



TIMBERLANE REGIONAL SCHOOL DISTRICT BUDGET COMMITTEE

MEETING MINUTES

Regular Meeting

October 12, 2023

7:00 PM

Sue Sherman, Chair

Michael Mascola, Vice Chair

Call to Order

7:04 PM

Roll Call taken by Kerrie Ward

Present: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo (7:05), Julie Hammond (7:33)

Not in Attendance: Sierra Dolce

Administrators Present: Maria Watkins Business Administrator/CFO, Justin Krieger Interim Superintendent, Lisa Oliver Assistant Business Administrator

Sabrina Alberg - Lead the Pledge of Allegiance

Michael Mascola motions to approves the meeting minutes from September 28, 2023.

Sabrina Alberg seconds the motion.

Motion to approve the organizational meeting minutes from September 28, 2023

7-0-1

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood

Abstained: Kathryn Consalvo

Correspondence – Sue Sherman and Michael Mascola received correspondence regarding the expenditures in FY2023. The administration has already addressed it.

Delegates and individuals – None



Administrative Report – Justin Krieger

Justin Krieger thanks Kelly Salovitch and Ken Henderson for applying and being awarded quarter of a million dollars for a security upgrade grant. The board is starting to look at draft language for warrant articles. Next school board meeting middle school students are coming to speak about their experience during their Camp Lincon trip.

Reports of Committees -

CIP – Mark Sherwood updates the committee on the CIP meeting held on Tuesday October 10, 2023. Mark presents projects that the committee is looking to move forward with for FY2025. CIP committee will present to the budget committee on October 26, 2023.

Recap from the September 28th meeting -

Sabrina Alberg asks a clarifying question on what is part of the School Board Budget under “Other Board Services”.

Maria Watkins responds that it is the total of the conferences, dues for NHSBA, advertising, recruitment, and legal.

Sabrina Alberg questions if the virtual field trips are still being done in the technology budget.

Maria Watkins responds that she will ask Ken and get back to her.

Sabrina Alberg questions if the district supplies the POS system for Whitsons.

Lisa Oliver responds that yes; it is our system and we provide it for Whitsons.

Sabrina Alberg questions what the tuition reimbursement in the SAU budget encompasses.

Maria Watkins responds that it is the tuition reimbursement for all non-affiliated employees.

Sabrina Alberg questions what the school law training line encompasses.

Maria Watkins responds that it is professional development for the SAU staff.



Karen White questions if the grant money will cover any portion of the variance in the technology budget. She also asked if the committee can get more detail on what as moved into the technology budget from other budgets.

Maria Watkins responds that no the grant is completely separate from the technology budget. Ken used to own two (2) budgets that have been combined which shows a higher increase.

Atkinson Academy Budget Presentation – Stephen HARRISES

Stephen HARRISES presents a FY2025 proposed budget of \$114,477.00 with a variance of \$1,350.00 from FY2024. The major drivers of the Atkinson budget is modernizing learning environment furnishings and online learning programs. Stephen also presented a budget request form for an increase in co-curricular offerings in afterschool support in varied interests and activities including computer coding.

Michael Mascola asks a clarifying question on what the school's do with any discarded furniture.

Stephen HARRISES and Stephanie Lafreniere respond that as a district they borrow and shift between schools, but it depends on the condition of the furniture and needs of the schools.

Sue Sherman asks a clarifying question on if the computer coding course is strictly online or if it has a hands-on component.

Stephen HARRISES responds yes and no, the software is online but it also has an instructor and incorporates hands on learning.

Sue Sherman requests a motion to accept Atkinson Academy's budget for review.

Liz Kosta motions to accept Atkinson Academy's budget for review.

Kristi Auclair seconds the motion.

Kristi Auclair asks if there's an online tool for teachers to help form curriculum for the program.



Motion to accept Atkinson Academy's budget for review.

9-0-0

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo, Julie Hammond

Danville Elementary Budget Presentation – Christopher Snyder

Christopher Snyder presented a FY2025 proposed budget of \$96,316.00 with a variance of \$1,748.00 from FY2024. The major budget drivers are enhancing school safety and modernizing learning environment furnishing and resources. Chris also presents a budget request form for an increase of \$2,000 in extracurricular stipends.

Sabrina Alberg requests for more information about the emergency bag for staff and suggests considering adding that to the budget.

Sue Sherman requests a motion to accept Danville Elementary's budget for review.

Kristi Auclair makes a motion to accept the Danville Elementary's budget for review.

Sabrina Alberg seconds the motion.

Motion to accept Danville Elementary's budget for review.

9-0-0

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Kathryn Consalvo, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo (7:05), Julie

Pollard School – Stephanie Lafreniere

Stephanie Lafreniere presents a FY2025 proposed budget of \$130,617 with variance of (\$1,021.00) from FY2024. Stephanie looks forward to the future of what the school might need in the next coming years.

Sue Sherman requests a motion to accept Pollard School's budget for review.

Liz Kosta makes a motion to accept Pollard School's budget for review.



Sabrina Alberg seconds the motion.

Motion to accept Pollard School's budget for review.

9-0-0

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo, Julie Hammond

Sandown Central – Kim Rivers

Kim Rivers presents a FY2025 proposed budget of \$38,315.21 with a variance of \$392.00 from FY2024. The major budget drivers are modernizing learning environments and modernizing playground to meet the interests and needs of the students.

Kim Rivers emphasizes Sandown Central's need for furniture and equipment to be functional for the age and size of the kids.

Kristi Auclair questions if they're moving away from field trips?

Stephanie and Stephen respond they are bringing more presenters in rather than taking the kids on field trips, but the schools are still doing field trips.

Sue Sherman Requests a motion to accept Sandown Central's budget for review.

Kathryn Consalvo makes a motion to accept Sandown Central's budget for review.

Mark Sherwood seconds the motion.

Motion to accept Sandown Central's budget for review.

9-0-0

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo, Julie Hammond



Sandown North Elementary – Laura Yacek

Laura Yacek presents a FY2025 proposed budget of \$116,296.24 with a variance of \$16,589.84 from FY2024. The major budget driver is modernizing learning environments, Sandown North is the only school without kidney tables. This was a request from staff to be able to have functionable small group learning. Tables and Seating for innovations and art rooms.

Mark Sherwood questions if Sandown North has enough floor space for those tables?

Larua Yacek responds that they do.

Sue Sherman requests a motion to accept Sandown North's budget for review.

Mark Sherwood makes a motion to accept Sandown North's budget for review.

Kathryn Consalvo seconds the motion.

Motion to accept Sandown North Elementary's budget for review.

9-0-0

In Favor: Sue Sherman, Michael Mascola, Karen White, Kristi Auclair, Liz Kosta, Sabrina Alberg, Mark Sherwood, Kathryn Consalvo, Julie Hammond

The elementary principals briefly present future considerations for the elementary schools such as permanent subs, lunch recess monitors part time, and updating and replacing playground equipment.

Michael Mascola asks a clarifying question on how frequently the schools need a sub.

The principals respond that they need subs every day.

Justin clarifies that a permanent sub is a good entry level position for certified teachers.

Sue Sherman emphasizes to the principals to utilize the CIP in their planning process.

Liz Kosta asks a clarifying question on the custodial supplies line in all the elementary school budgets.



Maria responds that facilities budget those lines but because we track expenses by schools it shows up in each budget.

Karen White asks a clarifying question if the schools have reached out for parent volunteers to be lunch monitors.

Chris Snyder responds that in the last two weeks they have had parent volunteers organize recess activities for the students.

Sabrina Alberg adds that it gives the kids consistency and structure as to who will be there with them every day.

Maria Watkins states that she received an answer from Ken Henderson on Sabrina Alberg's previous question. Virtual field trips is used throughout the school.

Other Business:

Next meeting October 26th at 7:00pm in the SAU boardroom.

Adjournment:

Meeting was adjourned at 8:28 PM by Sue Sherman

Minutes submitted by: Kerrie Ward

<https://vimeo.com/showcase/255893/video/870724962>