

# IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

## Form 1095-C: Notice of Availability

In accordance with the requirements of the Affordable Care Act (ACA) and the Paperwork Burden Reduction Act, Milwaukee Public Schools (MPS) is no longer required to mail the 1095-C to employees, applicable COBRA members or non-Medicare retirees who were full-time employees or were covered under an MPS non-Medicare plan for one or more months of the 2025 calendar year. The 1095-C form is used to report your and your dependents' offer of health coverage and enrollment in health coverage from MPS. MPS will continue to report this information for each covered individual to the IRS.

This notice is intended to provide MPS plan participants with instructions to request a copy of form 1095-C for the 2025 tax year under the new requirements set forth by the Paperwork Reduction Act.

A paper copy of the 1095-C form will be provided to individuals only upon request. There are two ways to obtain a copy of the 1095-C:

1. **Self-Service** access for active employees:
  - a. Log into Self-Service
  - b. Click "Benefit Details" tile
  - c. Click "View Form 1095-C" tile
  - d. Click "1095-C Original" for the year you are requesting
2. **Upon Request** for active employees, former employees and retirees. MPS will provide a copy of 1095-C form within 30 days of request via US mail. To request a copy of Form 1095-C or for further information, please contact the Department of Benefits, Pension & Compensation via the information below:

Alex Kestner  
Employee Benefits Manager, III  
Milwaukee Public Schools  
Department of Benefits, Pension & Compensation  
5225 W. Vliet Street, Room 124  
Milwaukee, WI 53208  
Phone: 414-475-8217  
Email: [benefits@milwaukee.k12.wi.us](mailto:benefits@milwaukee.k12.wi.us)

In your request, please include:

- Your full name
- Employee ID or last 4 digits of your Social Security Number
- The tax year you need (e.g., 2025)

If any of the information on the 1095-C form is incorrect, contact the Department of Benefits, Pension & Compensation using the information above.

\* Information is current as of the date of publication. For informational purposes only – MPS cannot provide tax advice.