



Thursday, June 5, 2025

AGENDA

Regular Business Meeting
SAU 106 Boardroom

Justin Krieger, Superintendent
Katie Knutsen, Chair
Mark Sherwood, Vice Chair

1. 7:00 PM Call to Order – Chair
2. Roll Call – Minute Taker
3. Pledge of Allegiance
4. Student, Staff, & Family Share
5. Approval of Minutes
6. Delegates and Individuals
7. Student Representative
8. Current Business
 - a. Naming of Facility: TRHS Gym – ACTION
 - b. Website/Communications RFP – ACTION
 - c. Summer PE Class Overnight Field Trip – ACTION
 - d. Position Reallocation – ACTION
 - e. Lease – INFORMATIONAL
 - f. Revoke Policy DO – ACTION
 - g. Budget Transfers – ACTION
 - Special Education
 - Facilities
 - h. CIP Committee Bylaws – ACTION
 - i. Notice of NHSBA 2025 Call for Resolutions – INFORMATIONAL
9. Administrator's Report
10. Personnel Report
11. Committee Reports/Reports of the School Board
12. Other Business
13. Nonpublic Session – if required.

DATE	TIME	LOCATION	TYPE OF MEETING
6/12/25	1:00 PM	SAU Boardroom	Facilities
6/16/25	6:15 PM	SAU Boardroom	Capital Improvement Plan

DRAFT – NOT APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

**Regular Board Meeting
May 23, 2025
7:00 PM**

**Superintendent's Office
30 Greenough Road
Plaistow, NH**

Call to Order

Board Members Present

Katie Knutsen, Mark Sherwood, Marianne Springer, Brienna Woodworth,
Alyssa Kowalczyk, Shauna Manthorn, Jack Sapia, Don Woodworth, Paul LeCain

Seated at the Board Table

Justin Krieger, Superintendent
Sandra Allaire, Assistant Superintendent
Chris Martin, Director of Operations
Abigail Robinson, Student Representative

Administrators Present

Maria Watkins, Business Administrator/CFO

Mrs. Knutsen called the meeting to order at 7:00 pm.

STUDENT, STAFF & FAMILY SHARE

Danielle Foley, TRHS Assistant Principal spoke about the Extended Learning Opportunities that are available for students. She brought in students to speak about their own ELO program they chose. Officer Collins, with the Sandown Police Department, talked about the Explorer program and introduced three Explorers. Each spoke about why they chose to join the program and their experiences. Currently there are six other Explorers who have now become officers. Lt. Travers with the Plaistow Fire Department talked about the Junior Firefighter program and introduced Junior Firefighters and described what they do. There are 21 students enrolled in the program, 16 of them are from Timberlane. Some of those students have go on to become firefighters. A student involved in the HCA Healthcare Program spoke of her experiences and the interest she has always had in healthcare.

DRAFT – NOT APPROVED

APPROVAL OF MINUTES

**MOTION: Mrs. Woodworth motioned to approve the public minutes of 5/8/25.
Seconded by Mrs. Springer Motion passed: 8-0-1 (LeCain abstained)**

DELEGATES & INDIVIDUALS

Chris Tardif from Atkinson, addressed the Board. He referred to the ongoing discussions the Board has had on possibly moving the Deliberative Session to a Saturday. He would like the Superintendent to explore with each town how we can coordinate an open Saturday to have our School Deliberative Sessions.

**MOTION: Mr. Sapia motioned to add the 27 minutes to the end of the meeting.
Seconded by Mr. Sherwood Motion passed: 9-0-0**

STUDENT REPRESENTATIVE

Abigail Robinson presented her school-wide report and highlighted happenings around the District. Some of the highlights included at the high school, in the PAC, there was the Milkman Senior Night. She reported on the sports highlights. At the Middle School, the Student Council had their elections these past two weeks. The 6th Grade ELA students kicked off their next research project. The 7th Grade cooking students completed their Smoothie Contest. The 8th Grade students participated in a Spoken Word Poetry contest. At Pollard, they enjoyed a visit from the Wildlife Encounters. The 4th graders enjoyed their trip to Strawberry Banke. The Danville PTA and administrative team collaborated to provide Teacher Appreciation Week. All Grade 2 students at Atkinson Academy went on a field trip to various locations in the community. There will be a whole school assembly tomorrow celebrating Memorial Day. At Sandown North, all 2nd graders went on a field trip to visit the Sandown Town Hall. The 5th graders have their D.A.R.E. program. This is the last meeting for Abigail Robinson and she thanked the Board for being so welcoming and encouraging. She enjoyed the position as School Board Student Representative very much.

CURRENT BUSINESS

a. Elementary Enrollment Update

Mrs. Allaire presented the enrollment update at all the elementary schools and the early childhood programs. They are watching closely the Grade 3 enrollment at Danville School which has reached maximum class size per the policy. Also, due to the low enrollment in the half-day kindergarten program at Danville, half-day kindergarten will not be offered at Danville School. Parents will have the option to attend either Atkinson Academy or Pollard School. At

DRAFT – NOT APPROVED

this point, they don't anticipate the need for an additional teacher but believe they can do some internal transfers of staff. If the numbers for Grade 3 in Danville go over, they may be able to add a position.

b. Sandown Central Gym Roof RFP

Dr. Martin presented this to the Board. She explained the gym roof has been leaking in a variety of locations for a significant period of time. They have done patching but that is no longer effective. An RFP was issued for the gym roof replacement. They are recommending going forward with Melanson due to their reputation, reliability, and prior work in the District. They provided a very fair price at \$49,100.00.

MOTION: Mr. Sherwood motioned to approve entering into a contract with Melanson Roofing to replace Sandown Central's gym roof for a total of \$49,100.00. Seconded by Mrs. Woodworth. Motion passed: 9-0-0

c. Budget to Actual Report

Mrs. Watkins presented her monthly Budget to Actual Report. It compares the actuals from 2025 to the actuals of 2024. On the revenue side, they have received \$63.7 million as of April 30th. On the expense side, they have incurred \$60.4 million.

Mrs. Springer asked if she has a projection of what the unassigned fund balance will be this year. Mrs. Watkins said not yet and explained the calculations used to determine the unassigned fund balance. Mrs. Knutsen stated they won't know the unassigned fund balance until the books are closed.

Mrs. Watkins referred to the revenue and stated they are still waiting for some of the towns to send in their payments that were projected.

Mr. LeCain said they had a town who were significantly behind in paying and asked if that is still the case. Mrs. Watkins stated it is. Mr. LeCain asked which town it is and stated it is public information. Mrs. Watkins said it is Plaistow and Plaistow recently told them they are on a pay plan.

d. Town Payment Schedule

Mrs. Watkins presented the FY26 schedule of town payments to the district. She provided the schedule for the apportionment of the towns for the 1st Semester. It is an estimate of the financial needs of the school district. When the DRA gives us the final numbers in October, she will adjust the schedule for the 2nd Semester.

DRAFT – NOT APPROVED

MOTION: Mrs. Manthorn motioned to approve the first semester payment schedule in accordance with RSA 195:14. Seconded by Mrs. Kowalczyk. Motion passed 9-0-0

- e. Notice of Revocation of Policy DO: Food Service Meal Account Balances

Mrs. Allaire stated they currently have two different policies. Policy DO conflicts with Policy EFAA: Meal Charging. The NHSBA has no sample policy, however, Policy DO is not recommended with the School Board Association. They have Policy EFAA which was updated this past September around meal balances. It is recommended by the Policy Committee to have this issue come before the School Board for revocation. This revocation can be considered as a First Read. Mrs. Allaire explained there are conditions that need to be met in order to revoke a Policy. This will be on the next School Board agenda.

ADMINISTRATORS REPORT

Dr. Martin informed the Board they received the “Get the Lead Out” grant of \$11,150.00.

The Belfry project at Atkinson Academy is being well documented by an Art Teacher there who is keeping historical notes on the progress. Also, there are photographs of the project.

An event is planned for 5/29 at the Atkinson Library from 6:00 pm to 7:30 pm. Eric Lindquist is the preservation timber framing foreman on our job and he will be speaking that night.

Summer work is being coordinated.

Mr. Sherwood referred to the discussions the Facilities Committee has had regarding the bollards. The group decided to go with a slight upgrade. There will be 23 bollards along the front and they will be lit. They will also order two additional ones in the event a bollard needs to be replaced. These bollards are not crash rated. The cost for crash rated was about \$96,000 compared to \$11,000 for the non-crash rated lit bollards.

Dr. Martin is hoping to have an RFP put out shortly for the bathroom project at the high school. The Music Department will be participating in Memorial Day parades.

Mrs. Allaire attended the Spoken Word poetry contest at the PAC.

The TTA 5-year evaluation plan is connected to the CBA and it is expiring this year. They have been able to partner with the TTA and administrators who will meet and review the current plan and any changes they might need to make and will receive feedback. This document will need to be approved by the Board by the end June 2025.

DRAFT – NOT APPROVED

Mrs. Allaire provided a general update on changes to the ED306 rules at the state level. There are some minimum standard changes that districts will need to make. Ultimately, this will come before the Board for a vote. Mrs. Allaire will be providing regular updates.

Mr. Krieger stated at the close of this year, they will be welcoming a new School Board Student Representative.

Ginger Drechsel and he will be setting up open forums specific to special education in all seven of their buildings. This will be open to the entire building staff and will do some Q & A. He will report back to the Board how those meetings go.

On June 20th at 9:00 AM in the PAC, all district-wide staff will meet in the PAC to close out the year.

On June 28th, they will be recognizing Mason Karuba who will become an Eagle Scout.

Mr. Krieger had his interview with the Atkinson Community T.V. He will be reporting back about the fund balance retention.

The DRA has determined that Timberlane sits at 0% ability to retain funds despite the letter from the petitioner. He will engage the legal counsel to contact the DRA legal counsel. It was the consensus of the Board to do that.

Mr. Krieger informed the Board that the House of Reps which is the Culture and Climate group, will be before the Board on June 5th. There is another group at the high school called Hearts United who are working with kids and staff. Those two groups of students, about 15 total, were interviewed yesterday at the Middle School by NHPR's reporter. When he gets the details of when the story will hit the press, both in the written word and on the radio, he will send that information to the Board.

At the Middle School, they will be running an experiment with the Vic Geary Center. They will be bringing anyone who would like to come from the Vic Geary Center over to student lunches at the Middle School. They will have their table and they will sit through the cafeteria those days to interact with the kids and for the kids to interact with them. If it goes well, they will be looking to have designated volunteers with Vic Geary and have it as a regular practice.

In the upcoming year, they will be having four CBA negotiations. The TAU, TSSU, TAM, CODA and Speech & Language. He asked the Board members to think about those groups and he will be looking for Board members to be assigned to serve as Board representatives on those committees.

DRAFT – NOT APPROVED

On June 5th, he will be coming back with the names of the full group for the Tax Committee. He will be looking for a date in the fall for a delivery date and who from the Board will serve as Co-Chair with him.

PERSONNEL REPORT

MOTION: Mrs. Manthorn motioned to accept the professional nominations of Kristin Woodworth, School Counselor, Atkinson Academy; Courtney Pellegrino, Out of District Coordinator, TRSD. Seconded by Mrs. Kowalczyk Motion passed 7-0-2 (Mr. Woodworth, Mrs. Woodworth abstained)

MOTION: Mrs. Manthorn motioned to accept the professional resignation of Erin Foster, School Psychologist, Danville; Jennifer Penn, Math Teacher, TRMS; Kerry Gamble, Pre-K Teacher, Danville; Melissa DiBenedetto, Elementary Teacher, Sandown North; Stacey Leonard, Math Teacher, TRMS. Seconded by Mrs. Kowalczyk Motion passed 9-0-0

MOTION: Mrs. Manthorn motioned to accept the professional retirement of Dolores Coyle-Quirk, Elementary Teacher, Pollard and thanked her for her service. Seconded by Mrs. Woodworth. Motion passed 9-0-0

MOTION: Mrs. Manthorn motioned to accept the renomination of William Brown, Teacher, TRHS. Seconded by Mrs. Woodworth. Motion passed: 9-0-0

COMMITTEE REPORTS

Mrs. Woodworth attended a CIP meeting on Monday and had great discussion and had some restructuring. She will be bringing that before the Board at the next meeting.

Mrs. Springer attended her first Curriculum and Assessment Committee meeting.

Mr. LeCain attended the Policy Committee meeting.

Mr. Sherwood attended the Facilities Committee meeting. There is a lot of work going into the work that will be taking place this summer.

Mr. Sapia attended the CIP and there was discussion on the prioritization of projects on the list for the Board to review.

DRAFT – NOT APPROVED

OTHER BUSINESS

Mrs. Knutsen talked about Board goals. They will be looking to do a workshop which will include Attorney Gordon Graham at the end of June. After discussion, they will do their Board goals and maybe schedule something in August for more team building.

Mr. Sapia referred to the bathroom project at the high school and would like to have an extensive discussion about discipline and consequences.

Mr. Sapia had heard some statistics today that out of 241 countries we are the leading country in child cancer rates and as it relates to food and all the things we can do.

Mrs. Manthorn explained that is something the Wellness Committee does annually and have a tri-annual goal as it relates to that. They only meet 3 or 4 times a year but what they can do is when they have that discussion and get that data, it can be addressed in our committee reports and share it with the Board.

Mr. Sapia would like to make those discussions a little more actionable.

Mr. Woodworth stated that we have made sure we meet all the standards that are necessary and that won't change by putting heat on that situation. He suggests what we can do educationally is to help parents understand what they need to do and help kids learn about the choices they make. Those are the things he thinks we should focus on.

DELEGATES AND INDIVIDUALS (cont'd) - There were no delegates or individuals requesting to speak.

There was no further business before the Board.

MOTION: Mrs. Manthorn motioned to enter non-public under RSA 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mr. Sherwood Motion passed 9-0-0

Sapia – Yes D. Woodworth – Yes Knutsen – Yes Sherwood – Yes Manthorn – Yes
B. Woodworth – Yes Kowalczyk – Yes LeCain – Yes Springer – Yes

The Board entered non-public session at 9:09 PM.

The Board returned to public session at 9:50 PM to seal the minutes and adjourn.

DRAFT – NOT APPROVED

MOTION: Mrs. Woodworth motioned to seal the non-public minutes. Seconded by Mrs. Springer Motion passed: 9-0-0

The meeting was adjourned at 9:51 PM.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on

Policy FF
Naming TRHS Gymnasium
Executive Summary

It is my request to name the TRHS Gymnasium after retired Wrestling Coach and Director of School Counseling, Barry Chooljian. Coach Chooljian was employed by the TRSD for 35 years in various capacities, most notably as school counselor and director of school counseling. During his tenure at Timberlane, he led the Owls wrestling team to unparalleled success at the State, New England, and National Level. He coached 28 state championship teams, 10 New England Championship teams, 14 All Americans, and has been inducted into 5 halls of fame across the country for his contributions to the sport. Coach Chooljian owns the state record for wins, state championships as a team and as individuals, and the longest winning streak at 180 consecutive over his final 13 seasons.

Additionally, and most importantly, the work that Coach Chooljian did with his athletes to overcome personal challenges is his most impressive work. Often guiding struggling and at risk students to find the best versions of themselves to become successful contributing members of society. The values and morals that Coach Chooljian instilled in young people are carried long into their adult lives and they often credit Coach Chooljian and his coaching staff for believing in them and teaching them how to deal with adversity in life. This is in mine, and many others opinion, his most valued work with the district and we owe much of our life success to the lessons he taught us.

Respectfully Submitted,

Timothy Brown

Timothy Brown

Barry Chooljian Coaching Resume

- Overall Career Record: 614-52-5
- Career Winning Percentage: .918
- TRHS Wrestling Coach 34 Years
- 1993-2020 NH Overall Record 407-3 (Final 27 years)
- 1993-2020 NH Winning % .999 (Final 27 years)
- 180 Match Consecutive Win Streak (13 years) – The most in any NHIAA Sport
- Coached the first state championship wrestling team in TRHS history
- 28x NH State Championship teams – New Hampshire Record
- 10x New England Championship teams – New England Record
- Coached 12 All Americans – New England Record
- Coached Multiple National Champion Individuals
- 2010 – USA National Coach Of the Year
- NH Coaches Association State Coach of the year multiple award winner
- TRHS Athletic Hall of Fame Athlete
- NHIAA Coaching Hall of Fame
- New England Council Wrestling Hall of Fame
- National Federation Wrestling Hall of Fame Inductee
- NWCA Wrestling Hall of Fame Inductee
- Multiple Teams Ranked Nationally
- NH Wrestling Committee Member
- NFHS National Committee Member
- New England Council Committee Member
- Selected as coach of “TEAM USA” 2019



EXECUTIVE SUMMARY

RFP for Websites

The RFP was posted on our website and emailed to vendors on April 7, 2024, with a submission deadline of May 9th, 2025. A total of 6 vendors submitted bids. After review, the administration recommends awarding the contract to FinalSite, which submitted the lowest-priced qualifying bid.

Finalsite distinguished itself through its deep experience in our sector, a robust content management system tailored for ease of use by non-technical staff, and a strong track record of successful website implementations. Their design capabilities, client support model, and emphasis on accessibility and long-term sustainability further reinforced their alignment with our goals.

Finalsite was the only vendor to offer a comprehensive solution that addressed all key components of our RFP: website migration for district, school, and department sites; a mass notification system; a mobile application; and a replacement for our existing SharePoint-based intranet. Additionally, their platform includes several enhancements beyond our current capabilities, such as enabling community stakeholders to sign up for mass notifications and integrating an AI-powered chatbot to assist users in finding information and navigating the site more efficiently.

The project is expected to launch in July 2025, with a phased rollout plan and collaborative design process. We are confident that this partnership with Finalsite will deliver a modern, user-focused website and tools that effectively serves our community and advances our mission.

Respectfully Submitted,
Kenneth Henderson
Director of Technology



NH School Administrative Unit 106 | Timberlane Regional School District

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Bid Opening Record

Bid: New Website

Date: 05/09/2025

Ref. Policy DJE

<u>Bidder</u>	<u>Description</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Total Amount</u>	<u>Attend ed</u>
Seattle New Media	Website Design/Integration			\$1,36,710-1,43,100	
Seattle New Media	Hosting/year			\$15,000-18,000	
Best Service Pros	Website Design/Integration			\$27,700	
Best Service Pros	Website Set-Up			\$0	
Finalsite	Website Set-Up Cost			\$3,000.00	
Finalsite	Yearly Payments			\$26,000.00	
Apptegy	Website Set-Up			\$9,500	
Apptegy	Hosting/year			\$19,050	
Universal Equations	Website Set-Up			\$550,000	
Universal Equations	Hosting/year			\$20,000	
Parent Square	Annual Cost		\$9/student	\$29,700	
Parent Square	Website Set-up			\$6,000	

Witnesses:

Recorder:

Heather Greenfield

Name

Signature

Low bidder submittal will be reviewed to insure compliance with bid specs.

Reference checks will be completed prior to awarding of bid.

This form will be on file in the District Office for one year and attached to electronic Purchase Requisition.

The mission of the Timberlane Regional School District is to engage all students in challenging and relevant opportunities, emphasizing high aspirations and personal growth.



EXECUTIVE SUMMARY

June 5, 2025

Summer Adventure Education Overnight travel

Per TRSB policy IJOA ‘Student trips’, this executive summary is an overview of a proposed overnight trip for TRHS summer Adventure Education PE class. Please see below for the details of this trip as it is considered for approval.

The Adventure Education summer PE class would like to take approximately 12 students on a 2 day hiking and kayaking trip. Students and staff would leave the school on Thursday June 26th and return on Friday June 27th. Transportation will be provided using two SUV rentals, driven by Katie Murphy and Mark Pasquini.

The students in the class will research and choose a hike in the White Mountains for Thursday, after which they will head to Adventurelore’s property in North Woodstock NH to stay the night in tents free of charge. On Friday, the class will participate in a guided kayaking tour of the Pemigewasset river, before heading home in the afternoon.

Dates: June 26 – June 27

Chaperones: Mark Pasquini, Katie Murphy, Dr. Allyna Ward, Mike Woodworth, Dan Woodworth

Transportation: Rental SUVs

Lodging: Tents

Meals: communal camping dinner and breakfast will be supplied, all other meals are student’s responsibility.

Total Costs: \$1955 coming from the HS budget

Respectfully submitted,
Mark Pedersen



June 5th, 2025

EXECUTIVE SUMMARY

Action Required

Pollard position

The purpose of this executive summary is to request action on a position change in IV.

Based on enrollment needs, Pollard School requires an additional Second Grade classroom. This will be fulfilled by an internal shift of staff. Registration for Pollard's Full Day Kindergarten remains below 40, requiring two sessions where we currently have three staff. As TRSD codes Kindergarten specifically in IV and all other elementary grades are grouped together (Elem 1-5), a vote is requested to move the position control code 1138 from Kindergarten to an Elementary 1-5 position.

Respectfully submitted,
Lucy Canotas,
Director of Elementary Education



EXECUTIVE SUMMARY

June 9, 2025

\$25M LEASE PHASE I PREPAYMENT

The District has an opportunity to prepay phase I of the \$25M lease, resulting in significant interest savings. By paying \$3,077,415 upfront, we can eliminate future interest payments and realize a substantial benefit.

Key Benefits:

- Prepayment amount: \$3,077,415
- Interest savings: \$1,207,039

Prepaying the lease would yield considerable long-term savings, positively impacting our financial position. This strategic move aligns with our goal of optimizing financial resources and reducing liabilities.

If the School Board is so inclined to do so, the cleanest way to handle this would be by a motion to approve the prepayment of phase I of the \$25M lease in the amount of \$3,077,415.

Respectfully Submitted By:

Maria Watkins, CFO/Business Administrator



TRSD POLICY COMMITTEE'S RECOMMENDATIONS TO THE SCHOOL BOARD

June 5, 2025

Revocation

Policy	Changes/Recommendations
DO - FOOD SERVICE MEAL ACCOUNT BALANCES	Recommendation to repeal. Policy DO conflicts with Policy EFAA: Meal Charging. No NHSBA sample policy.

Timberlane Regional School District	Policy Code: DO
Adopted: 06-18-09 Amended: 01-09-14	Page 1 of 3 <u>REPEALED</u>

FOOD SERVICE MEAL ACCOUNT BALANCES

Repealed by the Timberlane Regional School Board on June 5, 2025. See Policy EFAA: Meal Charging.

~~The district encourages all parents/guardians provide a healthy breakfast and lunch for their student/s. The district provides the opportunity to purchase breakfast and lunch that meets or exceeds the federal nutrition standards from the school cafeteria. The student lunch account remains with the student throughout his/her time with the Timberlane Regional School District.~~

~~Payment is expected no later than when the meal is served and can be made by using the online payment system that is available on the district website. Fees associated with the use of this online system shall be borne by the depositor. Meals may also be paid for at the time of purchase with cash or personal check.~~

~~Federal assistance is available through the Free and Reduced Priced Meals Program to any family that qualifies. The district requires all families to return this application at the beginning of each school year. The "Free and Reduced Price School Meals Family Application" is available both on the district/school websites and at each school and can be submitted during the school year if financial circumstances change. The applications are reviewed at the district central office based on federal guidelines, and families are notified by mail of the results.~~

~~It is the opinion of this district that financial hardships will happen and will need to be addressed on a case-by-case basis before other actions are instituted to see if other acceptable resolutions can be arranged. Parents/guardians who refuse to communicate with district officials regarding their student's negative meal balance will be subject to full prosecution.~~

~~Additionally, it is the opinion of this district that children who are not provided with a bagged lunch from home or the funds to purchase a lunch at school, on a regular basis, constitutes child neglect and may be reported to the appropriate child welfare authorities.~~

Collection of Negative Meal Account Balances

~~Effective February 1, 2014 negative meal account balances will not be allowed.* Food service debt must be recovered annually. The district has an obligation to taxpayers to ensure that students do not have a negative lunch balance at the end of the school year. The district will take all necessary steps to prevent and collect negative lunch balances. Policy DO/EFA – R outlines the procedure that is followed to collect a student's account balance that is negative. In the event that a student's meal account is in the negative, and attempts to recover the bad debt from the parent or guardian is unsuccessful, the district may use the following actions to collect the bad debt. Actions include but are not limited to: prohibiting the student from purchasing meals, or extra a la carte items, prohibiting a~~

Timberlane Regional School District	Policy Code: DO
Adopted: 06-18-09 Amended: 01-09-14	~~Page 2 of 3~~ <u>REPEALED</u>

~~student from participating in graduation activities, withholding a student's diploma, hiring~~



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EXECUTIVE SUMMARY - June 2025 Special Education Transfer Requests

June 5, 2025

Overview

The following transfer requests are being submitted in order to finish paying FY25 Special Education costs, minus salaries:

From 100.1200.430.60.33.4.00000 - Repair and Maintenance - \$20,000	To 100.2721.519.00.33.4.00000 - Transportation, Out of District
From 100.1200.564.60.17.3.00000 - High School Tuition - \$68,000.00	To 100.1200.330.69.33.4.00000 - SPED Contracted Services (through remainder of June)
From 100.1200.564.60.16.2.00000 - Middle School Tuition \$42,000.00	To 100.1200.330.69.33.4.00000 - SPED Contracted Services (through remainder of June)
Total - \$130,000.00	

If this transfer meets with your approval, kindly accept the same by Motion and Vote. Should it be easier, feel free to motion to accept "those budget transfers in the amounts and accounts specified in the Special Education Budget transfer request dated June 5, 2025".

Respectfully Submitted,

Chris Martin, Ed.D.

Executive Director of Operations and Special Projects



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EXECUTIVE SUMMARY - Facilities Budget Transfer Requests - June 2025

June 5, 2025

A budget transfer is being requested which exceeds the \$25,000 transfer amount pursuant to policy DBJ 'Transfer of Appropriations' and will require School Board approval. A copy of said policy is attached for your convenience.

From	To	Amount
100.2620.290.12.33.4.00000 Custodial Uniforms	100.2620.430.12.33.4.00000 Sites	\$10,000
100.2620.580.12.33.4.00000 Travel/Workshops Custodian	100.4200.430.12.33.4.00000 Sites	\$8,000
100.2650.626.12.33.4.00000 Vehicle Fuel	100.4200.430.12.33.4.00000 Sites	\$8,000
100.2620.624.12.33.4.00000 Fuel Oil-District	100.4200.430.12.33.4.00000 Sites	\$15,548.54
	Total	\$41,548.54

Reason: These transfers will complete the balance owed re: Canopy Project \$57,804.00

If this transfer meets with your approval, kindly accept the same by Motion and Vote. Should it be easier, feel free to motion to accept "those budget transfers in the amounts and accounts specified in the Facilities budget transfer request dated June 5, 2025".

Respectfully Submitted,

Chris Martin, Ed.D.

Executive Director of Operations and Special Projects



EXECUTIVE SUMMARY - CIP Committee Bylaws

June 5, 2025

Overview

This summary is based on discussions within the CIP committee regarding its bylaws.

[Policy BDE](#) sets the direction for standing committees of the school board. CIP is listed as a possible standing committee (along with 6 others). However, it is the only committee of the school board in Timberlane that has its own set of bylaws and membership guidelines that are more than what is outlined in school board policy BDE and more than the conditions under which every other school board committee functions.

Specially, the following three items are presented for consideration and discussion:

1. CIP Committee Membership
 - a. 4 school board members
 - b. 2 budget committee members
 - c. 4 town residents
 - d. CFO
 - e. 2 district administrators
2. Definition of a Capital Improvement
 - a. \$30,000 value (*committee voted 7-1 to change to \$100,000*)
 - b. 3 year useful life (*committee voted 8-0 to change to 5 years*)
3. Timeline
 - a. Submission date is May 1st (*committee voted 7-0-1 to make submissions "rolling"*)

Question for Consideration

Does the school board wish to make changes to the CIP bylaws?

Respectfully Submitted,

Justin Krieger
Superintendent of Schools

NHSBA Announcement: 2025 Call for Resolutions

From The New Hampshire School Boards Association <bchristina-nhsba.org@shared1.ccsend.com>

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To Salovitch, Kelly <kelly.salovitch@timberlane.net>

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NHSBA Announcement: 2025 Call for Resolutions

Dear NHSBA Members -

We are pleased to announce that the next NHSBA Delegate Assembly is scheduled for Saturday October 4, 2025, to be held at the Grappone Conference Center in Concord. NHSBA is now accepting submissions for our annual NHSBA Delegate Assembly.

Resolution Submission Process:

Each NHSBA member-school board is allowed to submit one or more proposed Resolutions. Proposals may be a new Resolution or may seek to amend any current NHSBA Resolution. Each member-school board may send one voting Delegate. However, any and all board members are invited to attend.

All submitted and proposed Resolutions will be brought forward to the NHSBA Board of Directors, whereupon the Board of Directors will make a recommendation to either support passage or not support passage of the proposal. This recommendation is advisory only. If the Board of Directors supports passage of the proposed Resolution, it will then be presented to the Delegate for discussion and a vote. If the Board of Directors does not recommend passage of the proposed Resolution, the proposal may still be brought forward for discussion and vote if proposed Resolution is moved and seconded.

Delegation for consideration, with discussion to follow, according to the will of the body. These Resolutions and Statements of Belief guide NHSBA's state-wide advocacy efforts.

To submit a proposed Resolution please [click here](#). Current NHSBA Resolutions can be [viewed here](#).

The deadline for submitting proposals is **4pm on Friday August 1, 2025**. NHSBA respectfully asks that proposed Resolutions are submitted by this deadline. **It is imperative that proposed Resolutions are submitted before the deadline so that other school boards have an opportunity to discuss and decide their position before the Assembly.**

Please contact NHSBA Executive Director, Barrett M. Christina, if you have any questions.

Thank you for your attention to this matter.

Barrett M. Christina, Esq.
NHSBA Executive Director
bchristina@nhsba.org
(603) 228-2061



The New Hampshire School Boards Association | 25 Triangle Park Dr. Ste 101 | Concord, NH 03301
US

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Job Postings

As of 5/30/25

JobId	Category	Position Type	Additional Title	Location	Date Posted	Closing Date	Date Available	For Fiscal Year	Time To Fill	AppCount
Elementary School Teaching										
5117	Elementary School Teaching		.5 Preschool Teacher cc2359	Atkinson Academy	5/29/2025	Open until filled	8/25/2025	2025-2026	1	1
5085	Elementary School Teaching		.5 Preschool Teacher cc935	The Learning Center at Sandown Central	4/11/2025	Open until filled	8/25/2025	2025-2026	49	3
5114	Elementary School Teaching	Primary - Grades 1, 2, 3	Elementary Classroom Teacher - Grade 2 cc2011	Sandown North	5/28/2025	Open until filled	8/25/2025	2025-2026	2	7
5109	Elementary School Teaching		Elementary Classroom Teacher cc1101	Pollard School	5/19/2025	Open until filled	8/25/2025	2025-2026	11	12
5102	Elementary School Teaching		Elementary Classroom Teacher cc2153	Sandown North	5/1/2025	Open until filled	8/25/2025	2025-2026	29	32
5082	Elementary School Teaching	Library Media Specialist	Library Media Specialist cc361	Pollard School	4/7/2025	Open until filled	8/25/2025	2025-2026	53	20
High School Teaching										
5084	High School Teaching	Mathematics	High School Mathematics Teacher cc1791	Timberlane Regional High School	4/9/2025	Open until filled	8/25/2025	2025-2026	51	13
5095	High School Teaching	Science - Physical Science	High School Physical Science Teacher cc644	Timberlane Regional High School	4/16/2025	Open until filled	8/25/2025	2025-2026	44	11
Instructional Support Staff										
4511	Instructional Support Staff	Academic Tutor	Academic Tutor	Timberlane Regional School District	10/4/2022	open until filled	as soon as possible	2024-2025	969	18
5079	Instructional Support Staff	Regular education Paraeducator	Regular Education Paraeducator cc1526	Danville Elementary	4/1/2025	Open until filled	8/25/2025	2025-2026	59	5
5046	Instructional Support Staff	Regular education Paraeducator	Regular Education Paraeducator cc2386	The Learning Center at Sandown Central	1/24/2025	Open until filled	as soon as possible	2024-2025	126	4
5111	Instructional Support Staff	Regular education Paraeducator	Regular Education Paraeducator cc387	Pollard School	5/21/2025	Open until filled	8/25/2025	2025-2026	9	1
5026	Instructional Support Staff	Regular education Paraeducator	Regular Education Paraeducator cc748	The Learning Center at Sandown Central	10/22/2024	Open until filled	as soon as possible	2024-2025	220	7
5092	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator - ASD Program cc1046	The Learning Center at Sandown Central	4/11/2025	Open until filled	8/25/2025	2025-2026	49	1
5093	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator - ASD Program cc2582	Atkinson Academy	4/11/2025	Open until filled	8/25/2025	2025-2026	49	2
5113	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator cc1617	Pollard School	5/22/2025	Open until filled	8/25/2025	2025-2026	8	0
5116	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator cc2240	Danville Elementary	5/28/2025	Open until filled	8/25/2025	2025-2026	2	0
5107	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator cc2581	Danville Elementary	5/15/2025	Open until filled	8/25/2025	2025-2026	15	1
5112	Instructional Support Staff	Special education Paraeducator	Special Education Paraeducator cc588	Danville Elementary	5/21/2025	Open until filled	8/25/2025	2025-2026	9	0
Maintenance/Custodial										
5106	Maintenance/Custodial	Custodian	Custodian - Second Shift cc2316	Sandown North	5/13/2025	Open until filled	as soon as possible	2024-2025	17	5
4961	Maintenance/Custodial	Custodian	Part Time Custodian - Second Shift cc991	Atkinson Academy	7/10/2024	Open until filled	as soon as possible	2024-2025	324	17
4944	Maintenance/Custodial	Custodian	Substitute Custodians	Timberlane Regional School District	6/24/2024	Open until filled	Ongoing	2024-2025	340	11
Middle School Teaching										
5097	Middle School Teaching		Long Term Substitute - Family and Consumer Science Teacher	Timberlane Regional Middle School	4/16/2025	Open until filled	8/25/2025	2025-2026	44	3
5108	Middle School Teaching	Mathematics	Middle School Mathematics Teacher cc819	Timberlane Regional Middle School	5/15/2025	Open until filled	8/25/2025	2025-2026	15	5
PAC TECHNOLOGY AND INSTRUCTORS										
4945	PAC TECHNOLOGY AND INSTRUCTORS	Private Music Instructors	Private Music Instructors	Performing Arts Center	6/24/2024	Open until filled	7/1/2024	2024-2025	340	16
Secretarial/Clerical										
5070	Secretarial/Clerical	Administrative Assistant	Administrative Assistant cc1134	Timberlane Regional High School	3/25/2025	Open until filled	7/1/2025	2025-2026	66	43
5080	Secretarial/Clerical	Bookkeeper	Bookkeeper/Senior Administrative Assistant cc2058	Timberlane Regional High School	4/1/2025	Open until filled	7/1/2025	2025-2026	59	17
Special Education										
5096	Special Education	Psychologist	School Psychologist cc1422	Atkinson Academy	4/16/2025	Open until filled	8/25/2025	2025-2026	44	3
5086	Special Education	Psychologist	School Psychologist cc1708	Timberlane Regional High School	4/11/2025	Open until filled	8/25/2025	2025-2026	49	3
5115	Special Education	Psychologist	School Psychologist cc1800	Danville Elementary	5/28/2025	Open until filled	8/25/2025	2025-2026	2	0
5087	Special Education	Psychologist	School Psychologist cc2145	Sandown North	4/11/2025	Open until filled	8/25/2025	2025-2026	49	3
5043	Special Education	Special Education Teacher	Special Education Teacher cc1723	Timberlane Regional High School	12/31/2024	Open until filled	as soon as possible	2024-2025	150	5
5091	Special Education	Special Education Teacher	Special Education Teacher cc199	Timberlane Regional High School	4/11/2025	Open until filled	8/25/2025	2025-2026	49	5
5100	Special Education	Special Education Teacher	Special Education Teacher cc286	Danville Elementary	4/18/2025	Open until filled	8/25/2025	2025-2026	42	10
5088	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc212	Pollard School	4/11/2025	Open until filled	8/25/2025	2025-2026	49	1
5090	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc2242	Sandown North	4/11/2025	Open until filled	8/25/2025	2025-2026	49	1
5089	Special Education	Speech and Language Pathologist	Speech Language Pathologist cc747	Pollard School	4/11/2025	Open until filled	8/25/2025	2025-2026	49	1
Student Services										
5072	Student Services	School Counselor	School Counselor cc526	Atkinson Academy	3/26/2025	Open until filled	8/25/2025	2025-2026	65	14
Substitute										
4943	Substitute	Substitute Teacher	Substitute Teacher, Paraeducator, and LNA 2024-2025 School Year	Timberlane Regional School District	6/24/2024	Open until filled	Ongoing	2024-2025	340	70
Teacher - Technology Integration										
5103	Teacher - Technology Integration	Technology Integrator	Technology Integration Specialist cc1556	Timberlane Regional School District	5/1/2025	Open until filled	8/25/2025	2025-2026	29	9
Technology Department										
5110	Technology Department	Summer Technology Assistant	Summer Help - Technology Assistants	Timberlane Regional School District	5/19/2025		7/7/2025		11	8