

2024 Timberlane Regional School District Warrant

State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane Performing Arts Center, 40 Greenough Road, Plaistow, New Hampshire, on Thursday, the 8th day of February 2024, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 10. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number 10 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 12th day of March 2024, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7 a.m.-8 p.m.
Danville	Voting will be conducted at the Danville Community Center from 8 a.m.-8 p.m.
Plaistow	Voting will be conducted at the Plaistow Fish and Game Club from 7 a.m.-7 p.m.
Sandown	Voting will be conducted at the Sandown Town Hall from 8 a.m.-8 p.m.

Article 1 - Election of Officers

To choose the following school district officers:

Atkinson Voters	School Board Member	3-Year Term
Plaistow Voters	School Board Member	3-Year Term
Sandown Voters	School Board Member	3-Year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
Sandown Voters	Budget Committee Member	3-Year Term

Article 2 – Operating Budget

Shall the voters of the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$89,120,265**? Should this article be defeated, the operating budget shall be **\$89,585,373**, which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Recommended by the Budget Committee 7-2-0

Article 3 – Three Year Collective Bargaining Agreement (Timberlane Teachers’ Association)

Shall the voters of the School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Teachers’ Association and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Estimated Increase	\$2,427,107	\$1,799,324	\$1,949,771
3-Year Total			\$6,176,202

And further to raise and appropriate the sum of **\$2,427,107** for the 2024-25 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-2

Recommended by the Budget Committee 9-0-0

Article 4 – Authorization for Special Meeting on Cost Items

Shall the voters of the School District, if Article 3 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 3 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Article 5 – Capital Reserve Fund by Surplus

Shall the voters of the School District raise and appropriate up to \$250,000 to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2024 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2023-2024 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Recommended by the Budget Committee 9-0-0

Article 6 – General Acceptance of Reports

Shall the voters of the School District accept reports of agents, auditors, and committees as written in the 2023 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Article 7 – Amendment to Administrators Union CBA

To see if the School District will vote to approve the cost items included in the amendment to the previously approved 2023-2026 collective bargaining agreement between the Timberlane Regional School Board and Timberlane Administrators’ Union (Teamsters Local Union #633), which calls for the following increases and decreases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels under the previously approved agreement:

Fiscal Year	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$60,000	(\$30,000)
2-Year Total		\$30,000

No appropriation necessary in this Article because the funding for these increases is part of the operating budget in Article 2. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Article 8 – Amendment to CBA for Technology Staff

To see if the School District will vote to approve the cost items included in the amendment to the previously approved 2023-2026 collective bargaining agreement between the Timberlane Regional School Board and Teamsters Local Union #633 (Administrative Assistants/Secretaries and Skilled Maintenance Employees), which calls for the following increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels under the previously approved agreement:

Fiscal Year	<u>2024-25</u>	<u>2025-26</u>
Estimated Increase	\$28,471	\$25,891
2-Year Total		\$54,362

and further to raise and appropriate **\$28,471** for the 2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the amendment to the 2023-2026 collective bargaining agreement over the costs that would be paid at current staffing levels under the previously approved agreement.

[Note: This article concerns the costs associated with the amendment to the previously approved 2023-2026 collective bargaining agreement, which was negotiated because the NH Public Employee Labor Relations Board added IT employees to this bargaining unit.] (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0

Recommended by the Budget Committee 9-0-0

Article 9 – Authorization for Special Meeting on Cost Items

Shall the voters of the School District, if Article 8 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 8 cost items only? (MAJORITY VOTE REQUIRED)

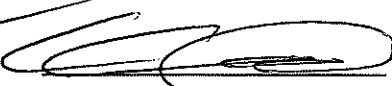
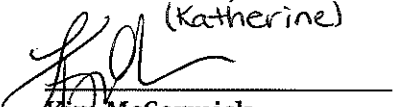
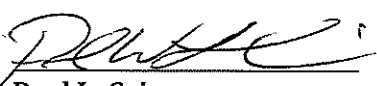
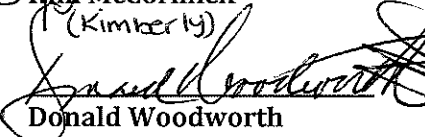
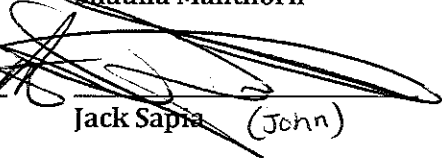
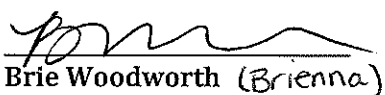
Recommended by the School Board 9-0-0

Article 10 - Tax Impact Statement by Petition

To see if the Timberlane Regional School District will vote to accept RSA 32:5 which will allow the inclusion of the estimated tax impact per town as part of the warrant article and to be included on the ballot. (MAJORITY VOTE REQUIRED)

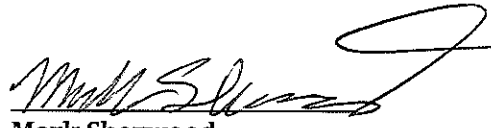
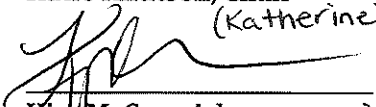
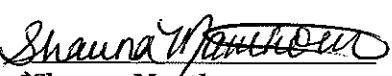
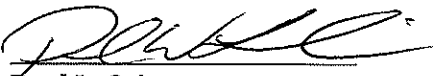
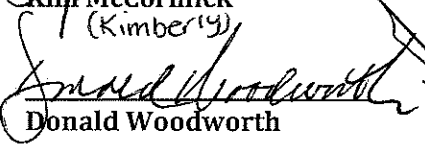
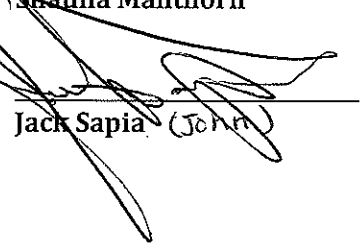
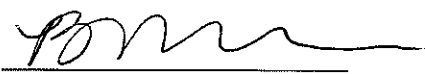
Given under our hands this 18 day of January 2024.

Timberlane Regional School Board

 Katie Knutsen, Chair (Katherine)	 Kristin Savage, Vice Chair	 Mark Sherwood
 Kim McCormick (Kimberly)	 Shauna Manthorn	 Paul LeCain
 Donald Woodworth	 Jack Sapia (John)	 Brie Woodworth (Brienna)

A true copy of Warrant - Attest

Timberlane Regional School Board

 Katie Knutsen, Chair (Katherine)	 Kristin Savage, Vice Chair	 Mark Sherwood
 Kim McCormick (Kimberly)	 Shauna Manthorn	 Paul LeCain
 Donald Woodworth	 Jack Sapia (John)	 Brie Woodworth (Brienna)

2024 Timberlane Regional School District Warrant



Default Budget of the Regional School
Timberlane

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 01/31/2024

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Katie Knutsen	Chair	<i>Katie Knutsen</i>
Kristin Savage	Vice-Chair	<i>Kristin Savage</i>
Paul LeCain	Member	<i>Paul LeCain</i>
Shauna Manthorn	Member	<i>Shauna Manthorn</i>
Kim McCormick	Member	<i>Kim McCormick</i>
Jack Sapia	Member	<i>Jack Sapia</i>
Mark Sherwood	Member	<i>Mark Sherwood</i>
Brienna Woodworth	Member	<i>BW</i>
Donald Woodworth	Member	<i>Donald Woodworth</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$20,475,424	\$348,917	\$0	\$20,824,341
1200-1299	Special Programs	\$12,803,141	\$778,507	\$0	\$13,581,648
1300-1399	Vocational Programs	\$152,000	\$0	\$0	\$152,000
1400-1499	Other Programs	\$1,051,130	\$51,367	\$0	\$1,102,497
1600-1699	Adult/Continuing Education Programs	\$151,499	\$749	\$0	\$152,248
Instruction Subtotal		\$34,633,194	\$1,179,540	\$0	\$35,812,734
Support Services					
2000-2199	Student Support Services	\$3,962,256	\$486,477	\$0	\$4,448,733
2200-2299	Instructional Staff Services	\$1,311,190	\$11,027	\$0	\$1,322,217
Support Services Subtotal		\$5,273,446	\$497,504	\$0	\$5,770,950
General Administration					
2310-2319	Other School Board	\$359,830	\$4,800	\$0	\$364,630
General Administration Subtotal		\$359,830	\$4,800	\$0	\$364,630
Executive Administration					
2320-2399	All Other Administration	\$1,275,791	\$190,067	\$0	\$1,465,858
2400-2499	School Administration Service	\$3,378,840	\$121,225	\$0	\$3,500,065
2500-2599	Business	\$448,820	\$5,000	\$0	\$453,820
2600-2699	Plant Operations and Maintenance	\$5,656,192	\$128,684	(\$50,000)	\$5,734,876
2700-2799	Student Transportation	\$4,454,596	\$264,516	\$0	\$4,719,112
2800-2999	Support Service, Central and Other	\$24,198,803	\$329,424	(\$40,000)	\$24,488,227
Executive Administration Subtotal		\$39,413,042	\$1,038,916	(\$90,000)	\$40,361,958
Non-Instructional Services					
3100	Food Service Operations	\$54,388	\$23,202	\$0	\$77,590
Non-Instructional Services Subtotal		\$54,388	\$23,202	\$0	\$77,590
Facilities Acquisition and Construction					
4200	Site Improvement	\$150,000	\$0	\$0	\$150,000
4600	Building Improvement Services	\$1,892,200	\$0	\$0	\$1,892,200
Facilities Acquisition and Construction Subtotal		\$2,042,200	\$0	\$0	\$2,042,200
Other Outlays					
5110	Debt Service - Principal	\$746,341	\$0	\$0	\$746,341
5120	Debt Service - Interest	\$1,314,659	\$0	\$0	\$1,314,659
Other Outlays Subtotal		\$2,061,000	\$0	\$0	\$2,061,000
Fund Transfers					
5220-5221	To Food Service	\$1,582,315	\$134,496	\$0	\$1,716,811
5222-5229	To Other Special Revenue	\$1,377,500	\$0	\$0	\$1,377,500
5251	To Capital Reserve Fund	\$250,000	\$0	(\$250,000)	\$0
Fund Transfers Subtotal		\$3,209,815	\$134,496	(\$250,000)	\$3,094,311
Total Operating Budget Appropriations		\$87,046,915	\$2,878,458	(\$340,000)	\$89,585,373



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
1600-1699	Salary Increases per CBA
2320-2399	Salary Increases per CBA
2500-2599	Medicaid billing services for special education students
3100	Salary Increases per CBA
2200-2299	Salary Increases per CBA
1400-1499	Salary Increases per CBA
2310-2319	Contractual legal fees for required services
2600-2699	Salary Increases per CBA and one time vehicle purchase
1100-1199	Salary Increases per CBA
2400-2499	Salary Increases per CBA
1200-1299	Salary Increases per CBA and professional service fees increase for required services
2000-2199	Salary Increases per CBA and professional service fees increase for required services
2700-2799	Contractual increase in transportation
2800-2999	Increase in benefits and one time decrease in equipment
5251	one-time appropriation by warrant article for the capital reserve fund
5220-5221	Contractual Increase for food service agreement

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Signer

Timestamp

Signature

Jack Sapia

Email: jsapia@horizonpaper.com

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Signed: 29 Jan 2024 16:46:36 UTC

Jack Sapia

Recipient Verification:

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IP address: 70.109.163.63
Location: Rindge, United States

Donald Woodworth

Email: dhwoody123@gmail.com

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Signed: 29 Jan 2024 17:43:59 UTC

Donald Woodworth

Recipient Verification:

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IP address: 24.62.246.80
Location: Atkinson, United States

Katie Knutsen

Email: kknutsensb@gmail.com

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Viewed: 29 Jan 2024 18:09:23 UTC
Signed: 29 Jan 2024 18:09:32 UTC

Katie Knutsen

Recipient Verification:

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IP address: 98.217.178.85
Location: Derry, United States

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Mark Sherwood

Email: marksandown55@gmail.com

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IP address: 73.143.41.49
Location: Sandown, United States

Kim McCormick

Email: kimdmccormick@comcast.net

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Signed: 29 Jan 2024 21:10:55 UTC



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IP address: 75.68.5.63
Location: Danville, United States

Kristin Savage

Email: lewissavagetrbsb@comcast.net

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Brienna Woodworth

Email: brienna.woodworth@timberlane.net

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IP address: 73.186.220.38
Location: Danville, United States

Paul LeCain

Email: paul.lecain.trsb@gmail.com

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Signed: 29 Jan 2024 22:40:17 UTC



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✓ Email verified 29 Jan 2024 22:40:03 UTC

IP address: 107.77.222.23
Location: Houston, United States

Shauna Manthorn

Email: manthorn.trsb@gmail.com

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Viewed: 29 Jan 2024 23:07:57 UTC
Signed: 29 Jan 2024 23:08:11 UTC



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