



Ashley Sutton
Chief Financial Officer

Ondrea Sidbury
Executive Director of Finance

TAX INFORMATION: IMPORTANT HEALTH COVERAGE TAX DOCUMENT (1095-C FORM)

According to new Federal requirements, you may receive a copy of your Form 1095-C upon request. This means that New Hanover County Schools are no longer required to automatically send you a 1095-C.

If you would like a copy of your Form 1095-C, please access our benefits portal at: <https://shp-login.hrintouch.com> and download your Form 1095-C electronically.

If you prefer a mailed copy, please contact NC State Health Plan Customer Service at: (888) 234-2416. A printed form will be mailed within 30 days of your request.

If you are no longer employed by New Hanover County Schools or retired in 2025, you will receive your Form 1095-C in the mail.

HOW TO CONTACT US

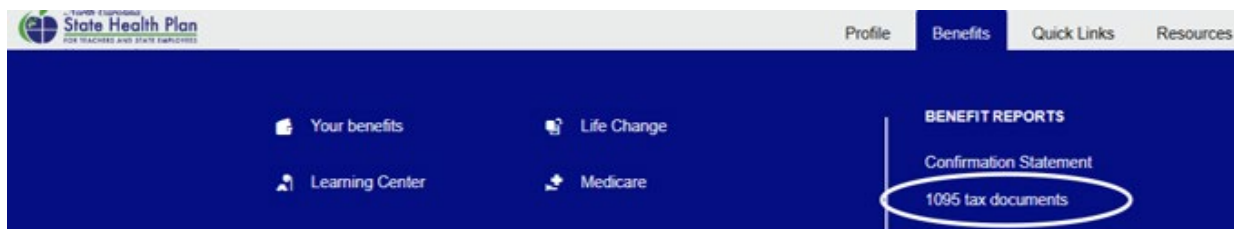
If you have questions or need further assistance, please contact The North Carolina State Health Plan Customer Service at: (888) 234-2416

Where do I Find My Electronic 1095-C Form?



Log into your SHP member benefits portal <https://shp-login.hrintouch.com>

At the top of the page, hover over “Benefits” tab and click “1095 Tax Documents” on the righthand side of the banner under “Benefit Reports”



Here, you will see a list of all 1095-C documents for each of your tenure with this group. From this page, select “Download” of the document you want a copy of

Your Documents

Your employer has provided IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage for you to download and keep with your tax records. Multiple versions may appear if you worked under multiple tax ids or if your employer issued a corrected form.

Tax-related documents

Tax Year	Date Created	Company Name	
2025	02/09/2026	New Hanover County Schools (EIN: [REDACTED])	Download
2024	01/10/2025	New Hanover County Schools (EIN: [REDACTED])	Download
2023	01/08/2024	New Hanover County Schools (EIN: [REDACTED])	Download

A box with “Please agree to the Terms & Conditions” will appear, so select “I agree”

Please agree to the Terms & Conditions
×

With Form 1095-C you will be equipped to complete your tax return. By choosing to download you acknowledge your receipt of this form.

☒ I agree
 ☐ I do not agree

The document should be found in your “Download” folder (or folder you requested all downloads be placed) and can then be printed or moved into a location of your choosing.