

Carrollton-Farmers Branch I.S.D. RULES FOR OVERNIGHT TRIPS

School trips are a privilege and participating students are expected to behave in a manner that best represents the school, the district, and the student. A school administrator will be contacted immediately in cases of inappropriate behavior. Violations of district policies/rules/procedures, the district Student Code of Conduct, or any applicable Extracurricular Code of Conduct may result in a student being sent home at his or her parents' expense, ineligibility for future school trips, suspension from extracurricular activities, and/or other disciplinary action authorized by the Student Code of Conduct.

In order that everyone may receive maximum benefits from participation in school trips, these rules will be enforced at all times. Furthermore, all requirements of the Student Code of Conduct and any Extracurricular Code of Conduct will be enforced at all times during the trip.

Transportation & Possessions

- Students will be on time and prepared for leaving for the trip.
- Students will remain on/in assigned buses/vans/cars and may not switch among vehicles without permission.
- Students are responsible for keeping track of and securing all personal belongings.
- Valuables should be left at home.
- School officials are not responsible for personal items.
- A student/students luggage and personal belongings may be searched prior to being loaded for the trip and at any time during the trip if an administrator or sponsor has reasonable suspicion that the item contains prohibited items of any kind.
- School buses are to be clean and free of trash at the end of all trips.
- At the end of all trips, students will arrange to be picked up at school promptly at the designated time.

Identification & Attire

- If passes or ID badges are provided, students must wear them at all times while on the trip.
- Students will wear appropriate attire as defined by the school dress code or as deemed appropriate for the activity by the sponsor.

Behavior

- Students will follow the instructions of the sponsor and any adult chaperones at all times.
- Students will attend (on-time) all sessions and activities to which they are assigned during the trip.
- Students will not deface or otherwise damage property. Any damages to property or furnishings will be paid for by the individual student and/or his or her parents.
- Misuse of cell phones or other electronic devices is subject to the same disciplinary consequences as outlined in the Student Code of Conduct.

Overnight Considerations

- Students must keep the sponsor informed of their activities and whereabouts at all times; students may not leave the hotel.

- At hotel check-in, movie and game privileges will be turned off in student rooms. They may be reinstated only by sponsor authorization and only after students have made payment for movies, etc.
- Students will spend the night or nights at the assigned hotels in the assigned room(s). Except in the case of emergency or permission from the sponsor, students will remain in their rooms after curfew.
- Students must be in their assigned rooms and quiet at the curfew set by the sponsor. At curfew, students may be asked to turn off their cell phones.
- Misuse of cell phones or other electronic devices is subject to the same disciplinary consequences as outlined in the Student Code of Conduct.
- Unless there is an emergency, students may not use hotel telephones without sponsor approval. At check-in, long distance capabilities will be turned off in student rooms.
- Students will not be permitted at any time (day or night) to be in sleeping rooms with members of the opposite sex.
- School activities and trips are to be tobacco-free, alcohol-free, drug-free, and weapon-free. Students are prohibited from possessing, using, or conveying alcoholic beverages, illegal drugs, prescription drugs not prescribed to the student, tobacco products, and weapons on school trips. The presence of any of the items listed above in a student's luggage, personal effects, or hotel room may be considered to be possession of the item, regardless of whether the student actually uses the prohibited substance or weapon.
- Students will neither open hotel windows nor hang/throw objects out of hotel windows or balconies.
- Students will be quiet and considerate of other guests in hotels or at gatherings.

We have read, understand, and agree to abide by the rules pertaining to school trips. We understand that any violation of these rules, or any other misconduct, may result in the student being sent home immediately at the parents' expense, as well as other disciplinary consequences as described above.

Student Name (print)

Parent or Guardian Signature

Date

Student Signature

Date