



**Urban Academy Charter School
School Board Meeting
January 26, 2026
Saint Paul, Minnesota**

MINUTES

Meeting Called to Order by Melissa Jensen, Board Chair (Time) 4:32 PM.

Roll Call Ms. Chao Yang:

Board Members	Ex-Officio Members	Advisory	Guest
<input checked="" type="checkbox"/> Melissa Jensen	<input checked="" type="checkbox"/> Mongsher Ly	<input checked="" type="checkbox"/> Luis Brown-Pena	Angela Crossland - ID
<input checked="" type="checkbox"/> Fong Lor		<input type="checkbox"/> Ralph Elliott	
<input checked="" type="checkbox"/> Caley Long		<input checked="" type="checkbox"/> Ronsoie Xiong	
<input checked="" type="checkbox"/> Yuyin Liao		<input checked="" type="checkbox"/> Nancy Smith	
<input checked="" type="checkbox"/> Chao Yang			
<input checked="" type="checkbox"/> Jasmyne Catino			

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approve agenda:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	---	---------------------------------	-------------------------------	-------------------------------	-------------------------------

Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
---------------------------------	------------------------------	---------------------------------	-------------------------------	-------------------------------	--

Discussion: none

Unanimously approved

Conflict of Interest

- None to report

11/17/2025 Minutes

Board Motion: approving the Minutes

Board Member motioning to approve Minutes:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input checked="" type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	------------------------------	---------------------------------	-------------------------------	--	-------------------------------

Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	---	---------------------------------	-------------------------------	-------------------------------	-------------------------------

Discussion: none

Unanimously approved

Reports/Presentation:

- Angela Reali-Crossland – ID (board training)
 - Legal Liability for Charter Boards

- ✓ Legal Liabilities – Legal liability practices for the school/district (academic, finances and policies).
- Meeting requirements for Serving EL students
 - ✓ Placement, procedures, program, implementation
- Understanding the teacher compensation system
 - ✓ No model in place ~ align with school’s mission

Board Member Reports/Ex-Officio Member Presentations:

Board Chair – Melissa Jensen (Board Chair)

- None

Financial Management overview by Caley Long

• As of **December 31, 2025**, **General Fund 01** has received **\$3,347,516** in Federal, State, and local revenues, representing **48% of the current budgeted amount**. Expenditures total **\$3,416,332** (45% of budget). Urban Academy ended December 2025 with a **year-to-date General Fund deficit of (\$68,816)**.

• As of December 31, 2025, **Food Service Fund 02** has received **\$186,198** in revenues (**33% of budget**) and expended **\$261,565 (46% of budget)**, ending the month with a **deficit of (\$75,366)**.

• As of December 31, 2025, **Community Service Fund 04** has received **\$13,500 (30% of budget)** and expended **\$15,963 (35% of budget)**, ending the month with a **deficit of (\$2,463)**.

• **Total cash balance** across all funds as of December 31, 2025 was **\$1,207,276**.

• **Current liabilities** totaled **\$123,865**, reflecting general accounts payable and payroll liabilities at month-end.

• Urban Academy Charter School had an **overall audited fund balance of \$4,160,256 as of June 30, 2025**, which includes investments in fixed assets.

Superintendent – Dr. Mongsher Ly

OPERATIONS:

General:

- Cyber Attack and realized it on 11/3/25 from Designs regarding funds (email was compromised).
Current Process:
 - o Continue to work with SDC investigation and accounting services to recover all the information.
- NEO Formal Annual Site visit – Thursday, February 12th from 9-12.
- ICE situation with families and political perspective. (Online Learning to Hybrid Learning)
 - o Knowing what private property is (anything with a lock or needs card access) vs. public property (open to the public walk-in).

Staffing Needs FY26:

- Needs: EL Teacher (1)

Facility:

- Gym Floor was resurfaced (completed) over winter break.

COVID19/HEALTH REPORTS:

- No new news!! STAY SAFE....
- Get vaccinated for the Flu and COVID
- Monitor masking and distance learning as needed with cough and cold symptoms.

School Calendar/Events:

- Holiday Meal – December 18th (5-7) – Planning?
- Winter Break – December 22 – January 2
- Spring Break – April 6 – 10
- Last Day of School – June 9

ACADEMICS:

- Updates in March meeting by both Academic Leads.
 - Student progress – data and curriculum assessments
 - Teacher progress – teacher support and observations
 - How do we know what we know? What changes will come about into the future?

BUDGET/FINANCE DISCUSSIONS:

- Federal budget cuts are still to be determined by the Administration. States are fighting to keep the funding as is. **Budget cuts would be to Title, Early Ed, Special Ed and Food and Nutrition.**

COMMUNITY OUTREACH/DONATIONS:

- On-going Clothes Drive
- On-going Food Shelf Drive for families
- House supplies drive and donations of \$1500 by teachers

CHARTER SCHOOL LEGISLATION NEWS:

- Sending MACS updates to the UA board to read the current news.

BOARD BUSINESS:

- Board Election/Nomination (UA Teacher positions) coming up this year.
 - Ms. Chao
 - Ms. Liao

Board Member/Ex-Officio Member Reports

Board Motion: to approve the Board Member/Ex-Officio Member Reports

Board Member motioning to approve Reports:

<input type="checkbox"/> Jensen	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	---	---------------------------------	-------------------------------	-------------------------------	-------------------------------

Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input checked="" type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	------------------------------	--	-------------------------------	-------------------------------	-------------------------------

Discussion: none

Unanimously approved

Consent Board Agenda

- Finance Report & Revised Budget:
- Policy/Bylaws Reviews: ICE Policy ~ 1.40

Board Motion: approving the Consent Board Agenda

Board Member motioning to approve the Consent Agenda:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input checked="" type="checkbox"/> Liao	<input type="checkbox"/> Yang
---------------------------------	------------------------------	---------------------------------	-------------------------------	--	-------------------------------

Board Member seconding the motion:

<input type="checkbox"/> Jensen	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
---------------------------------	------------------------------	---------------------------------	-------------------------------	-------------------------------	--

Discussion: none

Unanimously approved

Old Business:

- Board Retreat Dates: July 30 – August 2, 2026

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Adjournment

Board Motion: to adjourn meeting

Board Member motioning to adjourn:

<input type="checkbox"/> Melissa	<input type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input checked="" type="checkbox"/> Yang
----------------------------------	------------------------------	---------------------------------	-------------------------------	-------------------------------	--

Board Member seconding the motion:

<input type="checkbox"/> Melissa	<input checked="" type="checkbox"/> Lor	<input type="checkbox"/> Catino	<input type="checkbox"/> Long	<input type="checkbox"/> Liao	<input type="checkbox"/> Yang
----------------------------------	---	---------------------------------	-------------------------------	-------------------------------	-------------------------------

Discussion: none

Unanimously approved

Adjourned at (time): 5:39pm

NEXT MEETING: February 23, 2026 @ 4:30 PM