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The Academy
Board of Directors

Board Meeting
Monday, February 23, 2026
5:00pm

Agenda

I. Open Meeting
The Academy's mission is to help all students grow into college ready, exemplary citizens by combining academic mastery with personal empowerment to drive lifelong success. We serve our full community by intentionally developing a school culture that embraces diversity, equity, and inclusion. With this in mind, the Board of Directors welcomes all members of our community to this meeting and invites each person to begin our time together in whatever way will help ground you for thoughtful and productive discussion - a few deep breaths, a prayer, a moment to organize your thoughts, or whatever meets your needs.

II. Consent Agenda
a. Approve Agenda
b. Approval of January 26, 2026 minutes.

III. Public Comment
The chairperson will recognize anyone who signs the request form before the meeting time. Public comment and input shall be limited to fifteen minutes total, ten minutes per topic, and 2 minutes per speaker. Neither Board members nor Academy staff is obligated to respond to comments or input. The Board will provide written responses as deemed appropriate.

IV. Presentation and Discussion
a. Scorecard Updates - *Expectation: Principals will share first semester updates on the Instruction & Culture Scorecard as well as progress with their Annual Work Plans. The Executive Director will share first semester updates on the Finance & Operations Scorecard.*
b. Draft Strategic Plan – *Expectation: The Executive Director will present draft language for the new strategic plan.*

c. Review Attendance Policy - *Expectation: The Chief Academic Officer will present and discuss revisions to the draft policy.*

V. Reports from Directors, Principals, and Committees
   a. Executive Director Report – *Expectation: The ED will update the Board on progress toward financial and operational strategic priorities.*
   b. Chief Academic Officer Report - *Expectation: The CAO will update the Board on progress toward instructional and cultural strategic priorities.*
   c. Committee Reports – *Expectation: Committee Chairs will update the Board on progress with each committee.*
      i. Finance – No meeting this month.
      ii. SACademic – No report this month.
      iii. PTO – Short meeting online to discuss final preparations for the Glow Party.

VI. Executive Session C.R.S. §24-6-402(4) – *Expectation: As needed, the Board may call an executive session for one of the specific topics identified below via a 2/3 majority.*
   a. Discussions regarding buying or selling property;
   b. Conferences with an attorney to receive legal advice;
   c. Matters required to be kept confidential by state or federal law (e.g., student academic records);
   d. Security arrangements or investigations;
   e. Determining contract negotiation strategies;
   f. Personnel matters;
   g. Consideration of documents protected from disclosure under the Open Records Act; or
   h. Discussion of individual students where public discussion would adversely affect the student involved.

VII. Executive Summary
   a. N/A - There are no items up for a Board vote in this meeting.

VIII. Adjourn Meeting

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The Academy
Board of Directors

Board Meeting
Monday, January 26, 2026
6:00pm

Agenda

Board Members Present:		Also Present:	
Sarah Drewlow	Chairperson	Brent Reckman	Executive Director
Kevin Sanchez	Vice Chairperson	Sarah Gramarossa	Chief Academic Officer
Dan Klenjoski	Treasurer	Andrea Foust	Director of Finance
Kristen Cofrades	Secretary	Stacy McCleskey	Exec. Admin. Manager
Larissa Fransua	Board Member		
Jen Halford	Board Member		
Autumn Coffee	Board Member-online		

Minutes of the regular Board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on, January 26, 2026.

I. Open Meeting
A quorum being present, Sarah Drewlow called the meeting to order at 6:00 pm.

II. Consent Agenda
a. Kevin Sanchez moved to approve the December 15, 2025, minutes. Seconded by Larissa Fransua

Discussion:	None
Ayes:	Sarah Drewlow, Dan Klenjoski, Kristen Cofrades, and Autumn Coffee
Abstain:	Jen Halford

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b. Sarah Drewlow moved to approve the Special Meeting minutes. Seconded by Kevin Sanchez.

Discussion:	None
Ayes:	Jen Halford, Larissa Fransua, and Autumn Coffee
Abstain:	Kristen Cofrades and Dan Klenjoski

III. Public Comment
There was no public comment this month.

IV. Reports from Directors, Principals, and Committees
   a. Executive Director Report
      i. Finance
         1. The process for a new auditor began. This process is due to the failed peer review.
         2. Four "Request for Proposals" were sent out and three were returned.
         3. After reviewing all three of the proposals, the Finance Committee unanimously agreed to switch to Hoelting.
      ii. Operations
         1. The roof and HVAC work at Main Campus was completed in December.
         2. The roof and HVAC work at North Campus is underway.
         3. The enrollment lottery closed on January 15, and applications are up 13.5%. This is good news considering the current state of enrollment in our area.
      iii. Facilities Master Plan
         1. The expansion project is moving forward and is on schedule.
         2. No contingency funds for the expansion project have been used.
         3. Permits have been submitted to the City of Westminster to begin some of the athletic updates.
   b. Chief Academic Officer Report
      i. Work is being done with principals to review their mid-year data, in preparation for the February Board meeting.
      ii. A report was received regarding our IEP's and we received stellar reviews.
      iii. The attendance team continues their work on updating the Attendance Policy.
      iv. The 2026 cohort includes 137 students, with 99% currently on track to graduate in May. Additional cohort updates include the student watch list increasing from 12 to 13 students, one student transferring out, and one student graduating early.
      v. K-12 attendance is tracking at 92%, which is .5% better than this time last year, and the chronically absent percentage has decreased.
      vi. The attendance team was able to hold its first attendance review meeting to supported a family with their absenteeism.
   c. Committee Reports
      iv. Finance – It was a very efficient meeting.
      v. SACademic – No meeting this month.
      vi. PTO – Past and future events were discussed.

V. Presentation and Discussion
   a. Final Read of Mid-Year Budget Modification

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i. Finance has been working through the modifications for several months.
ii. The PPR was updated giving us $25,000 more.
iii. Our share of the mill levy equalization fund from the State of Colorado, increased our revenue from $30.3 million to $33 million.
iv. Since there is an increase in revenue, the expenditure line also had to balance out because we run a zero budget.
v. With the increase in mill levy equalization and the use of contingency funds from the construction project, a vote to use general funds will not be needed until next year for the athletics construction.

b. Charter School Institute Annual Review Report
   i. Instructional Measures
      1. The report gives us information on our progress in instructional measures.
      2. It also gives post-secondary workforce indicators.
      3. The data shown is a good way to make comparisons with Adams 12.
      4. The Academy's data shows that we are on par or above the geographic district.
      5. CDE looks at a 7-year graduation rate and ours is 96%.
      6. The Academy has a lower drop-out rate than Adams 12.
   ii. Finance and Operations
      1. Student enrollment has been very steady over the last 5 years.
      2. Student stability and retention rates are strong.
      3. The operating margin has exceeded expectation over the last 5 years.
      4. the last five years.

c. Executive Session C.R.S. §24-6-402(4)
   i. Sarah Drewlow moved, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402 at subsection 4(f) to go into executive session to discuss personnel matters. The particular matter to be discussed behind closed doors is the Executive Director's 2025 performance evaluation. As this executive session involves a personnel matter, the employee involved was given an opportunity to require that this discussion be conducted in public, and the employee has indicated that they wish for this discussion to occur in private. Invited into this Executive Session was Brent Reckman, Executive Director of The Academy of Charter Schools.
   ii. Motion seconded by Kristen Cofrades.
   iii. Call for vote; all approve- motion carried
   iv. Executive session started at 6:47 pm
   v. Motion to end executive session made by Sarah Drewlow
   vi. Seconded by Dan Klenjoski
   vii. Call for vote: all approved, motion carried
   viii. Executive Session ended at 7:30 pm.

d. Work Session Summary
   i. Annual School Safety Update
   ii. Monthly Board Communications Review
   iii. Governance Annual Work Plan- Administrative Succession Planning
   iv. Ongoing Policy Review: Attendance Policy Was not discussed and will be added to a future meeting.

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VI. Executive Summary

a. Vote on approval of the Amended Budget.

Kristen Cofrades moved to approve the Amended Budget. Seconded by Jen Halford

Discussion:	None
Ayes:	Sarah Drewlow, Kevin Sanchez, Dan Klenjoski, Larissa Fransua, and Autumn Coffee
Nays:	None

VII. Adjourn Meeting – Sarah Drewlow adjourned the meeting at 7:33 pm.

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THE ACADEMY OF CHARTER SCHOOLS

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Executive Director Board Report – February 2026 Meeting

Expectation: Share information about ongoing implementation of initiatives in support of the Finance & Operations section of The Academy's 5-year Strategic Plan and other Board priorities.

Finance

The Board finalized the 2025-26 Data Dashboard at the August meeting. The Executive Director will present a mid-year update as it pertains to the Bi-Annual Finance & Operations Scorecard at this month's Board meeting.

The final amended budget was approved by the Board in the January meeting. The Finance Team has begun work building the FY27 budget and will share an early draft with the Finance Committee soon.

Operations

The Director of Operations recently shared the operations feedback survey with school staff. This survey is shared twice per year at the end of each semester to collect data on the quality of customer service provided by the operations team (HR, Finance, IT, Custodial, Facilities, Front Office, and Clinic) to school staff. A preliminary review of those data was very positive. A complete report is included in the Finance & Operations Scorecard that will be presented in this month's Board meeting.

Substantial repair work was completed on the Main Campus roof in December. The Finance Team allocated additional money in the mid-year amended budget to complete similar repair work on the roof at North Campus as well as move forward with identified HVAC repair and replacement. That roofing works was completed earlier this month, and the HVAC work is scheduled for June.

Enrollment Update

The deadline for prospective families to apply to be included in the open enrollment lottery for the 2026-27 school year was January 15th. As of that date, 480 students had applied for grades K-12. That number was up by 57 students or 13.5% compared to last year. This is an encouraging sign following recent investments in new school marketing strategies. We have received another 88 applications since January 15th, compared to about 100 during the same time period last year.

Current families were also asked to complete an Intent to Return form earlier this month. Right now, 97.5% of families are reporting that they plan to return for the 2026-27 school year. That is very similar to the 98% rate reported at this time last year.

Facilities Master Plan Update

Work is moving forward steadily on the building expansion project. Framing is nearly complete, the roof is installed, a new HVAC RTU has been placed, and the space will be completely sealed off to the outside soon. Things have progressed smoothly in recent weeks with no major surprises and only minor use of contingency funds. We are currently on track to finish this phase of the project with more than $500,000 of contingency funds remaining. We will continue to share updates on that work throughout the school year.

We have received an approved building permit for the athletics project that is also included in the Master Plan. Our contractor (JHL) has finalized pricing, and we are working through the final details of contract language now. We expect to sign the contract within the next week and hope to begin work in March.

The Finance Committee unanimously approved a spending recommendation for the Board in regard to the athletics project. The initial plan was to include an appropriation resolution along with the amended budget to approve use of general fund reserves for this project. With the updated timeline and budget, though, the Finance Team does not expect to need to draw on general fund reserves in FY26 for this work. Instead, anticipated costs are included in the amended budget that the Board will approve this month. General fund reserves will most likely not be needed until after July 1st. An appropriation resolution for that use will be included alongside the FY27 budget approval later this year.

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Chief Academic Officer Board Report -February 2026 Meeting

Expectation: Share information about ongoing implementation of initiatives in support of the Instruction & Culture section of The Academy's 5-year Strategic Plan and other Board priorities.

Instruction & Culture Scorecard

Each level principal will share their mid-year data at tonight's board meeting.

Graduation Trajectory (Percent of seniors on track to graduate.)

The cohort (Class of 2026) currently has 128 students. (1 student withdrew and one graduated in December.)

At this time, 99% of this cohort is on track to graduate in May 2026. 1 student is not on track to graduate. 13 students are on a watch list. (Watchlist- 2 or more F's and/or needs credit recovery from Semester 1.)

CDE and all schools in Colorado account for students who are in programs where they are taking 5, 6, or 7 years to meet the graduation requirements. These include postsecondary programs (ASCENT, P-TECH, TREP) or Special Education 18-21 Transition services. For the students in this group (7 students currently), 88% are on track to graduate in May 2026.

Attendance Update

As of 2/18/26, our Year to Data attendance rate is 91.6%. We are trending at the same rate as last year at this time.

Chronically absent rates across levels: K–5- 32% of students are considered chronically absent (This is down from 40% at this point last year), 6-12- 18% of students are considered chronically absent (This is down from 21% at this point last year).

Attendance initiatives and communications will continue at each level with a focus on our elementary level. Level Administration have prioritized families that have not responded to letters or other

communication and have been holding attendance meetings. They will also be meeting with families at conferences to develop support plans. The Student Attendance Review Board will be scheduling meetings with specific families who have not improved or responded to previous supports.

CAO Strategic Initiatives

Big Rock 1 - Low Growth Among Students Identified with READ Plans and/or Reading Deficits

K-5 Literacy Interventionists have identified students who require READ Plans and intervention. All students identified are in small pull out groups, coteach, or push in classrooms with interventionists. K-5 is focusing on small group instruction in literacy to differentiate instruction. All students identified with a READ Plan receive Orton Gillingham reading instruction.

Big Rock 2 Declining Growth in Elementary Math

Students identified are in small pull out groups, coteach, or push in classrooms with interventionists. K-5 is focusing on small group instruction in math to differentiate instruction.

Big Rock 3 Low Growth in Middle School Math

Students identified are in coteach or push in classrooms with interventionists. Response to Data cycles will be implemented on Friday PD days.

Big Rock 4- Low Growth in Middle School Reading

Students identified are in coteach or push in classrooms with interventionists. Response to Data cycles will be implemented on Friday PD days.

Big Rock 5- Low Growth in Special Education and MLL Literacy

Low growth in both the Special Education and MLL population in literacy with a focus on research based intervention and a literacy interventionist to provide differentiated instruction. Both programs are implementing Read 180 or English 3D to differentiate instruction for students. (Similar structure to the work done in math over the past year that has yielded stronger growth results.)

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