

Manor Independent School District
Board of Trustee Meeting Agenda Item
August 18, 2025

ACTION ITEM SHEET

RE: Consideration and Approval of 2025-2026 Budget Amendment #1 (Santiago – Action)

Supporting Documents:

1. 2025-2026 General Operating, Food Nutrition and Debt Service Budget Amendment #1

District Goals:

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

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Background Information:

In accordance with the TEA budget and accounting procedures and guidelines, the District's official budget includes the General Fund, Food Service Fund, and the Debt Service Fund. The Board of Trustees should approve the adoption of the budgets associated with these funds, and subsequent amendments, at the Fund Function level. Other Special Revenue Funds for grants and capital projects should be approved on a Project Basis; and consequently, are not required to be approved with the same level of detail.

The administration routinely allows transfers of existing budgeted funds within the same fund function in order to accommodate the necessary operations of the requesting department or campus. These transfers usually become necessary due to account coding requirements. Requests for transfers of existing funds between functions are reviewed by the administration to ensure that the related expenditures will not exceed the overall approved budget at the function level. These requests allowed at the administrative level are subject to final approval by the Board of Trustees.

In addition to the transfers of existing budget funds outlined above, the Board of Trustees must approve requests for new appropriations prior to expenditure. These requests include appropriations from fund balance, and reappropriation of designated fund balances.

Fiscal Implications:

The Administration has reviewed the following transfers/re-appropriations and determined the following:

REVENUES

- General Fund = \$5,197,809.00
- Child Nutrition Program = \$0.00
- Debt Service Fund = \$0.00

Net Change in the Revenue Budget is \$5,197,809.00

EXPENSES

- General Fund = \$4,999,546.00
- Child Nutrition Program = \$0.00
- Debt Service Fund = \$0.00

Net Change in the Expense Budget is \$4,999,546.00

Administrative Recommendation:

The Administration recommends the listed budget amendments and transfers be approved.

Motion Language:

I move that the Board of Trustees for the Manor Independent School District adopt the 2025-26 Budget Amendment #1, as presented.

Moises Santiago

Contact Person

Dr. Robert Sormani

Approved by Superintendent

MANOR ISD
FY2025-26
Budget Amendment #1

		GENERAL FUND			CHILD NUTRITION PROGRAM			DEBT SERVICE			TOTAL REVISED BUDGET		
		FY2025-26 Original Budget	Amendment	FY2025-26 Revised Budget	FY2025-26 Original Budget	Amendment	FY2025-26 Revised Budget	FY2025-26 Original Budget	Amendment	FY2025-26 Revised Budget	FY2025-26 Original Budget	Amendment	FY2025-26 Revised Budget
	5700 - Local Revenue	88,269,224	(6,070,496)	82,198,728	632,000	0	632,000	44,311,721	0	44,311,721	133,212,945	(6,070,496)	127,142,449
	5800 - State Revenue	12,372,381	9,623,625	21,996,006	40,000	0	40,000	3,035,664		3,035,664	15,448,045	9,623,625	25,071,670
	5900 - Federal Revenue	275,000	425,000	700,000	9,700,000	0	9,700,000	0		0	9,975,000	425,000	10,400,000
	7900 - Other Resources Non-Op Revenue	0	1,219,680	1,219,680	0	0	0	0		0	0	1,219,680	1,219,680
	Total Revenues	100,916,605	5,197,809	106,114,414	10,372,000	0	10,372,000	47,347,385	0	47,347,385	158,635,990	5,197,809	163,833,799
11	Instruction	44,346,798	8,767,208	53,114,006			0			0	44,346,798	8,767,208	53,114,006
12	Instructional Resources/Media	663,259	(58,782)	604,477			0			0	663,259	(58,782)	604,477
13	Instruction Staff Development	190,590	77,495	268,085			0			0	190,590	77,495	268,085
21	Instructional Leadership	2,178,158	(32,879)	2,145,279			0			0	2,178,158	(32,879)	2,145,279
23	School Leadership	6,336,296	96,032	6,432,328			0			0	6,336,296	96,032	6,432,328
31	Guidance & Counseling Services	2,566,501	61,478	2,627,979			0			0	2,566,501	61,478	2,627,979
32	Social Work Services	764,044	156,048	920,092			0			0	764,044	156,048	920,092
33	Health Services	1,342,633	62,002	1,404,635			0			0	1,342,633	62,002	1,404,635
34	Student (Pupil) Transportation	6,698,874	(825,930)	5,872,944			0			0	6,698,874	(825,930)	5,872,944
35	Food Services	648	(648)	0	10,160,377	0	10,160,377			0	10,161,025	(648)	10,160,377
36	Cocurricular/Extracurricular	2,807,102	316,322	3,123,424			0			0	2,807,102	316,322	3,123,424
41	General Administration	4,077,815	(467,096)	3,610,719			0			0	4,077,815	(467,096)	3,610,719
51	Plant Maintenance & Operations	14,812,910	(2,264,265)	12,548,645			0			0	14,812,910	(2,264,265)	12,548,645
52	Security & Monitoring Services	4,687,597	(802,533)	3,885,064			0			0	4,687,597	(802,533)	3,885,064
53	Data Processing Services	2,371,045	(206,326)	2,164,719			0			0	2,371,045	(206,326)	2,164,719
61	Community Services	985,429	(63,581)	921,848			0			0	985,429	(63,581)	921,848
71	Debt Services	1,084,823	0	1,084,823			0	59,857,448	0	59,857,448	60,942,271	0	60,942,271
81	Facilities Acquisition/Constr.	0	0	0			0			0	0	0	0
91	Chapter 49 Payments	0	0	0			0			0	0	0	0
93	Payments to Fiscal Agents (Members)	0	185,000	185,000			0			0	0	185,000	185,000
95	Payments to JJAEP	0	0	0			0			0	0	0	0
99	Other Intergovernmental charge	638,600	4,363,483	5,002,083			0			0	638,600	4,363,483	5,002,083
00	Operating Transfer Out	4,363,483	(4,363,483)	0			0			0	4,363,483	(4,363,483)	0
	Total Expenditures	100,916,605	4,999,546	105,916,151	10,160,377	0	10,160,377	59,857,448	0	59,857,448	170,934,430	4,999,546	175,933,976
	Unaudited Beginning Fund Balance, July 1, 2025	5,922,708	0	5,922,708	2,858,834	0	2,858,834	48,249,449	0	48,249,449	57,030,991	0	57,030,991
	Net Changes in Fund Balance	0	198,263	198,263	211,623	0	211,623	(12,510,063)	0	(12,510,063)	(12,298,440)	198,263	(12,100,177)
	Estimated Ending Fund Balance, June 30, 2026	5,922,708	198,263	6,120,971	3,070,457	0	3,070,457	35,739,386	0	35,739,386	44,732,551	198,263	44,930,814