



VOLUNTEER AND CONSULTANT RELEASE FORM

In order to ensure the protection of children in the care of the West Bloomfield School District, all persons wishing to volunteer at the school or for any function conducted by the school or provide a service as a consultant defined by Board of Education Policy 3120.09-A must complete a State of Michigan Internet Criminal History Access Tool (ICHAT) background check. Any individual declining to complete the Volunteer Release Form will not be considered for volunteer or consultant service.

The information on this form must be **complete and legible**; otherwise the background check will not be processed. Please provide a **copy of your driver's license**. Please be sure to sign and date the bottom of this page and return to your school office.

VOLUNTEER SERVICE (please print)		
Service to Provide	School #1	School #2
Student Name (s)	Will you be driving students? ☐ Yes ☐ No	
Teacher Name (s)	Date to Provide Service	

VOLUNTEER INFORMATION (please print)		
Last Name	First Name	Middle Initial
Maiden Name or Last Names Previously Used		
Date of Birth (mm/dd/yyyy)	Race ☐ Asian ☐ Black ☐ White ☐ Other	Sex ☐ Female ☐ Male

The West Bloomfield School District reserves the right to approve or deny any volunteer or consultant service upon review of the background check returned. The determination will be based upon the individual's fitness to have responsibility for the safety and well being of children. Providing false information or information contradicting the background check information is grounds for immediate volunteer denial.

As a volunteer or consultant, you must abide by all relevant Board of Education policies and administrative guidelines while volunteering for the District. Although volunteers are covered under the District's liability insurance policy, you are not covered by its health insurance policy nor are you eligible for workers' compensation. Should you become ill or suffer an accident while doing volunteer work for the District, you shall be responsible for any and all medical charges that may accrue. As a volunteer or consultant, you are not in any manner considered an employee of the District or entitled to any benefits provided to employees.

You must understand the procedures, policies and expectations that govern field trips for which you are volunteering to chaperone. The trip leader is responsible for the preparation and conduct of the trip and will provide chaperones with detailed information about the trip. Chaperones are required to model the behaviors expected of students at all times on the field trip. Inappropriate conduct on the part of a fellow chaperone or staff member must be reported to the trip leader as soon as possible.

By affixing your signature to this form, you acknowledge your statements to be true, understand the expectations for the West Bloomfield School District volunteers, release the Board of Education from any and all liability for damages, whatever their nature, which may result as a consequence of your volunteer service and give full consent to complete the requested background check. ICHAT background checks may be rerun at any time.

Signature of Volunteer Applicant	Date
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OFFICE USE ONLY		
Determination ☐ Approved ☐ Approved with Restrictions ☐ Denied	Restrictions	Determining Staff Member Initials and Date