CARLISLE PUBLIC SCHOOLS www.carlisle.k12.ma.us
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SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
FRIDAY, JANUARY 16, 2026, 12:30 PM
REMOTE MEETING VIA ZOOM

Present Via Zoom– School Committee: James Steele, Sharon Whitt
Present Via Zoom – School Administration: James O'Shea, Superintendent; Mary O'Regan, Assistant to the Superintendent;

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Carlisle School Committee is being conducted via remote participation in order to ensure public access. Members of the public can access the meeting via live stream at:

Topic: Policy Subcommittee Meeting 1-16-26
Time: Jan 16, 2026 12:30 PM Eastern Time (US and Canada)
Join Zoom Meeting
https://carlisle-k12-ma-us.zoom.us/j/88153443694?pwd=sosAmq95iaC9UNaXVgGixJJY0mPfbF.1
Meeting ID: 881 5344 3694
Passcode: 873034

I. Call to Order
The meeting was called to order at 12:31 PM.

II. Approval of Meeting Minutes
A motion was made and the minutes of the December 5, 2025 meeting were approved.

III. Current CPS Policies for Review 2024-2025
- A8.2 Non-Discrimination Policy Including Definitions and Resources - The policy was reviewed and the subcommittee will recommend to reaffirm the policy with technical edits and remove the hyphen in Non-Discrimination.
- C3 Distribution of Information - There was review of the policy and the subcommittee will recommend reaffirming the policy with technical edits.
- J12 Residency Policy - Following review of the policy the subcommittee decided to suggest edits to the language to include text from the MASC policy regarding immunizations and add language to 2nd to last paragraph regarding potential waivers. The recommendation will be to revise the policy with edits as well as technical edits.
- E4 Medication Administration Policy - After reviewing feedback from the Health Office the subcommittee will recommend to revise the policy with the suggested edits as well as technical edits.

o J14 Student Discipline - The subcommittee will suggest edits to the language in the policy to reflect the MASC Policy. The recommendation will be to revise the policy with edits as well as technical edits.

IV. Review of MASC Updated Policies

o K2 Gifts to and Solicitations By Staff - MASC added a section on raffles and games of chance to their policy. It was suggested to add this language to the district policy. The recommendation to revise the policy with this language as well as technical edits.

V. Public Comments

There were no public comments.

VI. Adjourn Meeting

The policy recommendations of the subcommittee will be placed on the February 11, 2026 School Committee meeting agenda as well as the meeting minutes from the January 16, 2026 meeting. A motion was made and the meeting was adjourned at 1:48 PM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
January 16, 2026

List of Documents Viewed or Reviewed:
A8.2 Non-Discrimination Policy Including Definitions and Resources
MASC Policy-AC -NON-DISCRIMINATION POLICY INCLUDING HARASSMENT AND RETALIATION
C3 Distribution of Information
MASC Policy JJE-STUDENT FUND-RAISING ACTIVITIES
MASC Policy ILD-STUDENT SUBMISSION TO EDUCATIONAL SURVEYS AND RESEARCH
J12 Residency Policy
MASC Policy School Admissions-JF-SCHOOL ADMISSIONS
MASC Policy JLCB-IMMUNIZATION OF STUDENTS
E4 Medication Administration Policy
MASC Policy-JLCD-ADMINISTERING MEDICINES TO STUDENTS
J14 Student Discipline
MASC Policy-JIC-STUDENT DISCIPLINE
K2 Gifts to and Solicitations By Staff
MASC Policy-GBEBC - GIFTS TO AND SOLICITATIONS BY STAFF