

**Billings School District 2**

**ADMINISTRATION**

Goals

The goals of the administrative organization are to provide:

1. Efficient and responsible supervision, implementation, evaluation, and improvement of the instructional program and support operations;
2. Effective and responsive communication with trustees, staff, students, parents, and other citizens;
3. An organizational climate which encourages staff initiative and rapport;
4. Efficient and cost-effective support and information services to staff and public.

These goals can be accomplished most effectively through a collaborative process which recognizes that, while the responsibility and authority are vested in the Board, there also must be provision for appropriate involvement of the staff, parents, and community in the mission of the District.

The District's administrative organization shall be designed so that all divisions and departments of the District are part of a single system guided by Board policies which are implemented through the Superintendent. Principals and central office administrators are expected to administer their programs and facilities in accordance with Board policy and the Superintendent's directives and procedures.

Policy History:

First Reading:	February 23, 2004 – Board of Trustees
Second Reading:	August 16, 2004 – Board of Trustees
Third Reading:	September 20, 2004 – Board of Trustees
Adopted on:	September 20, 2004
Effective on:	September 20, 2004
Reviewed on:	December 17, 2018 – Board of Trustees
Reviewed on:	February 16, 2026 – Board of Trustees