES COMMITTEE - Mrs. Miller**

Mrs. Miller stated that Musical tickets are being sold for March 13, 14, and 15, and they are selling out.

**CURRICULUM COMMITTEE - Mrs. Worrall**

Mrs. Worrall announced that the next Curriculum Committee meeting will take place on Tuesday, January 20, 2026, at 6:15 pm in the District Board Room.

Discussion items: 2026-2027 proposed District Calendar. Dr. Matlack stated that the calendar was included in the Board report, which aligned with most of the count, and will be looked at to approve at the next voting meeting.

- Approve the remainder of the 2025-2026 School year Curriculum meeting schedule at 6:15 PM in the District Office Board Room as follows: Tuesday, January 20, 2026; Tuesday, February 17, 2026; Monday, March 16, 2026; Monday, April 20, 2026; Monday, May 18, 2026; Monday, June 15, 2026

**LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. Randolph**

Mrs. Randolph said there were no updates and wants to take trips to Harrisburg to talk about our district.

- Amend the December 2025 reorg motion for PSBA Contact to Susan Randolph.

**NEGOTIATIONS COMMITTEE - Mr. Trieb – nothing to report**

**PERSONNEL COMMITTEE - Ms. Ramsey**

- Approve the quarterly stipend to Ken Bonkoski in the amount of \$5,000 for the October 2025 through December 2025 quarter for project management services for the Antietam High School Renovation.
- Accept the letter of resignation from Taif Althawadi, school nurse at Stony Creek Elementary School, effective January 16, 2026.
- Accept with regret the letter of retirement from Anne Thomason, Accountant, Business Office, effective August 3, 2026.
- Accept with regret the letter of intent of retirement from Sue Hartman, Kerry C. Hoffman Intermediate School, Library Aide, effective June 3, 2026.
- Approve Angel Bueno Cruz as a part-time custodian at the hourly rate of \$16.00 per hour retroactive to December 10, 2025.
- Ratify the addition of Susan Hertzog to the 2025-2026 Guest Teacher/Substitute list.
- Ratify Zach Bleiler, full-time, KCHIS Custodian, \$17.00/hour effective December 25, 2025, with single benefits upon receipt of all required documentation.
- Ratify Margaux Williams as LTS grade 3 Autistic Support teacher KCHIS for the remainder of the 2025-2026 school year, Bachelor Step 1, \$52,500. pro-rated to days worked, effective December 3, 2025.
- Amend the October 2025 motion for mentor to Crystal Hoffmaster, end date for Anna Legg through December 3, 2025, for \$166.00
- Amend the October 2025 motion end date, for Tim Recke, for mentor to Taif Althwadi, through January 16, 2025, for \$166.00
- Approve Tim Recke, mentor to Christina Santarelli Weimer, for the remainder of the 2025-2026 school year, \$166.00
- Approve Anna Legg as mentor to Margaux Williams \$166.00 for the remainder of the 2025-2026 school year
- Approve Garrett Camelleri as the HS JV Girls Basketball Head Coach/ HS Girls Varsity Basketball Assistant Coach at the rate of \$3,453.00 retroactive to November 14, 2025.
- Approve Christina Santarelli Weimer, BSN RN, with educational responsibility toward earning CSN, for Stony Creek Elementary School, Bachelor's Step 12, \$64,200 pro-rated

to days worked, temporary professional contract, with single benefits, effective January 14, 2026.

- Approve the following unpaid dates for the following staff:
  - Megan Stevanus            1/23/2026
  - Jeanean Vath                4/27/2026
  - 4/28/2026
  - 4/29/2026
  - 4/30/2026
  - 5/1/2026
  - 5/4/2026
  - 5/5/2026
  - 5/6/2026
  - 5/7/2026
  - 5/8/2026
  
- Approve the FMLA Request for Stacy Stair effective February 4, 2026, through March 18, 2026, return to work March 19, 2026.

**OLD BUSINESS - none**

**NEW BUSINESS - none**

**PUBLIC COMMENT - none**

With nothing further to report, Mrs. Miller adjourned the meeting at 7:46 pm and announced the board would go into executive session and would not reconvene.

Signed by:

*Staci Fink*

Mrs. Staci Fink  
Director of Special Education