

# Owatonna Online

## Grades 7-12

January 2026

### Message from our Principal

Happy New Year, Owatonna Online Families!

As we begin January, we are entering an important stretch of the school year. The end of the quarter is quickly approaching, and this is a critical time for students to focus, reflect, and finish strong. Our staff is here to support students academically and socially as they work toward meeting their goals.

We encourage families to stay connected with teachers, counselors, and achievement mentors during these final weeks of the quarter. If questions or challenges arise, please reach out early. We are always happy to partner with you to ensure student success.

Thank you for your continued support of Owatonna Online. We are proud of the perseverance and dedication our students demonstrate every day.

Warm regards,

**Martina Wagner, Ed.D**

Principal, Owatonna Online 4-12

 [mwagner@isd761.org](mailto:mwagner@isd761.org)

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### Attendance Reminders (Very Important)

Daily attendance is a state requirement for online learning and is essential for student success.

Please remember:

- Students must take attendance daily in Infinite Campus.
- If your child is ill or missed taking attendance, please notify us as soon as possible.
- **We are required by state law to document active attendance, which means we cannot mark a student present without verified work completion in Edenuity for the day unless there is a documented medical reason or a physician's note.**
- Forgetting to take attendance is not an excused absence. It can be marked as a personal day, but cannot exceed 5 days.
- Each student has 5 personal days available during the school year. Once personal days are used, each missed attendance check-in counts toward truancy.

Our goal is to support, not penalize, students. If your child is struggling with attendance, coursework, or engagement, please reach out so we can help early.

 Support Contacts:

- Martina Wagner, Principal: [mwagner@isd761.org](mailto:mwagner@isd761.org)
- Your student's School Counselor
- Your student's Achievement Mentor

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## Academic Integrity in Owatonna Online

Academic integrity is a core expectation of Owatonna Online and an essential part of preparing students for college, careers, and lifelong learning. Students are expected to submit their own original work and complete assignments, quizzes, and assessments honestly.

### Use of AI, Online Tools, and Assistive Resources:

While technology can be a helpful learning support, unauthorized use of AI tools, answer-generators, shared responses, or other assistive technologies during assignments, quizzes, or tests is considered a violation of academic integrity unless explicitly permitted by the teacher.

### Our online platform allows us to monitor for:

- Unusual answer patterns or rapid completion times
- Plagiarism or AI-generated language indicators
- Inconsistencies between student work and demonstrated skill level
- Multiple logins, copied responses, or external answer sources
- Assessment flags within Edenuity and other district tools

## What Happens If an Academic Integrity Concern Arises:

If we suspect an academic integrity violation, the following process is followed:

1. Review & Documentation

Staff review the flagged activity, assignment data, and course history.

2. Student Conversation

The student is contacted to discuss the concern and provide context.

3. Family Notification

Parents/guardians are notified and included in the conversation.

4. Instructional or Disciplinary Response

Depending on severity and frequency, outcomes may include:

1. Re-completion of the assignment
2. Loss of credit for the assignment or assessment
3. Academic integrity instruction or reflection
4. Further consequences in alignment with district policy

Our goal is always learning and growth, not punishment. However, repeated or serious violations will be addressed accordingly.

## How Families Can Help:

- Talk with your child about completing work independently
- Encourage asking teachers for help instead of shortcuts
- Remind students that integrity matters more than speed
- Reach out early if your child is unsure what tools are allowed

If you have questions about academic integrity expectations or need clarification on permitted supports, please contact Martina Wagner, Principal ([mwagner@isd761.org](mailto:mwagner@isd761.org)) or your child's teacher or counselor.

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## Helpful Tips for Finishing the Quarter Strong

As students return from winter break, this is a great time to refocus and catch up:

-  Log into Edgenuity daily and check progress in each course.
-  Create a short daily plan to complete missing or late assignments.
-  Use small chunks of time—even 30–45 minutes can make a big difference.
-  Reach out to teachers early if help is needed or deadlines are unclear.
-  Check grades and pacing to ensure courses are on track before January 16.
-  Set a clear goal for each course and focus on one at a time if feeling overwhelmed.

A strong finish now sets students up for a successful start to the new semester on January 21.

Thank you for partnering with us to support your student's learning. We look forward to a strong finish to the quarter and a great start to the new semester!

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## Counselor's Corner

Hello Students and Families,

Need help understanding college credits and the financial aid process for college? Attend free virtual sessions for high school students and families offered by a collaborative of financial aid experts starting January 20. All sessions will have interpretation in Spanish, Somali and Hmong. Students who attend any of the sessions will be entered into a \$1,000 scholarship drawing. For session dates, topics and to register, visit [bit.ly/CollegePlanningSeries](https://bit.ly/CollegePlanningSeries). Contact [myang@ecmc.org](mailto:myang@ecmc.org) with any questions.

Jan. 20 - Earn College Credit in High School

Feb. 3 - Scholarships 101

Feb. 10 - FAFSA 101

Feb. 17 - Understand Your Financial Aid Offer

Feb. 24 - Understanding Your Transfer Credit

Apr. 21 - Key Conversations Before College Begins

Each session will have live interpretation in Spanish, Hmong, and Somali. Share the [registration page](#) and help us spread the word!

If your 9–12 grade student would like to make a schedule change or switch electives for the second semester, please email their school counselor by January 14, 2026.

If your student needs credit recovery, whether they're behind on graduation credits or have failed a course, please reach out as soon as possible. Winter Night School enrollment is now open, and the deadline to register is January 12, 2025.

### **Night School Sessions:**

- Winter: January 26 – March 5
- Spring: April 13 – May 21

Check out the [January School Counselor Monthly Update](#) for Students.

Please reach out with any questions!

Warm regards,

Mrs. Hoffner

Email: [mhoffner@isd761.org](mailto:mhoffner@isd761.org)

Phone: 507-444-7857 | Ext. 7857

Serving:

Owatonna (8th, 9th, 11th), Northfield, Fertile-Beltrami, NRHEG, Pequot Lakes, Triton, Kasson-Mantorville

Ms. Bisch

Email: [jbisch@isd761.org](mailto:jbisch@isd761.org)

Phone: 507-444-7869 | Ext. 7869

Serving:

Owatonna (7th, 10th, 12th), East Grand Forks, Waseca, Bemidji, WEM

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## Free virtual college and financial aid events

**They're back: Free virtual college and financial aid events for Minnesota students and families!**

The series, starting January 20, will cover earning college credit in high school, applying for scholarships and financial aid, understanding FAFSA and aid offers, navigating transfer credit, and preparing for the transition to college. A fact sheet for schools is attached.

- Formerly called "Ready Set FAFSA", this series has been renamed "College Planning Series" to include college planning topics beyond the FAFSA.
- All sessions will have simultaneous interpretation in Spanish, Somali and Hmong. [Information for families about registering for the series is available here.](#)
- Students who attend a session or watch one of the recordings will be eligible to win a \$1,000 scholarship (2 available)!
- Higher education professionals will be available during each meeting to answer live Q and A.
- These sessions are a collaborative effort between the Minnesota Office of Higher Education, Minnesota Department of Education, ECMC The College Place and Minnesota Goes to College.

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## Fostering Independence Grant

The Fostering Independence Grant is a higher education financial aid program that seeks to make college more accessible for Minnesotans who were in foster care.

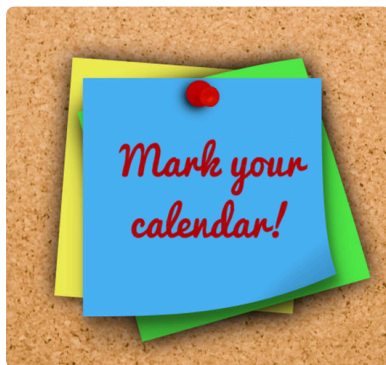
## Eligibility and Academic Requirements

- Have been in the Minnesota foster care system after age 13.
- Minnesota resident.
- Under age 26.
- Graduated from high school or completed a GED
- Accepted for admission, or currently attending an eligible institution.
- Meeting satisfactory academic progress.
- Not yet earned a bachelor's degree.

For more information and to view the flyer, click this [LINK](#).

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## Important Dates



- **January 5:** School resumes for all students
- **January 16:** End of 2nd Quarter
- **January 19:** No School (Teacher work day)
- **January 20:** No School (Staff Development)
- **January 21:** Second Semester begins
- **February 10:** Conferences
- **February 16:** No School (Staff Development)
- **March 26:** End of 3rd Quarter
- **March 27:** No School (Teacher work day)
- **March 29-April 2:** No School (Spring Break)
- **April 3:** No School/District closed
- **May 25:** Memorial Day/District closed
- **May 29:** Last day for Owatonna seniors
- **June 4:** Last day of school for Owatonna students
- **June 5:** Commencement for Owatonna students

***\*Please note: ALL Owatonna Students, including partnership district students follow the Owatonna Public Schools Calendar!\****

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## Family Support for Imagine Edgenuity

Download the [Family Support Resource](#) once your student begins working in Imagine Edgenuity. It provides simple guidance on getting started, an overview of the program, and tips for monitoring progress and engaging with your student at home.

# Don't Forget to Check-in!

Just a friendly reminder to please submit your attendance once a day before 11:59 p.m. How to take attendance in Infinite Campus:



[Login to Infinte Campus Student Portal](#)

## Check-In via Campus Student

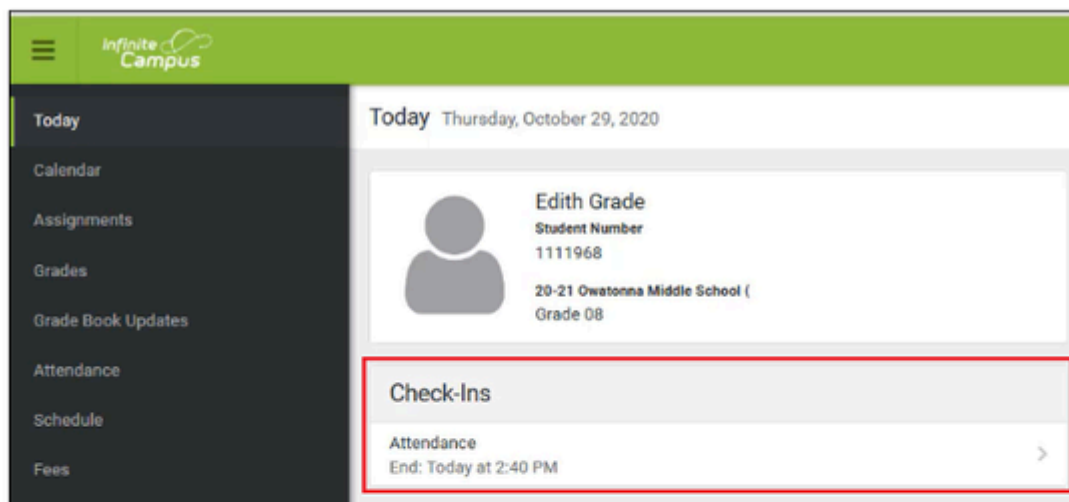
**Step 1:** Navigate to Campus Student login page from the [district website](#)



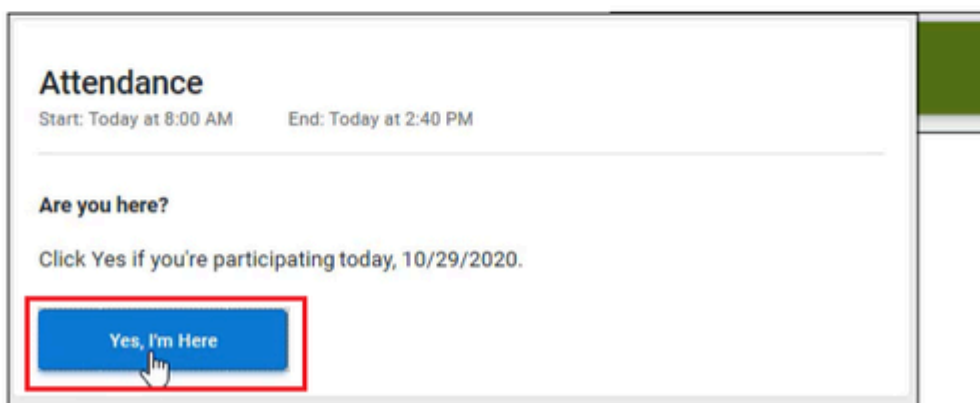
**Step 2:** Login

- Username is first part of student's email address
  - (no '@isd761.org' on the end)
- Password is the same as the student's Google login (lunch pin)

**Step 3:** On the Today screen, select Check-Ins



**Step 4:** Select the 'Yes, I'm here' button, and your check-in has been saved!



## Infinite Campus Log In

### Infinite Campus Log In

#### [Infinite Campus Student Portal](#)

- **The username** is the first part of the student's email address.

(no '@isd761.org' on the end)

- **Password** is the same as the student's Google login (lunch pin).



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## Student Email Accounts



**Students** - We email you information often, so please access your email daily! All students have school email accounts and will need to log in daily. Students can do this by doing the following:

Go to [gmail.com](https://gmail.com)

Sign in using the following information:

**USERNAME:** first initial, last name @[isd761.org](https://isd761.org) \*\*example:  
[jdoe@isd761.org](mailto:jdoe@isd761.org)

**PASSWORD:** lunch pin number.

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## Owatonna Online School Student Handbook

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### Crisis Response



The crisis response inspires hope in adults, children, youth, and their families by delivering compassionate, person-centered, recovery-based mental health support during a crisis. Please do not hesitate to use this as a resource.  
1-844-274-7472

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### 988 Suicide and Crisis Lifeline



If you need suicide or mental health crisis support or are worried about someone else, please call or text 988 or visit the 988 Suicide & Crisis Lifeline chat to connect with a trained crisis specialist.

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## Attendance

GENERAL ATTENDANCE LINE- **507-444-8012**

Call between 7:00-9:00 am or prior to your student's absence.

PARENT PORTAL - Great resource to check your student's attendance!

Review your profile settings regarding automated notifications, current email, and phone numbers.

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## Owatonna Online STAFF

### Administration

#### **Grades 4-12 Director/Principal**

Dr. Martina Wagner

[mwagner@isd761.org](mailto:mwagner@isd761.org)

507-444-8001

#### **Grades 7-12 Counselor (Bemidji; East Grand Forks; Owatonna grades 7, 10, 12; Waseca)**

Justina Bisch

[jbisch@isd761.org](mailto:jbisch@isd761.org)

507-444-7869

#### **Grades 7-12 Counselor (Fertile-Beltrami; Northfield; NRHEG; Owatonna grades 8, 9, 11; Pequot Lakes)**

Melodee Hoffner

[mhoffner@isd761.org](mailto:mhoffner@isd761.org)

507-444-7857

#### **Social Worker**

Elizabeth Morshing

[emorsching@isd761.org](mailto:emorsching@isd761.org)

507-444-8013

#### **Technology Help Desk**

[Help Desk Ticket](#)

507-444-8630

Hours: 7:30 am - 3:30 pm

## **Teacher Staff**

### **Art**

Jessica Klein

[jklein1@isd761.org](mailto:jklein1@isd761.org)

507-444-8023

### **Electives**

Sara Baird

[sbaird@isd761.org](mailto:sbaird@isd761.org)

507-444-7872

Jessica Holz

7-12 Electives

[jholz@isd761.org](mailto:jholz@isd761.org)

507-444-7870

Jonathon Miron (Spanish)

7-12 Grade Spanish

[jmiron@isd761.org](mailto:jmiron@isd761.org)

507-444-8878

Jennifer Lopez (French)

English Language

[jlopez1@isd761.org](mailto:jlopez1@isd761.org)

507-444-7860

### **EL/FOREIGN LANGUAGE**

Jennifer Lopez

[jlopez1@isd761.org](mailto:jlopez1@isd761.org)

507-444-7860

### **Language Arts**

Katie Schultz

7-12 Language Arts

[kschultz1@isd761.org](mailto:kschultz1@isd761.org)

507-444-7867

### **Math**

Melonie Sebring

7-12 Math

[msebring1@isd761.org](mailto:msebring1@isd761.org)

507-444-7865

Amanda Trammell

7-12 Math

[atrammell@isd761.org](mailto:atrammell@isd761.org)

507-444-7875

### **Physical Education & Health**

Luke Holt

7-12 Physical Education & Health

[lholt@isd761.org](mailto:lholt@isd761.org)

507-444-8137

### **Science**

Samantha Hollencamp

7-12 Science

[shollencamp@isd761.org](mailto:shollencamp@isd761.org)

507-444-7876

Nicole Schelling

7-12 Science

[nschelling@isd761.org](mailto:nschelling@isd761.org)

507-444-7864

### **Social Studies**

Hanna Mahan

7-8 Social Studies

[hmahan@isd761.org](mailto:hmahan@isd761.org)

507-444-7863

### **Special Services**

Brittney Johnson

[bjohnson11@isd761.org](mailto:bjohnson11@isd761.org)

507-444-7874

Jessica Knox

[jknox@isd761.org](mailto:jknox@isd761.org)

507-444-7862

Natalie Sell

[nsell@isd761.org](mailto:nsell@isd761.org)

507-444-7873

Jill Storm

Special Education  
[jstorm1@isd761.org](mailto:jstorm1@isd761.org)  
507-444-7861

### Speech Communication

Troy Cohrs  
[tcohrs@isd761.org](mailto:tcohrs@isd761.org)  
507-444-7866

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## TECHNOLOGY SUPPORT

If you are experiencing a technology issue while learning from home, you can contact the Owatonna Public Schools Technology Department by leaving a message on the Technology Hotline at [studenthelp.isd761.org](http://studenthelp.isd761.org). A member of the Technology Department will contact you as soon as possible during Technology Help Desk hours.



Technology Help Desk Hours:

**Monday - Friday**  
7:30 am - 3:30 pm  
507-444-8630

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## Important Links

[Facebook](#)  
[School Calendars](#)  
[Community Flyers/ Peachjar](#)  
[Technology and Innovation](#)  
[Nutrition Services](#)  
[Children's Remedial Fund](#)

## Parent Portal

[Campus Parent English](#)  
[Campus Parent Spanish](#)  
[Campus Parent Somali](#)



### **Nondiscrimination Policy**

Owatonna Public Schools does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, familial status, status with regard to public assistance, disability, sexual orientation, age, gender identity or expression, or socio-economic status. Students with disabilities are entitled to a free appropriate public education that includes general education, special education and/or related aids and services. Direct reports or concerns to the Title IX Coordinator. More information can be found on the district website: [isd761.org/nondiscrimination](http://isd761.org/nondiscrimination)

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### **OWATONNA ONLINE 7-12**

Dr. Martina Wagner, Principal

Email: [mwagner@isd761.org](mailto:mwagner@isd761.org)

Website: [isd761.org](http://isd761.org)

Location: [338 East Main Street, Owatonna, MN, USA](#)

Phone: 507-444-8008

**Owatonna Online**