



**Timberlane Regional Budget Committee
Meeting Minutes**

Regular Meeting

September 26, 2024

7:00 PM

Call to Order at 7:00 PM by Liz Kosta

Roll Call taken by Heather Greenfield

Present: Liz Kosta, Karen White, Lauren Schlerf, Katie Knutsen, Sue Sherman, Sabrina Alberg, Kristi Auclair, Kathryn Consalvo

Not in Attendance: Sierra Dolce, Julie Hammond

Administrators Present: Justin Krieger – Superintendent, Maria Watkins – Business Administrator/CFO

APPROVAL OF MINUTES

MOTION: Katie Knutsen motioned to accept the Organizational Meeting minutes of April 11, 2024. Seconded by Karen White
Motion passed: 7-0-1 (Sabrina Alberg abstained)

MOTION: Katie Knutsen motioned to accept the Regular Meeting minutes of April 11, 2024. Seconded by Sue Sherman
Motion passed: 7-0-1 (Sabrina Alberg abstained)

Liz talks about how herself and the rest of the committee understand the hardships within the community right now. We are all trying to do the best that we can for our taxpayers and our children.

DELEGATES AND INDIVIDUALS

Nola Whitman, Danville reads a letter about the budget process and past warrant articles(see attached).



Jack Sapia, Atkinson also talks about everyone's awareness of the economic state of our community. He is not asking to cut or raise the budget, he just wants the Budget Committee to get the budget right.

ADMINISTRATORS REPORT

Justin talks about elementary open houses and the facilities tours that have been occurring this past week and next. He talks about how great it was to be able to engage with not only those families that have students within the school, but also residents within the community without active students.

Justin addresses the policy change that took effect in June around the districts bidding policy. The changes are in regard to the dollar amount that requires an RFP to take place.

Justin touches on the two different avenues in which capital improvement projects recommendation are decided from. One is the \$25 million lease and the other is through the CIP committee.

The administration team along with the school board is taking a deep dive into personnel and doing an analysis of the open and vacant position and hope to bring forward some personnel recommendations in the near future.

The school board has formed two sub committees, one looking into the feasibility of free full day kindergarten and the other looking into Early Childhood education programming.

Justin speaks on the unassigned fund balance. This is comprised of additional revenue and savings in the budget. This comes from savings in salaries and benefits, unfilled positions, lease payment, special education tuition, special education transportation, professional services, capital line, and utilities rebates. Also additional revenue from tuition and interest.

Kristi reports that the CIP committee is still working through the list and have gone back to the drawing board on a few projects to get a better idea on cost. Sue and Justin talk about the difference between a capital improvement and maintenance.

Maria reviews the last 10 years of actuals with the committee. She highlights the main expenses with graphs, including salaries and benefits, technology, student services, and facilities. She talks about the assessment that was conducted a few years ago that looked at what each of the buildings needed in order to bring them to where they are supposed to be. They came up with a list of projects that totaled \$126 million.

Justin talks about personnel and the increases in salaries for each union this budget cycle. Average increases based on the CBA for nurses will be 8.6%, teachers 8.2%, paraeducators 7.6%, admin. Assistants and maintenance 4.5%, administrators 3.2%, custodians are currently in negotiations, as are cafeteria workers.



NEW BUSINESS

SAU Budget Presentation – Justin Krieger

Justin presents the FY26 proposed SAU budget of \$132,215.50, the variance from the FY25 voted budget being (\$48,989.50). He highlights the main budget drivers being leadership training and workshops, employee tuition reimbursement, and general operational supplies.

MOTION: Sue Sherman motioned to accept the FY26 proposed SAU budget of \$312,215.50 for review and consideration. Seconded by Kristi Auclair.

Motion passed: 8-0-0

School Board Budget – Justin Krieger

Justin presents the FY26 proposed school board budget of \$343,830, the variance from the FY25 voted budget being (\$16,000). The main budget drivers being legal and policy, the annual audit, and school board dues.

MOTION: Sue Sherman motioned to accept the FY26 proposed School Board budget of \$343,830 for review and consideration. Seconded by Katie Knutsen.

Motion passed: 8-0-0

Technology Budget – Ken Henderson

Ken presents the FY26 proposed technology budget of \$1,049,015, the variance from FY25 voted budget being \$1,811. Ken highlights the main budget drivers being increases in application and services fees (3-5%), new website/communication platform (\$30k), new firewalls (\$70,460), increase in yearly recurring cost due to additional cameras/intercoms (\$10,850), increase in technology costs (\$10k), and a reduction from major tech projects (-\$57,430).

MOTION: Sue Sherman motioned to accept the FY26 proposed Technology budget of \$1,049,015 for review and consideration. Seconded by Katie Knutsen.

Motion passed: 8-0-0

Liz thanks everyone for being there and encourages them to attend the remaining open houses so that they can get a good look the shape of the buildings and what's being done.

Justin asks for the Curriculum presentation to be moved up to October 24, 2024.

Adjournment – Liz Kosta at 7:47 PM